



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

**SMT R M PRAJAPATI ARTS COLLEGE
SATLASANA**

- Name of the Head of the institution **Dr. Jayesh N. Barot**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **9426362329**
- Mobile no **9426362329**
- Registered e-mail **drjayeshbarot@yahoo.co.in**
- Alternate e-mail **artscollegesatlasana@gmail.com**
- Address **AMBAJI HIGHWAY, SATLASANA TA
SATLASANA DIST MEHSANA**
- City/Town **SATLASANA**
- State/UT **GUJARAT**
- Pin Code **384330**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **Hemchandracharya North Gujarat University, Patan**
- Name of the IQAC Coordinator **DR.Rakeshkumar R. joshi**
- Phone No. **02761259233**
- Alternate phone No. **9426898942**
- Mobile **9924088485**
- IQAC e-mail address **drrakeshjoshi2@gmail.com**
- Alternate Email address **artscollegesatlasana@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)) www.rmartscollegesatlasana.org

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://rmpartscollegesatlasana.org/wp-content/uploads/2023/12/Academic-Calendar-2022-23.pdf>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.51	2009	15/06/2009	14/06/2014
Cycle 2	B	2.79	2014	10/12/2014	09/09/2019
Cycle 3	A	3.18	2021	21/12/2021	20/12/2026

6.Date of Establishment of IQAC **25/06/2009**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Geer foundation	Environment	Geer foundation	2021-2022	5000

8. Whether composition of IQAC as per latest NAAC guidelines **No**

- Upload latest notification of formation of IQAC **No File Uploaded**

9. No. of IQAC meetings held during the year **02**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

Proper Planning for teaching, learning and Research

Celebration of Azadi ka Amrut Mahotsav programme Good result

use of smart class room for teaching

good performs of university examination

best sports and curricular activities

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Formation of Various Committee	Various Programmes are organized by co ordinators of various committee. Students were participated in most of the activities.
Plan of Teaching learning and examination	As per Academic calander and planning, Each faculty in actively involved in teaching learning collecting assignment and book review from students conducted internal exam.
Planning of co curricular activities	Youth festival saptadhara NSS, NCC Sports etc are various programmes thorough which students are motivated to participate in any of one initiative. Students show their performance. NSS Annual camp was the major attraction.
Maintain academic dairy	Nil
plan academic calendar	Nil

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Shri Babulal Punamchand Shah Vidhyasankul	15/12/2023

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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Celebration of Azadi ka Amrut Mahotsav programme Good result		
use of smart class room for teaching		
good performs of university examination		
best sports and curricular activities		
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Maintain academic dairy	Nil
plan academic calendar	Nil
13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Shri Babulal Punamchand Shah Vidhyasankul	15/12/2023
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
AISHE	07/12/2023
15.Multidisciplinary / interdisciplinary	
Our institute is committed to create sustain and improve the	

learning process through total quality management and create it self a position in scientific and technological learning. The priority trust area of the institute is implementation of outcome based education in teaching learning. Our institute is focused on learning all the faculty members on outcome based education to achieve a paradigm shift from the teacher centric education system. Following student centric system, we are encouraging our students by focusing on the following trust areas. Such as Academic Excellence Research and Development social consciousness, Communication Skill, Life and employability skill etc. It is through all these trusted area, the institute aims to create life long learning ability among students.

16.Academic bank of credits (ABC):

Hemchandracharya North Gujarat University Patan has not implemented the provision of Credit transfer till date but from the coming academic term espeally from June 2023, ABC is going to be implemented by the university and various affiliated colleges of the university.

17.Skill development:

The university offers various skill oriented programme under CBCS Our institute initiated. Various skill development programmes which help students to get job in various government and non government field. Short term add on Course like sewing short term are also run by the college. Even state government initiative Finishing School programme becomes useful to students to develop their life and employability skill.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Indian Knowledge system is an integral part of UG course curriculum for all disciplines and all the students who are enrolled in the four year UG programme should be encouraged to take an adequate number of course in IKS from university given basket of such diverse subjects. From June 2023, the HNGUni Patan is going to implement IKS from semester I and it is mandatory for all students. During 2022-23 our university and other institute of higher education organized various seminars, trainings and workshops for the faculty members to implement IKS from June 2023.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Since NEP 2020 aims at the student centric method, we practice the outcome-based education system. The Institution provides the details about programme outcomes, programme specific outcomes and course outcomes in the Institutional website and the students are informed about it. The curriculum and course delivery are planned in such a way to achieve the stated objectives.

The institution is prepared to adopt inclusive education and train the students according to their needs regardless of their caste, region, religion, gender etc. The feedback system in the college helps to access the learning outcome and many different activities like- seminars, assignments, quiz, speech competitions etc. are conducted in support of this system.

20.Distance education/online education:

The website contains the videos of all the prescribed curriculum and the videos will be made by the subject experts working in different colleges. The students will be benefitted to listen to the same curriculum by different subject experts. This initiative of the department has really worked well during the widespread of covid-19 and lockdown. The institution has motivated the teachers to develop institutional content to help out the students.

Extended Profile

1.Programme

1.1 254

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 1317

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 3005

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 501

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 20

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 0

Number of sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	254
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	1317
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	3005
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	501
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	20
File Description	Documents
Data Template	View File

3.2	0
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	15
Total number of Classrooms and Seminar halls	
4.2	0
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	78
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

This institute ensures effective curriculum delivery through a well planned and documented process. The initiatives taken up for the same are given below:

Teaching Plan: In the department meeting, yearly, monthly and weekly teaching plans are prepared by the faculties of their respective subject. Department wise micro planning of teaching-learning, co-curricular and extracurricular initiatives is done in the beginning of new academic year/semester, copies of the departmental and individual time - tables are prepared and follow it properly.

Academic Diary: In order to do effective implementation of curriculum and other activities related to it, the faculties work out on the syllabus to be taught and prepare unit wise and chapter wise plan in the academic diary. For the discussion of different topics, teaching methods are also finalized and

mentioned in the academic diary.

Inviting Experts: In each semester, department wise list of expert for guest lectures is prepared in advance. According to the plan, the guest lecturers are invited and subject wise students are benefitted with their expertise. The speech given by the experts is related to the topic of curriculum.

Infrastructure: The college has 13 class rooms with LCD Projector, out of which three are smart classrooms. There is a seminar hall with up-to-date audiovisual devices, a rich library with reading space for 200 students. **ICT Based Educational Tools:** The curriculum is delivered effectively through ICT based educational tools. The faculties are also provided with lap tops and other necessary equipments for effective teaching-learning process.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://rmpartscollegesatlasana.org/videolectures/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our institute strictly follows the academic calendar of the mother university. The IQAC, headed by the Principal, along with all the HODs prepares institutional Academic Calendar in line with the University Academic Calendar. As per academic calendar, we have formed various committees for the better implementation of activities during every academic year. Students' representation has been given due weightage in the preparation of academic calendar. College plans all the programmes - from Induction Programme to the Annual Day celebration and Gold medal / Prize Distribution function as per calendar. The schedule of various academic activities of the college, Continuous Assessment, meetings with stake holders as well as internal and University examination is published in it. In the departmental meeting of the HODs with the teachers, they distribute copies of the departmental and individual time - tables to the faculties. The faculties prepare micro teaching plan and follow it properly. Each department conducts continuous assessment which includes weekly test, assignments, seminars, book review, group

discussions, presentation, quiz etc. At the time of preparing academic calendar, suggestions from alumni, parents, management and educationalists are taken into consideration.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://rmpartscollegesatlasana.org/wp-content/uploads/2023/12/Academic-Calander-2022-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

05

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

155

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institution integrates various cross cutting issues in the curriculum for the holistic development of the students in fields of life. They enable the students to develop interdisciplinary thinking and collaborative learning. The following are the representative activities displaying such cross - cutting issues.

Human Values and Professional Ethics: Our institute regularly organizes Blood Donation Camp in collaboration with Lions Club of Satlasana and Thalassemia Test in collaboration with Indian Red Cross Society, Ahmedabad. Various programmes like the celebration of Birth and Death Anniversaries of our freedom fighters and social reformers are also organized on regular bases. **Environment and Sustainability:** Ours is a Neat Campus, Clean Campus and Safe Campus. Green audit of the campus is done on the regular basis. The institute has installed Solar system to save electricity and protect environment. A tree plantation programme, celebration of Ozone day, World Environment day and World Water day are organized regularly.

Gender Equality: The college has a Women cell which carries out various activities with female students at centre. Syllabus is also having concern with Gender Equality. A sanitary pad vending machine and used pads destroyer machine are there in Girls room. The college has Anti-Sexual Harassment Cell. Every year, International Women Day is also celebrated.

Azadi ka Amrut Mahotsav: The institute organizes various activities under the celebration of Azadika Amrut Mahotsav like Yoga, Suryanamaskar, celebration of Independence Day, Youth festival etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

45

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

45

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni **A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://rmpartscollegesatlasana.org/feedback-2022-23/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://rmpartscollegesatlasana.org/feedback-2022-23/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1323

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

3005

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institute identifies slow and advanced learners by conducting internal assessment and various activities like:

- Past Academic history/Parents feedback
- Performance in assignments
- Online Quiz
- Counseling
- Orientation programme
- Student's involvement in academic and curricular/extracurricular activities

We have a proper plan for taking extra care of the students who are weaker than average and guide better students through study materials. On the bases of various activities/tests, the departments divide them into the groups of Advanced and Slow learners. Then onwards, apart from regular teaching, these two groups are treated with different strategy. The slow learners are taken special care so that they can be brought to the level of mainstream student. The departments frame the time table in such a way that this group of slow learners gets two lectures extra per week. The teachers try to be helpful to the slow learners whenever they are needed. The teachers provide them complete study material which is easier for them to follow. On the other hand, the advanced learners are guided by their teachers for extra reading through use of library and e-materials. The advance learners are given extended library facilities and if they needed then extra library tickets are also given to them. These advanced learners are also encouraged to participate in seminars, conferences, workshops and University camps held at other institute of the parent university.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3005	20

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students are at the centre of all institutional activities. All the academic, co curricular and extra-curricular activities are held in view for their overall development. Students' enthusiasm, active involvement and willingness make learning more students centric, inter active, experiential and participatory. Use of laptops, ICT and Smartphone is done regularly for teaching-learning activities.

- Lecture method is commonly used by teachers.
- Online display, Oral examples, PPT, group discussion, book review, assignments, project work etc. is used.
- Grammar and language skills are also taught.
- According to the learning objectives students are provided study material prepared by teachers.
- NSS, NCC activities
- All- round personality development through various activities.
- Ensuring students' participation in Saptadhara activities.
- Students are encouraged to participate in various subject seminars to enhance learning experience.
- Various departments conduct a number of activities like online seminars, elocution on current issues and group discussion. Such activities develop logicity, skills of expression, thinking power among the students.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Our institution is having ICT enabled teaching-learning process. All the classrooms are ICT enabled with LCD projectors and three are smart classrooms. The campus is enabled with high speed NAMO Wi-Fi connection.

- In order to make teaching - learning process very effective and enjoyable, the institute provide free of cost Laptop to all the faculty members.

- Three digital smart class rooms are very useful for effective teaching - learning process.
- An easy access to free NAMO Wi-Fi facility is helpful to smooth functioning of teaching-learning process
- The college Library provides N - List facility through which one can access e-books, e-journals any material required for syllabus content.
- College App gives details information regarding admission process, exam details, results, other activities etc.
- Department wise WhatsApp group of students helpful in updating information related to lectures, seminar, quiz, study materials, various exams, other academic and administrative information
- Display boards / digital notices boards at various places in the premises provide important notices related to admission process, examination dates and programmes, scholarship schemes for the students by the government under various schemes, tentative schedule of the activities of the institute etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

2483

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

20

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

17

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

20

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- All the institutes under the university are suppose to follow semester system at UG and PG level with CBCS
- In order to ensure transparency in the internal assessment, the examination committee is formed. As a part of internal assessment, weekly tests, assignments, term papers, book reviews etc are conducted.
- The systems of internal assessment notifications are communicated to the students well in time and they are also made aware of the evaluation pattern at the beginning of the semester during the welcome ceremony.
- Besides this, institute provides a facility of a separate exam room at the ground floor for the students who are physically challenged. A special invigilator is appointed for that class too. The institute gives freedom to the departments to choose the method of continuous internal evaluation to bring the variety in the methods of internal examination and evaluation which include:
 - MCQ based tests with OMR sheet in Elective Generic subjects.
 - Assignments
 - Seminars
 - Book review
 - Project work
 - Presentation
 - Group discussion
 - Weekly test

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/drive/folders/1SVyo3_e4vFHG0BigPkwE_Tl_R7lVY2k7?usp=sharing

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The exam related grievances of the students are discussed and carried out under the guidance of Grievance Redressal Cell. At college level, for internal exam related grievances, students can approach the Examination Committee who attend to the problem and reach a solution. The faculties submit the results after

assessment within given time limit. The internal result sheets are displayed on the notice boards for the students. There is a transparent mechanism of reassessment of the answer sheet on demand.

After the evaluation of the internal test papers, a student can see his answer sheet and discuss the issues with concerned faculty. The concerned faculty will clarify internal examination related issues and questions raised by the students. If required, the matters are discussed with respective HoDs and exam committee Coordinator. They follow a transparent method of attending to the issues within the limits of university rules. The students who remain absent on grounds like health issues, participation in NCC, Sports, NSS or University level representation in cultural or any other activities are given a chance of re-test.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- At the beginning of every academic year, in Induction Programme, the students are informed about courses, programmes, NSS, NCC, co-curricular activities and Saptdhara to be conducted during the academic year and their outcomes
- In the Induction Programme, the Principal, HoDs and co-coordinators of various committees, discuss the programme outcomes, course outcomes and co-curricular, extracurricular activities.
- Moreover vision, mission, objectives of the institute also focus on Programme Outcomes.
- Classroom seminars, Book reviews, OMR test, assignments, academic tours, Unit tests, weekly test, add-on courses are the other tools, which provide students to understand and learn the benefits of the course/programme

The programme objectives at the end of UG and PG run by the institute are as under:

Programme at UG level:

- To enrich the knowledge and experiences to face the challenges of life
- To develop life and employability skills
- To shape the students for shaping them as cultured and civilized member to the society
- To provide basic knowledge of various languages like English, Hindi, Sanskrit, Gujarati and subject such as Sociology etc.

Programme at PG Level:

- To provide ample opportunities to the students to understand various social, economical, political changes over last few centuries.
- To have proper understanding and deep knowledge of specific subject

To understand the future course of the developments in the subject and its impact on the life of common man.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://rmpartscollegesatlasana.org/outcome/
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our institution has a proper mechanism for monitoring, calculating and ensuring the achievement of Programme Outcomes and Course Outcomes at the end of every year. After the analysis of the attainment, the suggestions and recommendations of corrective measures towards the improvement of programme outcomes are communicated to the faculty and even the university. There are two methods of assessment of outcomes of programme/course by the institute.

Direct Method:

In this method of assessment, the course outcomes are assessed through examinations, tests etc. at the end of the semester. The questions for the internal examinations are framed in line with course outcomes and the attainment is assessed from the answer scripts. The results of the final examinations are used to measure their attainment of POs and COs.

Indirect Method:

In the indirect method of assessment, feedback collection from the outgoing students at the end of the course is a major source of information. This feedback serves as the genuine opinion of the teachers and institutional mechanism. The suggestions and recommendations regarding corrective measures towards the improvement of programme outcomes are communicated to the University through board meetings. The institute has the following mechanism to analyze data on the student performance and learning outcomes to use it for planning and overcoming barriers of learning:

- Analysis of performance/results of semesters.
- Remedial Coaching
- Student Counseling
- Identification of advanced/slow learners
- Mentoring the slow-advanced learners

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://rmpartscollegesatlasana.org//wp-content/uploads/2023/03/a1.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

548

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://rmpartscollegesatlasana.org/wp-content/uploads/2023/05/Annual-Report-2021-22.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://rmpartscollegesatlasana.org/wp-content/uploads/2024/02/Student-Satisfaction-Summary-Survey-2022-23.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Every year, NSS volunteers of the institute work for spreading awareness regarding so many issues among the society. They have not only provided useful service during the corona period but also create awareness regarding cleanliness and health issues regularly. Tree Plantation at home and at village, online celebration Yoga Day, Mahatma Gandhi birth anniversary on 2nd October National Constitution Day, National Voter Day, Blood Donation Camps, Camp for preservation of rare trees, Participation in Pre-RD camp, University level 'Maintenance and Sustenance of Environment' camp, Natural Calamity and Disaster Management, Birth/Death Anniversary celebration etc. are the regular activities of the institute. Under Road Safety Week elocution competition on 'Security and Road Safety Awareness' was celebrated. On 30th July, 2022, Cyber Crime Awareness Programme - E-FIR guidance programmes was celebrated. Republic Day was celebrated in college campus in which Leaders,

Officials, Society and students remained present. N.S.S, N.C.C, Sport and other Department actively participated with different activities. Celebration of 'Aazadi no AmrutParv' was also held with various competitions like Essay writing, Quiz, eloquence etc. Celebration of International Women Day was also done on 8th March.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1oRde9xsZH-0zmTkQwtBCiRrCw0UV_Htn/view?usp=sharing

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

38

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Institution promotes Institution-Neighbourhood - Community network through the functioning of various college committees

and organizations like NCC, NSS, Unnat Bharat, College Women Cell, Red Ribbon Club, Indian Red Cross Society, Lions Club, Smt. H. A. Shah General Hospital, Samarth Diamond etc. The institute emphasizes on students involvement contributing to good citizenship, community service and holistic development of the students.

- In 1 week NIC camp held in Andhrapradesh, NSS Programme coordinator and four students from our institute were selected.
- Blood Donation camps was jointly organized by NSS and NCC unit in collaboration with Lions Club of Satlasana and Blood Bank Mehsana.
- Thalassemia Prevention and Sickle Cell Programme are conducted every year by NSS unit.
- In collaboration with Lions club of Satlasana and college NSS unit, we distribute clothes and sweets among the people of tribal village under Food for Hunger Programme. This year, the activity was done in Kantivas village of Mehsana district.
- Women cell of the college carries out the activities with female students at centre. Training of self defense is conducted in collaboration with 181 Abhyam. Expert lectures by medicos are organized regularly on the problems regarding the female gender and consciousness.
- NCC coordinator has completed 70 days PRCN course. During the last four years 28 students have got jobs in different fields. In current year also 2 cadets have been selected as 'Agniveer', one in CISF and One as police constable.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

25

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

25

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

16

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute is having total 5 acres of campus area, having 5262.38 Sq. meter built up area in two storey building. The ground floor consists of administrative block, Staff Room, Girls

room, Three Smart Classrooms, remaining classrooms with LCD projectors and sound system.

The Institution has fully computerized separate Library building with 34915 books in total, 50 titles and other reading material such as encyclopedias, bound volumes etc. On the first floor of the library, the reading room facility is available for 200 students. The Institution has provided N- List facility for all the students and teachers. The institution has purchased SOUL software from INFLIBNET for library. OPAC system is also made available in the library. The Institute has 81 computers, 13 LCD Projectors, Speakers, sound system, interactive panel boards, audio video aids, microphones, 5 scanners, 5 printers, Duplicators, 03 Xerox machines, UPS, USB, Web Camera, Digital camera and CCTV cameras for covering the entire premises of the college.

In the Water Rooms and staff room as well, 3units of RO Plants have been installed in the college. The Institution has purchased a generator of 40 KV and 10 fire extinguishers have been installed at specific places in the college building. The premise of the institute is covered with two beautiful gardens having herbal plants and trees also. Under RUSA, the construction work of 3 classrooms at ground floor and a hall on the first floor is near to completion. The facilities like Canteen, Parking for the staff and the students etc. are also there in the premises.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1V9hPpWVkJXbQUVHT10VMAKtw0WVrUy4LO/view

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural Activities:- The institute is having facilities like Auditorium hall with stage, sound system, musical instruments, costumes etc. The Saptdhara and Cultural Committee focus on polishing the skills of students. Under Saptdhara the institute organizes various cultural activities. Many of our students participate at University youth festival and represent the university at zonal level every year and achieve rank also. In

the year 2022-23, in 32nd Youth Festival, our institute has received 2nd rank in One Act play and 3rd rank in SKIT competition.

Sports:- The institution has always tried to provide platform to the students so that they can be selected for various sports at the University and State level. Every year, selected intercollegiate tournaments are conducted in the institute. This year, our institute has received bronze medal, silver medal in athletics and bronze medal in gymnastics. Annual Sports Day is also celebrated every year. Necessary playgrounds, equipment, kits and sports wears etc. are provided to the students. Both students and faculty use the indoor gymnasium.

Indoor & Outdoor Games:- The Indoor Sport Facility is having three grounds for playing Badminton for girls and boys, table tennis, chess, carom etc. The college provides facilities for outdoor games such as Cricket, Athletics, Kabbadi, Kho-Kho, Handball, Volley-ball etc. Due to proper training/practice provided by the Physical Trainer of our institute, this year 45 students participated in various tournaments at intercollegiate level and 2 students of the institute have been selected for inter-university level games.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1LAtU1-YXl34aOtezGDAjqtRBuJXXR-IZ/view

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

16

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://rmpartscollegesatlasana.org/smart-classroom/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

780.21

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library has online access to INFLIBNET e-Resources for online Journals and e-books. Our institute is a member of INFLIBNET N-List consortia for many years and provides access to thousands of e-resources. It provides web-based services including access to e-Books, e-journals and research databases. This facility is utilized by the students and faculty as well. ILMS software: Soul Software OPAC: using Web OPAC 2.0 Software Electronic Resource Management package for e-journals for N-List Federated searching tools to search articles in multiple databases Library Website: www.rmpartscollegesatlasana.org Total number of computers for students' access: 10. Total numbers of printers for public access: 3 . Internet band width/ speed 40 mbps Separate reading facility for faculty and 200 students at a

time. A wide repository of books, journals, CDs, educational videos, films, newspapers, collection of rare books, e-resources, previous years' question papers etc. Provision of specialized services like Inter-Library Loan Service (ILLS), Information Deployment and Notification, Photocopying facility, e-Library Solution Search, Reservation of books, Book Bank Scheme and Extension activities Special sections of books earmarked for BPL,NET/SET Coaching, Remedial Studies, State Public Service Examination, Civil Service Examination, Career Counseling, Availability of issue slip, barcode printer and barcode reader, systems for internet browsing and book search Newspaper clipping service focusing on information regarding the various activities in the college Link search facility is provided to the students in the library link of the College website. Binding of Old Journals and volumes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://rmpartscollegesatlasana.org/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

10.15

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

4005

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college campus is having IT facilities for improving the quality of teaching, learning and evaluation processes, and also for making the administrative processes user friendly, efficient and transparent. Similarly, previously there was Windows 2003 Server, which was converted to Windows 2008 and then Windows 2008 RZ server. The Window Operating System was also having the version of Windows 98 which is at present Windows 10. The Printers are also changed from Dot Matrix to Laser. Similarly Internet facility started with Dial-up connection with 512 kbps speed which is now 30 mbps speed (Namo Wi-Fi). The Classroom facilities are also changed with the passing of time. Initially only black boards were there in the class room, then came the White Boards, then Smart Interactive Panel Board and now there are Wi-Fi enabled Smart Classrooms. Now a day, the students are also using on- line e-resources for the latest updates in their respective subjects.

Details about IT facilities:

- Internet Subscription : NAMO & UMA Wi-Fi
- LAN and Wired Inter Connectivity:

- Photo Copiers: 03, Duplicator: 01, digital visualizers, 13 class rooms with LCD Projectors, 03 class smart classrooms.
- Laptops to the faculty
- Membership with INFLIBNET N-list to access e-resources
- Total 81 computers, DELL
- LCD TV, Two panel boards
- OMR Reader, OHP
- Seminar Hall with IT facilities.
- 10 computers for accessing digital materials through INFLIBNET and browsing the internet.
- IQAC with IT facility
- Administrative department is fully automated under LAN and Internet connectivity

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://rmpartscollegesatlasana.org/namo-wi-fi/

4.3.2 - Number of Computers

81

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic

support facilities) excluding salary component during the year (INR in Lakhs)**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

780.21

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The governing body of our institution takes direct initiative in the maintenance, utilization and upkeep of infrastructure and support facilities in consultation with the Principal, IQAC and Campus Development committee. Library facilities are open to the students of not only our institute but also students and researchers of other institutes and even outside members from the surrounding society. Maintenance and utilization of library resources are done through strictly following the library rules. A register is maintained to keep the record of all the readers. Sports- Under the guidance of the Director of Physical Education and Sports Committee, monitoring and maintenance of Sports Facilities is done regularly. Common facilities like Ground, seminar hall and running tracks are maintained regularly for competitive exam like PSI, Police constables, Army, Forest etc. ICT and Internet- The college has a comprehensive IT policy regarding service, data and network security.

The college has a mechanism of adopting free software and anti-piracy protocol. Computer Instructor addresses internet broadband connectivity and Wi-Fi problems. The use of Internet facilities is secured and monitored by Cyber Roam Software. The Dynamic College Website, College Android App, INTRANET facility are maintained by appointed Computer Instructor. Language Lab-SCOPE exams are conducted regularly. Students can avail Language Lab facilities on rotation basis according to their fixed schedule. The students are using this facility under the supervision of language teachers only.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

2440

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2440

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://drive.google.com/file/d/1YLcvRKKp1035Dw-04r5VJNMOjYt3Jmgo/view?usp=share
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1200

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1200

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

B. Any 3 of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

22

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

43

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

07

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institute provides platform to the students for their representation and engagement in various administrative, co-curricular and extra-curricular committees.

Student Council and other committees: In order to give students representation and engagement in various committees, student council has been formed and updated every year. In student council, the toppers of different semesters in university exam are given role as General Secretary, Ladies Representative and other members of the council. In other committees like Sports, Cultural, NSS, NCC, exam etc., the student representatives play very active role. Students Representation also remains there in Women Cell, Udisha, Sapta-dhara, SC/ST Cell and Anti-ragging Committee:

Students' Role in the Preparation for Competitive exams: The students are given responsibility to prepare the schedule of different activities- lectures, group discussion, presentation etc. for the preparation of specific exam and also to conduct mock tests.

Soft Skill Development: Society for Creation of Opportunity through Proficiency in English (SCOPE):Our institute is a registered centre for SCOPE in Gujarat State. SCOPE programme is centered on three main challenges of education - Access, Equity and Quality. The University of Cambridge, UK is the Assessment and Certification partner of SCOPE. Every year, the students of our institute participate/pass exams of SCOPE. The students are given responsibility of maintaining the ELL room. The time-table for practice and schedule of lectures is also managed by the

students.

File Description	Documents
Paste link for additional information	https://rmpartscollegesatlasana.org/student-council/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

321

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institute is having active Alumni association working under the Coordinator ship of Dr. R.S. Prajapati. This Alumni Association is not registered organization but having same rules and regulations. Alumni are playing a crucial role in overall development of the students of our institute by providing financial support, active interest in various activities, facilitating various programmes as well as valuable suggestions. Every year, Alumni Association organizes get to gather program for which the alumni are invited through personal contacts, Facebook page and institutional website. They are made aware with ongoing activities and new future plans are discussed openly and their valuable suggestions are taken. Our college has

made it a tradition of registering all the outgoing students of the college in Alumni Association. As many of the alumni are working at various places of the state so, physically many of them do not remain present in the meeting. They visit the institute at their suitable time and take very active interest in institutional activities. Besides annual gathering, alumni are invited in different programs of the institute like Annual Day, Induction Programme, Sports and Cultural Activities, NSS programs, Swachh Bharat Abhiyan, Save the girl child, Hygiene awareness for girls, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:- To impart higher education to the local youths, especially to those girls who live in and around remote rural /tribal areas, to prepare them in the context of social and economic needs. The institution tries to develop the overall healthy personality of the students to contribute in the development of the nation.

Mission:- The mission of our institute is committed in the path of empowerment of rural youths (especially girls) through access to quality higher education, enabling them to develop educationally, intellectually, socially, and morally to inculcate in them the values of social, economic and national responsibilities.

Nature of Governance:- The management of our institute takes

keen interest in selection of teaching faculty and support staff, infrastructural development, renovation, maintenance and upkeep of facilities to enhance the quality of education and facilities students and staff to achieve academic excellence. Students are encouraged to participate in workshops for self development. The President, the Secretary, the Principal, IQAC and the faculty invest collective efforts bringing in a conducive academic atmosphere in the college. The IQAC takes initiatives in planning, implementing and streamlining the various quality improvement strategies of the college and discuss the policies in the staff meetings prior to its implementation.

File Description	Documents
Paste link for additional information	https://rmpartscollegesatlasana.org/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

In various institutional practices, the effective leadership is visible. Our institution is having decentralized and participative administration. The Management, the Principal, the IQAC and faculties work in tune for implementation of policy and plans. At institution level various committees have been constituted to plan and monitor the functioning of different departments like Students Grievance Redressal Committee, Discipline Committee, Library Committee, Research committee and Campus Development Committee etc. The students of the institution also play an effective role in the constitution of various committees. Even the suggestions from the Alumni, parents and employees are incorporated by the institution.

Collaborative Autonomy to the Departments: Every department is given autonomy, assistant and flexibility to conduct various activities within the department like Guest lectures, Workshop, Project work, Seminars, Mentoring programme etc. Participatory management is achieved in this institution through transparency and reliability.

Glance of decentralization and participative management in Annual function: At the time of celebration of Annual function, all the stakeholders play active role in the preparation and

execution of the event. In the planning meeting, all the stakeholders are involved. Alumni and Parents are also invited. Students perform various cultural and entertainment programmes. The President, Secretary and other members of the management and invitees from the society remain present, members of students' council handle the entire ceremony and all the stakeholders are made aware with the activities and achievements of the institute.

File Description	Documents
Paste link for additional information	https://rmpartscollegesatlasana.org/management/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. **Introduction of New Programme: Finishing School Programme** has been introduced to enhance life and employability skill of students. UGC Sponsored COC Spoken English (20 extra credit) HNGU Patan affiliated programme is also introduced. Online webinars for the students and faculty (e.g. Webinar on Cyber Security for Youth) are arranged regularly.

2. **Strengthen Infrastructural Facilities under RUSA component - 9:** construction of 3 Class rooms on the ground floor and Auditorium Hall on the first floor would be completed in a near future.

3. **Enhancing Research:** In order to promote research work and provide platform to the faculty as well as students, the institute has made it a tradition to organize a national level seminars/webinars/workshops/conferences etc. every year. Article of the researchers are published by the institution in book form with ISBN. Research articles are also published in the institutional yearly journal with ISSN.

4. **Employability of the Students:** Placement fair, online form fill up facility, coaching regarding various competitive exam, reading materials, mock tests for specific competitive exams etc. are provided to the students. Under UGC sponsored Entry In Services, Udisha Club and Carrere Counseling Cell, various job oriented activities/programmes are organized regularly.

5. Alumni Association and Parents' Association: Every year, the Alumni committee of the college holds meetings of alumni association and parents' association. Suggestions of these two associations are taken into consideration. Financial assistance is also given by them.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	chrome-extension://efaidnbnmnnibpcajpcglclefindmkaj/https://rmpartscollegesatlasana.org/wp-content/uploads/2024/04/Annual-Report-2022-23.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Organizational Structure of the College Management: Shri B. P. Shah Vidhyasankul has transparent and democratic structure for effective and efficient administration. The governing body of the institute is headed by the President Shri Poonamchand Shah and Secretary Dr. Natvarlal Patel. The governing body is the torchbearer and patron of the institution. The effectiveness and efficiency of the institutional management is clearly visible in policy formation, administrative setup, appointment and promotion of the staff etc. The governing body comprises nineteen members. **Organizational Structure of our College:** The Principal is the Administrative Head of the College. **The IQAC:** The IQAC is formed in accordance with the Guideline of the NAAC. The IQAC looks after the matters regarding the maintenance of quality of education in the college. **HoDs:** The College has five departments. The Departments are run by the Heads and the faculty members. The Administrative office is run with senior clerk, junior clerks, peons and watchman. For different curricular and co-curricular activities, various committees of teachers are formed. NCC, NSS, Women Cell, Anti ragging Cell, Anti-Sexual Harassment Cell, Sports Committee, Cultural Committee, Grievance Redressal Cell, Poor Student Relief Fund Committee are important committees. Service rules of the HNG University, State government and of the institute management are applied in administration, recruitment and in all other matters. All recruitments, promotions and retirement policies are as per

the State Government rules.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://rmpartscollegesatlasana.org//wp-content/uploads/2023/03/CODE-OF-CONDUCT.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution provides welfare schemes to its staff. As per State Government Rules 12 days casual leaves are given to teaching, non-teaching staff. The nonteaching staff avails 30 days of Earned Leave every year. 20 half pay leave or ten days leave can be commuted every year by every employee. Provision to grant duty leaves is there to all the staff members to attend various Training Programmes/ Orientation/Refresher/ FDP/Workshop/ Seminar/ Examination / Election duties as per the Government rules etc. Transportation allowance and seminar registration fee are also given by the institution. Lady teachers can claim six months' Maternity Leave as per Government

rules. Male teachers can claim Paternity Leave as per Government rules. Government offers various mandatory Insurance Schemes to the staff. There is a Registered Co-Operative Credit Society managed by the staff. This credit society provides various services like deposit and loan to its shareholders up to 5 lakhs. Gratuities, Pension and other such Government welfare schemes' benefits are given to the staff. The governing body of the institute appreciates and honor staff members for special achievements during the Annual function by giving certificate and memento. Additional Facility in library is provided to teachers for conducting research. Grievance Redressal Cell takes care of the complaints of the students as well as staff. Anti-Sexual Harassment cell works for prevention of Sexual Harassment of women at work place. Separate parking facility is available for staff and students as well.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

19

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

06

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution has mechanism for appraisal of the performance

of the teaching and non-teaching staff. Self appraisal report helps to figure out what teachers' strength and weakness are. It is a process of self evaluation to determine the level of self efficiency. Teacher's Self Appraisal Report: It is a mandatory process for every teacher to have the self appraisal form furnished by UGC as per regulation 2010. It evaluates the involvement of the teacher in the extracurricular and co curricular activities. Participation in seminars and conferences; presentation of papers in seminars and publication of articles in journals and involvement in extension activities are also assessed at this juncture. The self-furnished appraisal form is then handed over to the Head of the Department who transfers it to the IQAC. The Teacher's Diary is also an assessment mechanism, evaluated by the HoD and the Principal. It is a record of the teacher's work throughout the year. On the bases of the statistics of the results of Semester exams, the Principal tries to judge the performance of the teacher and discusses the matter with the concerned teacher personally. He guides the teacher for improvement in his/her performance. The performance of the non-teaching staff of the college is assessed on the basis of general feedback form filled by the students and other stake holders. Training programme related to life skills and computer skill are also conducted by the institute from time to time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our institute conducts internal and external audits regularly. The Accountant, junior clerk and the Principal jointly scrutinize and verify the financial data regularly. They follow the rules and regulations laid down by Government of Gujarat properly. External audit is done by Chartered Accountant. At the end of every financial year, the annual financial statement is prepared and sent to the authorities in the Department of Education. The management has appointed auditor for internal audit of the college. After the scrutiny and checking of

expenditure of the institute by an internal auditor, it is forwarded to the recognized CA. Here it should be noted that, every year, in time audit of the institute is done. Financial Audit of the Grants and fees sanctioned by the Government: The institute seeks the services of the External auditor for interim audit in September and Final audit in March every year. The audited report is sent regularly to the concerned officer of Education department.

Financial Audit of the Management account: An auditor from the management visits the college at end of every quarter and verifies the accounts, prepares the journal and ledger and submits a quarterly report to the Management regularly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional strategic plan for mobilization of funds: Due to in time proposals, the institute get funds and scholarships from central/state governments regularly under various heads. Parent university assistance is also given for different activities. Under Poor Students Relief Fund, the donors, teachers and

parents provide economic assistance. Financial assistance from Management, philanthropists etc. is also collected utilize properly.

Various ways of utilization of resources: Students scholarships from Government and private agencies are directly sent in the bank accounts of the students. Most of Items are purchased through GEM and payment is paid through PFMS. The income from fees is spent on the maintenance of the purchased equipments, furniture, library maintenance, sports facilities and in updating the other facilities. Contribution of teachers and donors are provided to support financially backward open category students. All the collections are deposited in the bank and all expenditure, recurring and non-recurring, are incurred through cheques. College maintains an annual budget system and internal external audit for the effective and efficient utilization of available financial resources. Collection of tuition fees, purchases of books, stationeries, equipment payment of bills etc. are done through centralized accounts department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of our institute has been functioning actively since 2008-09. It has contributed significantly for institutionalizing the quality assurance strategies and processes, as per time to time guidelines by NAAC. Academic and administrative planning is done in the meetings held by IQAC regularly. During the year 2022-23, following quality initiatives were conducted by IQAC: strengthening teaching-learning, evaluation process through various techniques, Workshop cum Training for the faculty to use online platform for online teaching, webinars etc., Cleanliness Drive, Tree Plantation, Cyber Crime Awareness Programme, Republic day Celebration, Celebration of World Environment Day, Workshop cum Training for the faculty to use online platform for online teaching-learning and evaluation process. They were oriented regarding various meeting software/platforms, YouTube,

preparation of PPT etc. Guidance was also provided regarding how to put marks of evaluation tests in internal sheet. Cleanliness Drive to make students aware about importance of cleanliness, NSS units' volunteers participated in one day cleanliness drive in the campus and class- rooms, under the leadership of NSS program officer. The students enthusiastically performed this service. They were also oriented regarding importance of personal cleanliness. Planning and preparation for Annual Day, participation in Youth Festival, various activities to be held under Saptadhara during the current academic year etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

With the help of IQAC, our institute reviews and updates various processes, methodologies at periodic intervals. To enhance the English language and soft skills of students: The Finishing School Programme has been introduced and running successfully to improve students' soft skills and life skills. To prepare students for successful careers in teaching, research and administrative services: Under UDISHA and Career Counseling Cell, training, guidance and special coaching for competitive exams like NET, GSET, Teachers Aptitude Test, Teachers Eligibility Test, Junior Clerk, Revenue clerk etc. are given to the students. To initiate a formal feedback mechanism from the stakeholder: The institute has a clearly set mechanism of obtaining the feedback from various stakeholders to improve the performance of the institution. a) The Principal, IQAC coordinator and the Feedback committee discuss freely with the students about their experience regarding the institutional performance. b) The students are instructed to fill up their feedback forms freely which are assessed by the respective Head of the Department. To encourage teachers to publish research articles in professional peer reviewed journals: The institute encourages its faculty for quality publications in the peer - reviewed journals and for quality books. As a result of it, the faculty members of the college has also published considerable books and research articles in refereed and UGC approved

journals.

File Description	Documents
Paste link for additional information	https://rmpartscollegesatlasana.org/wp-content/6.5.2.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://rmpartscollegesatlasana.org/wp-content/uploads/2024/04/Annual-Report-2022-23.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In order to promote gender equity among the students of the institution provides various facilities/steps:

The Woman Cell has been functioning in the institute actively, which provides a common platform for the girl student to come to gather, to participate in different activities/programmes initiated by this cell and also to share their views/experiences. 24 hours security remains there at the entry gate of the institute. Without I-card, students are not given entry in the college premises. Programmes like ABHAYAM 181, Traffic Awareness Week, general awareness about Anti-Ragging, road safety; women security, cyber security, and Drug Prohibition week etc. are organized by the institute. As per the guidelines of central government, Anti Ragging Cell has been established, meetings are held and necessary actions are taken. Though, here it should be noted that complaints regarding Ragging are not there in our premises and any form of it, is strictly prohibited inside the campus. ABHAYAM 181 is a toll free number of Gujarat Police to prevent Ragging and harassment, with which, all the girl students of our institute are made aware. Student Grievance Redressed Cell is one of the best mechanisms for redressing the complaints of the students. The Girls Room is provisioned on the ground floor with the sanitary pad machine, disposal machine and other needs of the girl students. Complaint box and first aid box are also put in the main building.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/1eIlx4OyEJn3HYLfui0AKS7fvmug-2lBh/view?usp=sharing
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1URZPjsJYdzfM5HslaSLqfKQlgDq5GehR/view

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

[1] Solid Waste Management

Our institute ensures to keep its campus neat and clean. The dustbins are put in the lobby, garden and other necessary places in the premises. Awareness slogans are also written at important places of the institute. All the solid waste is biodegradable and in the form of leaf and papers which thrown into the dug pit and converted into natural fertilizer by providing a suitable environment.

[2] Liquid Waste Management

In our college the liquid waste is not generated. Under Save the water campaign wastage water from water purifiers is used in the garden. Rain water harvesting structure is developed by the college to recycle water of rain and purifier. The college has constructed 4 big tanks with capacity of 100000 liters adjacent to a college building and connected them with pipes from a terrace of the building.

[3] E - Waste Management

The college has collaborated with service provider for annual maintenance of electronic equipments and disposal of e- waste. As such, there is minimum generation of E - waste. The e - waste which is renewable is handed over to the authorized vender for the recycle.

[4] Waste recycling system

Our college follows this concept by recycling waste like garden waste, paper waste etc. The garden waste like branches, leaves, and other parts, lawn etc. are converted to compost fertilizer.

The institute is having proper mechanism for collection and recycle of the waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities **A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

In order to create the atmosphere of tolerance and harmony among the stakeholders of the institute, crucial steps are taken. Under Unity In Diversity and Ek Bharat Shresth Bharat, following initiatives are taken by the institute to create an environment of tolerance and harmony towards cultural, regional, linguistic and communal socio economic diversities. Every year, birth anniversary of Sardar Vallabhbai Patel is celebrated on 31st October in our institute as National Unity Day to strengthen unity, integrity and security of our country. Under Run for Unity campaign, we organized Cycle rally to fulfill the concept of Fit India. International Non - Violence Day is celebrated in the form of birth anniversary Gandhi Jayanti on 2nd October to create an environment of tolerance and harmony. On that day, various activities like oath taking ceremony, G.K. test, cleanliness move etc. are organized by the institute. On 21st February (World Mother Tongue day), we organize elocution competition on the contribution of major Gujarati poets and writers who made Gujarati language very popular all over the world. National Youth Day is celebrated to give special tribute to Swami Vivekanand. On that day, students participate in various competitions and take an oath to follow the values and message given by Swamiji.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Every year, the institute organizes various activities to sensitize students and employees to the constitutional obligation. Indian Constitution Day is celebration on 26th November. Elocution competition is organized. Tree Plantation Week starts from World Environment day - 5th June and N.S.S. units of the college grow number of trees in college and surrounding areas. This year, on that day, our students and N.S.S. coordinator participated in plantation at Tirupati

Rishivan, Derol with the Chief Minister of Gujarat State and planted 11000 trees. World Water Day, World Earth Day and Earth Hour Day are also celebrated regularly in the institute. Indian Independence Day, Indian Republic Day and Gandhi Niravan Day are celebrated with an environment of nationalism. Quiz and G.K test are also conducted on certain topics likes Indian History, History of Gujarat, Cultural Heritage of Gujarat, Life and contribution of freedom fighters, Indian Constitution etc. to make students aware of their duties and responsibilities. National Voters Day is celebrated on 25th January to make students aware of their rights of vote to elect honest representative from their area. Even Indian History, Cultural Heritage of Gujarat, Indian Constitution, Panchayati Raj, Disaster Management etc subjects are offered to the students of different semesters as a part of their E.G. papers. In collaboration with Lions Club of Satlasana, Indian Red Cross Society and Red Ribbon Club, the college organizes various programmes like aids awareness, Thalassemia awareness, save the water awareness, trees plantation etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/1Y6ci-gR4gR2mFnBzVfpy0EryxasygxoJ/view?usp=sharing
Any other relevant information	https://rmpartscollegesatlasana.org/wp-content/uploads/2024/04/Annual-Report-2022-23.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on Code of Conduct are organized

A. All of the above

4.

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year, the Institution organizes various activities to celebrate national and international days, events and festivals: On 21st June, International Yoga Day is celebrated with participation of all the stakeholders and students of surrounding schools in yoga under the guidance of physical director. Every year martyr day is celebrated as Gandhi Nirvan day by the institute on 30th January to pay great tribute to our national martyrs. Teachers Day is celebrated in which students play role of teachers and take an oath to walk on the path of honesty and truth. Every year 25th December is celebrated to make students aware of the principles of good governance. Traffic Awareness week is also celebrated by the college to make students aware of the rules of traffic. International Aids Day is celebrated by organizing various awareness programmes like Aids awareness rally and elocution competition on Aids. Gurupurnima and Gita Jayanti are regularly celebrated by the institute in the presence of spiritual speakers. The students participate in elocution competition. Netaji Subhash Chandra Boze birth anniversary is celebrated on 23rd January, with elocution competition and G.K. Competition based on the life and contribution of Netaji. World Red Cross Day is also celebrated by organizing Thalassemia Awareness Programme in collaboration with Indian Red Cross Society, Ahmedabad.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title : Celebration of Azadi ka Amrut Mahotsav

Objectives :

To celebrate 75 years by organizing various patriotic programmes

To create awareness about 75 years celebration in the society

The Context :

Azadi Ka Amrut Mahotsav is an on going celebration to commemorate the 75 glorious years of a progressive independent India. In regard to the 75th years of Independence of India, all the states and government bodies are participating in the celebrations held across the country.

- Following is the list of Various programme organized under Azadika Amrut Mahotsav

1. Har Ghar Tiranga Campaign
2. Gujarat Gyan Guru Quiz (G3Q)
3. Drawing And Rangoli Competition
4. Elocution Competition
5. Deshbhakti Geet Competition
6. Cleanliness Campaign
7. World Environment Day Celebration and Green Globle Bridget
8. Competition on Climate Change and its Impact on the Earth
9. E.F.I.R. Guidance Programme
10. International Yoga Day and 75 Crores Surya Namaskar
11. Celebration of various Birth Anniversaries of Our National heroes by conducting quiz.

12. Ek Bharat Shresth Bharat Campaign

Best Practice:- 2

Shaping Students' future Through Career Counseling and Coaching:

Objectives:

To provide free of cost coaching to the interested students on various topics related to class II and III exams.

To prepare students for various competitive exams.

To make students familiar with career oriented programmes.

To prepare SC,ST and minority students for opportunities in job related fields.

To provide job opportunities by organizing Placement fair.

The Context:

The Practice:

Resources Required for Career and Coaching class :

Problems Encountered and Resources Required :

Evidence of success

File Description	Documents
Best practices in the Institutional website	https://rmpartscollegesatlasana.org/wp-content/uploads/2024/04/BEST-PRACTICES-2022-23.pdf
Any other relevant information	https://rmpartscollegesatlasana.org/wp-content/uploads/2024/04/Annual-Report-2022-23.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust

within 200 words

The priority and thrust of our institute is in tune with the vision and mission of the institute. The vision of our institute is to impart higher education to the local youths, especially to those girls who live in and around remote rural / tribal areas, to prepare them in the context of social and economic needs. By following its vision, the institute is committed in the path of empowerment of rural youths (especially girls) through access to quality higher education, enabling them to develop educationally intellectually, socially, and morally to inculcate in them the values of social, economic and national responsibilities. In order to fulfill the vision and mission of the institute, we organize various programmes related to empowerment of women. Girls' students are encouraged to participate in NSS, NCC, Saptdhara, cultural and sports activities. Women cell plays active role in motivating girl students by organizing women empowerment week, international woman day etc. Abhayam 181 is a toll free no of Gujarat police to look after girls' safety. A special lecture on health and hygiene related issues are organized regularly. To develop overall healthy personality of the students, the college organizes various value, skill and employability based programmes from time to time. Participation in co-curricular and extension activities always help students to highlight their hidden potentiality.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

This institute ensures effective curriculum delivery through a well planned and documented process. The initiatives taken up for the same are given below:

Teaching Plan: In the department meeting, yearly, monthly and weekly teaching plans are prepared by the faculties of their respective subject. Department wise micro planning of teaching-learning, co-curricular and extracurricular initiatives is done in the beginning of new academic year/semester, copies of the departmental and individual time - tables are prepared and follow it properly.

Academic Diary: In order to do effective implementation of curriculum and other activities related to it, the faculties work out on the syllabus to be taught and prepare unit wise and chapter wise plan in the academic diary. For the discussion of different topics, teaching methods are also finalized and mentioned in the academic diary.

Inviting Experts: In each semester, department wise list of expert for guest lectures is prepared in advance. According to the plan, the guest lecturers are invited and subject wise students are benefitted with their expertise. The speech given by the experts is related to the topic of curriculum.

Infrastructure: The college has 13 class rooms with LCD Projector, out of which three are smart classrooms. There is a seminar hall with up-to-date audiovisual devices, a rich library with reading space for 200 students. **ICT Based Educational Tools:** The curriculum is delivered effectively through ICT based educational tools. The faculties are also provided with lap tops and other necessary equipments for effective teaching-learning process.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://rmpartscollegesatlasana.org/videolectures/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our institute strictly follows the academic calendar of the mother university. The IQAC, headed by the Principal, along with all the HODs prepares institutional Academic Calendar in line with the University Academic Calendar. As per academic calendar, we have formed various committees for the better implementation of activities during every academic year. Students' representation has been given due weightage in the preparation of academic calendar. College plans all the programmes - from Induction Programme to the Annual Day celebration and Gold medal / Prize Distribution function as per calendar. The schedule of various academic activities of the college, Continuous Assessment, meetings with stake holders as well as internal and University examination is published in it. In the departmental meeting of the HODs with the teachers, they distribute copies of the departmental and individual time - tables to the faculties. The faculties prepare micro teaching plan and follow it properly. Each department conducts continuous assessment which includes weekly test, assignments, seminars, book review, group discussions, presentation, quiz etc. At the time of preparing academic calendar, suggestions from alumni, parents, management and educationalists are taken into consideration.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://rmpartscollegesatlasana.org/wp-content/uploads/2023/12/Academic-Calander-2022-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and

A. All of the above

assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

05

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

155

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institution integrates various cross cutting issues in the curriculum for the holistic development of the students in fields of life. They enable the students to develop interdisciplinary thinking and collaborative learning. The following are the representative activities displaying such cross - cutting issues.

Human Values and Professional Ethics: Our institute regularly organizes Blood Donation Camp in collaboration with Lions Club of Satlasana and Thalassemia Test in collaboration with Indian Red Cross Society, Ahmedabad. Various programmes like the celebration of Birth and Death Anniversaries of our freedom fighters and social reformers are also organized on regular bases. **Environment and Sustainability:** Ours is a Neat Campus, Clean Campus and Safe Campus. Green audit of the campus is done on the regular basis. The institute has installed Solar system to save electricity and protect environment. A tree plantation programme, celebration of Ozone day, World Environment day and World Water day are organized regularly.

Gender Equality: The college has a Women cell which carries out various activities with female students at centre. Syllabus is also having concern with Gender Equality. A sanitary pad vending machine and used pads destroyer machine are there in Girls room. The college has Anti-Sexual Harassment Cell. Every year, International Women Day is also celebrated.

Azadi ka Amrut Mahotsav: The institute organizes various activities under the celebration of Azadika Amrut Mahotsav like Yoga, Surynamaskar, celebration of Independence Day, Youth festival etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

45

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

45

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://rmpartscollegesatlasana.org/feedback-2022-23/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://rmpartscollegesatlasana.org/feedback-2022-23/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
1323	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
3005	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>The institute identifies slow and advanced learners by conducting internal assessment and various activities like:</p> <ul style="list-style-type: none"> • Past Academic history/Parents feedback • Performance in assignments • Online Quiz • Counseling • Orientation programme • Student's involvement in academic and curricular/extracurricular activities <p>We have a proper plan for taking extra care of the students who are weaker than average and guide better students through study materials. On the bases of various activities/tests, the departments divide them into the groups of Advanced and</p>	

Slow learners. Then onwards, apart from regular teaching, these two groups are treated with different strategy. The slow learners are taken special care so that they can be brought to the level of mainstream student. The departments frame the time table in such a way that this group of slow learners gets two lectures extra per week. The teachers try to be helpful to the slow learners whenever they are needed. The teachers provide them complete study material which is easier for them to follow. On the other hand, the advanced learners are guided by their teachers for extra reading through use of library and e- materials. The advance learners are given extended library facilities and if they needed then extra library tickets are also given to them. These advanced learners are also encouraged to participate in seminars, conferences, workshops and University camps held at other institute of the parent university.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3005	20

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students are at the centre of all institutional activities. All the academic, co curricular and extra-curricular activities are held in view for their overall development. Students' enthusiasm, active involvement and willingness make learning more students centric, inter active, experiential and participatory. Use of laptops, ICT and Smartphone is done regularly for teaching-learning activities.

- Lecture method is commonly used by teachers.
- Online display, Oral examples, PPT, group discussion, book review, assignments, project work etc. is used.
- Grammar and language skills are also taught.
- According to the learning objectives students are provided study material prepared by teachers.
- NSS, NCC activities
- All- round personality development through various activities.
- Ensuring students' participation in Saptadhara activities.
- Students are encouraged to participate in various subject seminars to enhance learning experience.
- Various departments conduct a number of activities like online seminars, elocution on current issues and group discussion. Such activities develop logicality, skills of expression, thinking power among the students.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Our institution is having ICT enabled teaching-learning process. All the classrooms are ICT enabled with LCD projectors and three are smart classrooms. The campus is enabled with high speed NAMO Wi-Fi connection.

- In order to make teaching - learning process very effective and enjoyable, the institute provide free of cost Laptop to all the faculty members.
- Three digital smart class rooms are very useful for effective teaching - learning process.
- An easy access to free NAMO Wi-Fi facility is helpful to smooth functioning of teaching-learning process
- The college Library provides N - List facility through which one can access e-books, e-journals any material required for syllabus content.
- College App gives details information regarding admission process, exam details, results, other activities etc.

- Department wise WhatsApp group of students helpful in updating information related to lectures, seminar, quiz, study materials, various exams, other academic and administrative information
- Display boards / digital notices boards at various places in the premises provide important notices related to admission process, examination dates and programmes, scholarship schemes for the students by the government under various schemes, tentative schedule of the activities of the institute etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

2483

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

20

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

17

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

20

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- All the institutes under the university are suppose to follow semester system at UG and PG level with CBCS
- In order to ensure transparency in the internal assessment, the examination committee is formed. As a part of internal assessment, weekly tests, assignments, term papers, book reviews etc are conducted.
- The systems of internal assessment notifications are communicated to the students well in time and they are also made aware of the evaluation pattern at the beginning of the semester during the welcome ceremony.
- Besides this, institute provides a facility of a separate exam room at the ground floor for the students who are physically challenged. A special invigilator is appointed for that class too. The institute gives freedom to the departments to choose the method of continuous internal evaluation to bring the variety in the methods of internal examination and evaluation which include:
 - MCQ based tests with OMR sheet in Elective Generic subjects.
 - Assignments
 - Seminars
 - Book review
 - Project work
 - Presentation
 - Group discussion
 - Weekly test

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/drive/folders/1SVyo3_e4vFHG0BigPkwE_Tl_R7lVY2k7?usp=sharing

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The exam related grievances of the students are discussed and carried out under the guidance of Grievance Redressal Cell. At college level, for internal exam related grievances, students can approach the Examination Committee who attend to the problem and reach a solution. The faculties submit the results after assessment within given time limit. The internal result sheets are displayed on the notice boards for

the students. There is a transparent mechanism of reassessment of the answer sheet on demand.

After the evaluation of the internal test papers, a student can see his answer sheet and discuss the issues with concerned faculty. The concerned faculty will clarify internal examination related issues and questions raised by the students. If required, the matters are discussed with respective HoDs and exam committee Coordinator. They follow a transparent method of attending to the issues within the limits of university rules. The students who remain absent on grounds like health issues, participation in NCC, Sports, NSS or University level representation in cultural or any other activities are given a chance of re-test.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- At the beginning of every academic year, in Induction Programme, the students are informed about courses, programmes, NSS, NCC, co-curricular activities and Saptdhara to be conducted during the academic year and their outcomes
- In the Induction Programme, the Principal, HoDs and co-coordinators of various committees, discuss the programme outcomes, course outcomes and co-curricular, extracurricular activities.
- Moreover vision, mission, objectives of the institute also focus on Programme Outcomes.
- Classroom seminars, Book reviews, OMR test, assignments, academic tours, Unit tests, weekly test, add-on courses are the other tools, which provide students to understand and learn the benefits of the course/programme

The programme objectives at the end of UG and PG run by the institute are as under:

Programme at UG level:

- To enrich the knowledge and experiences to face the challenges of life
- To develop life and employability skills
- To shape the students for shaping them as cultured and civilized member to the society
- To provide basic knowledge of various languages like English, Hindi, Sanskrit, Gujarati and subject such as Sociology etc.

Programme at PG Level:

- To provide ample opportunities to the students to understand various social, economical, political changes over last few centuries.
- To have proper understanding and deep knowledge of specific subject

To understand the future course of the developments in the subject and its impact on the life of common man.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://rmpartscollegesatlasana.org/outline/
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our institution has a proper mechanism for monitoring, calculating and ensuring the achievement of Programme Outcomes and Course Outcomes at the end of every year. After the analysis of the attainment, the suggestions and recommendations of corrective measures towards the improvement of programme outcomes are communicated to the faculty and even the university. There are two methods of assessment of outcomes of programme/course by the institute.

Direct Method:

In this method of assessment, the course outcomes are assessed through examinations, tests etc. at the end of the semester. The questions for the internal examinations are framed in line with course outcomes and the attainment is assessed from the answer scripts. The results of the final examinations are used to measure their attainment of POs and COs.

Indirect Method:

In the indirect method of assessment, feedback collection from the outgoing students at the end of the course is a major source of information. This feedback serves as the genuine opinion of the teachers and institutional mechanism. The suggestions and recommendations regarding corrective measures towards the improvement of programme outcomes are communicated to the University through board meetings. The institute has the following mechanism to analyze data on the student performance and learning outcomes to use it for planning and overcoming barriers of learning:

- Analysis of performance/results of semesters.
- Remedial Coaching
- Student Counseling
- Identification of advanced/slow learners
- Mentoring the slow-advanced learners

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://rmpartscollegesatlasana.org/wp-content/uploads/2023/03/a1.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

548

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://rmpartscollegesatlasana.org/wp-content/uploads/2023/05/Annual-Report-2021-22.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://rmpartscollegesatlasana.org/wp-content/uploads/2024/02/Student-Satisfaction-Summary-Survey-2022-23.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem**3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

Every year, NSS volunteers of the institute work for spreading awareness regarding so many issues among the society. They have not only provided useful service during the corona period but also create awareness regarding cleanliness and health issues regularly. Tree Plantation at home and at village, online celebration Yoga Day, Mahatma Gandhi birth anniversary on 2nd October National Constitution Day, National Voter Day, Blood Donation Camps, Camp for preservation of rare trees, Participation in Pre-RD camp, University level 'Maintenance and Sustenance of Environment' camp, Natural Calamity and Disaster Management, Birth/Death Anniversary celebration etc. are the regular activities of the institute. Under Road Safety Week elocution competition

on 'Security and Road Safety Awareness' was celebrated. On 30th July, 2022, Cyber Crime Awareness Programme - E-FIR guidance programmes was celebrated. Republic Day was celebrated in college campus in which Leaders, Officials, Society and students remained present. N.S.S, N.C.C, Sport and other Department actively participated with different activities. Celebration of 'Aazadi no AmrutParv' was also held with various competitions like Essay writing, Quiz, eloquence etc. Celebration of International Women Day was also done on 8th March.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1oRde9xsZH-0zmTkQwtBCiRrCw0UV_Htn/view?usp=sharing

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

38

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Institution promotes Institution-Neighbourhood - Community

network through the functioning of various college committees and organizations like NCC, NSS, Unnat Bharat, College Women Cell, Red Ribbon Club, Indian Red Cross Society, Lions Club, Smt. H. A. Shah General Hospital, Samarth Diamond etc. The institute emphasizes on students involvement contributing to good citizenship, community service and holistic development of the students.

- In 1 week NIC camp held in Andhrapradesh, NSS Programme coordinator and four students from our institute were selected.
- Blood Donation camps was jointly organized by NSS and NCC unit in collaboration with Lions Club of Satlasana and Blood Bank Mehsana.
- Thalassemia Prevention and Sickle Cell Programme are conducted every year by NSS unit.
- In collaboration with Lions club of Satlasana and college NSS unit, we distribute clothes and sweets among the people of tribal village under Food for Hunger Programme. This year, the activity was done in Kantivas village of Mehsana district.
- Women cell of the college carries out the activities with female students at centre. Training of self defense is conducted in collaboration with 181 Abhyam. Expert lectures by medicos are organized regularly on the problems regarding the female gender and consciousness.
- NCC coordinator has completed 70 days PRCN course. During the last four years 28 students have got jobs in different fields. In current year also 2 cadets have been selected as 'Agniveer', one in CISF and One as police constable.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

6

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

25

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

25

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

16

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The institute is having total 5 acres of campus area, having 5262.38 Sq. meter built up area in two storey building. The ground floor consists of administrative block, Staff Room, Girls room, Three Smart Classrooms, remaining classrooms with LCD projectors and sound system.

The Institution has fully computerized separate Library building with 34915 books in total, 50 titles and other reading material such as encyclopedias, bound volumes etc. On the first floor of the library, the reading room facility is available for 200 students. The Institution has provided N-List facility for all the students and teachers. The institution has purchased SOUL software from INFLIBNET for library. OPAC system is also made available in the library. The Institute has 81 computers, 13 LCD Projectors, Speakers, sound system, interactive panel boards, audio video aids, microphones, 5 scanners, 5 printers, Duplicators, 03 Xerox machines, UPS, USB, Web Camera, Digital camera and CCTV cameras for covering the entire premises of the college.

In the Water Rooms and staff room as well, 3units of RO Plants have been installed in the college. The Institution has purchased a generator of 40 KV and 10 fire extinguishers have been installed at specific places in the college building. The premise of the institute is covered with two beautiful gardens having herbal plants and trees also. Under RUSA, the construction work of 3 classrooms at ground floor and a hall on the first floor is near to completion. The

facilities like Canteen, Parking for the staff and the students etc. are also there in the premises.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1V9hPpWVkXbOUVHT10VMAKtw0WVrUy4LO/view

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural Activities:- The institute is having facilities like Auditorium hall with stage, sound system, musical instruments, costumes etc. The Saptdhara and Cultural Committee focus on polishing the skills of students. Under Saptdhara the institute organizes various cultural activities. Many of our students participate at University youth festival and represent the university at zonal level every year and achieve rank also. In the year 2022-23, in 32nd Youth Festival, our institute has received 2nd rank in One Act play and 3rd rank in SKIT competition.

Sports:- The institution has always tried to provide platform to the students so that they can be selected for various sports at the University and State level. Every year, selected intercollegiate tournaments are conducted in the institute. This year, our institute has received bronze medal, silver medal in athletics and bronze medal in gymnastics. Annual Sports Day is also celebrated every year. Necessary playgrounds, equipment, kits and sports wears etc. are provided to the students. Both students and faculty use the indoor gymnasium.

Indoor & Outdoor Games:- The Indoor Sport Facility is having three grounds for playing Badminton for girls and boys, table tennis, chess, carom etc. The college provides facilities for outdoor games such as Cricket, Athletics, Kabbadi, Kho-Kho, Handball, Volley-ball etc. Due to proper training/practice provided by the Physical Trainer of our institute, this year 45 students participated in various tournaments at intercollegiate level and 2 students of the institute have been selected for inter-university level games.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1LAtUl-YXl34aOtezGDAjgtRBuJXXR-IZ/view

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

16

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://rmpartscollegesatlasana.org/smart-classroom/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

780.21

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library has online access to INFLIBNET e-Resources for online Journals and e-books. Our institute is a member of INFLIBNET N-List consortia for many years and provides access to thousands of e-resources. It provides web-based services including access to e-Books, e-journals and research databases. This facility is utilized by the students and faculty as well. ILMS software: Soul Software OPAC: using Web OPAC 2.0 Software Electronic Resource Management package for e-journals for N-List Federated searching tools to search articles in multiple databases Library Website: www.rmpartscollegesatlasana.org Total number of computers for students' access: 10. Total numbers of printers for public access: 3 . Internet band width/ speed 40 mbps Separate reading facility for faculty and 200 students at a time. A wide repository of books, journals, CDs, educational videos, films, newspapers, collection of rare books, e-resources, previous years' question papers etc. Provision of specialized services like Inter-Library Loan Service (ILLS), Information Deployment and Notification, Photocopying facility, e-Library Solution Search, Reservation of books, Book Bank Scheme and Extension activities Special sections of books earmarked for BPL,NET/SET Coaching, Remedial Studies, State Public Service Examination, Civil Service Examination, Career Counseling, Availability of issue slip, barcode printer and barcode reader, systems for internet browsing and book search Newspaper clipping service focusing on information regarding the various activities in the college Link search facility is provided to the students in the library link of the College website. Binding of Old Journals and volumes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://rmpartscollegesatlasana.org/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

10.15

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

4005

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college campus is having IT facilities for improving the quality of teaching, learning and evaluation processes, and also for making the administrative processes user friendly,

efficient and transparent. Similarly, previously there was Windows 2003 Server, which was converted to Windows 2008 and then Windows 2008 R2 server. The Window Operating System was also having the version of Windows 98 which is at present Windows 10. The Printers are also changed from Dot Matrix to Laser. Similarly Internet facility started with Dial-up connection with 512 kbps speed which is now 30 mbps speed (Namo Wi-Fi). The Classroom facilities are also changed with the passing of time. Initially only black boards were there in the class room, then came the White Boards, then Smart Interactive Panel Board and now there are Wi-Fi enabled Smart Classrooms. Now a day, the students are also using on-line e-resources for the latest updates in their respective subjects.

Details about IT facilities:

- Internet Subscription : NAMO & UMA Wi-Fi
- LAN and Wired Inter Connectivity:
- Photo Copiers: 03, Duplicator: 01, digital visualizers, 13 class rooms with LCD Projectors, 03 class smart classrooms.
- Laptops to the faculty
- Membership with INFLIBNET N-list to access e-resources
- Total 81 computers, DELL
- LCD TV, Two panel boards
- OMR Reader, OHP
- Seminar Hall with IT facilities.
- 10 computers for accessing digital materials through INFLIBNET and browsing the internet.
- IQAC with IT facility
- Administrative department is fully automated under LAN and Internet connectivity

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://rmpartscollegesatlasana.org/namo-wi-fi/

4.3.2 - Number of Computers

81

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

780.21

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The governing body of our institution takes direct initiative in the maintenance, utilization and upkeep of infrastructure and support facilities in consultation with the Principal, IQAC and Campus Development committee. Library facilities are

open to the students of not only our institute but also students and researchers of other institutes and even outside members from the surrounding society. Maintenance and utilization of library resources are done through strictly following the library rules. A register is maintained to keep the record of all the readers. Sports- Under the guidance of the Director of Physical Education and Sports Committee, monitoring and maintenance of Sports Facilities is done regularly. Common facilities like Ground, seminar hall and running tracks are maintained regularly for competitive exam like PSI, Police constables, Army, Forest etc. ICT and Internet- The college has a comprehensive IT policy regarding service, data and network security.

The college has a mechanism of adopting free software and anti-piracy protocol. Computer Instructor addresses internet broadband connectivity and Wi-Fi problems. The use of Internet facilities is secured and monitored by Cyber Roam Software. The Dynamic College Website, College Android App, INTRANET facility are maintained by appointed Computer Instructor. Language Lab- SCOPE exams are conducted regularly. Students can avail Language Lab facilities on rotation basis according to their fixed schedule. The students are using this facility under the supervision of language teachers only.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2440

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2440

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://drive.google.com/file/d/1YLcvRKKp1035Dw-04r5VJNMQjYt3Jmgo/view?usp=share
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1200

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1200

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

22

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

43

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/

Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

07

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institute provides platform to the students for their

representation and engagement in various administrative, co-curricular and extra-curricular committees.

Student Council and other committees: In order to give students representation and engagement in various committees, student council has been formed and updated every year. In student council, the toppers of different semesters in university exam are given role as General Secretary, Ladies Representative and other members of the council. In other committees like Sports, Cultural, NSS, NCC, exam etc., the student representatives play very active role. Students Representation also remains there in Women Cell, Udisha, Sapta-dhara, SC/ST Cell and Anti-ragging Committee:

Students' Role in the Preparation for Competitive exams: The students are given responsibility to prepare the schedule of different activities- lectures, group discussion, presentation etc. for the preparation of specific exam and also to conduct mock tests.

Soft Skill Development: Society for Creation of Opportunity through Proficiency in English (SCOPE):Our institute is a registered centre for SCOPE in Gujarat State. SCOPE programme is centered on three main challenges of education - Access, Equity and Quality. The University of Cambridge, UK is the Assessment and Certification partner of SCOPE. Every year, the students of our institute participate/pass exams of SCOPE. The students are given responsibility of maintaining the ELL room. The time-table for practice and schedule of lectures is also managed by the students.

File Description	Documents
Paste link for additional information	https://rmpartscollegesatlasana.org/student-council/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

321

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institute is having active Alumni association working under the Coordinator ship of Dr. R.S. Prajapati. This Alumni Association is not registered organization but having same rules and regulations. Alumni are playing a crucial role in overall development of the students of our institute by providing financial support, active interest in various activities, facilitating various programmes as well as valuable suggestions. Every year, Alumni Association organizes get to gather program for which the alumni are invited through personal contacts, Facebook page and institutional website. They are made aware with ongoing activities and new future plans are discussed openly and their valuable suggestions are taken. Our college has made it a tradition of registering all the outgoing students of the college in Alumni Association. As many of the alumni are working at various places of the state so, physically many of them do not remain present in the meeting. They visit the institute at their suitable time and take very active interest in institutional activities. Besides annual gathering, alumni are invited in different programs of the institute like Annual Day, Induction Programme, Sports and Cultural Activities, NSS programs, Swachh Bharat Abhiyan, Save the girl child, Hygiene awareness for girls, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:- To impart higher education to the local youths, especially to those girls who live in and around remote rural /tribal areas, to prepare them in the context of social and economic needs. The institution tries to develop the overall healthy personality of the students to contribute in the development of the nation.

Mission:- The mission of our institute is committed in the path of empowerment of rural youths (especially girls) through access to quality higher education, enabling them to develop educationally, intellectually, socially, and morally to inculcate in them the values of social, economic and national responsibilities.

Nature of Governance:- The management of our institute takes keen interest in selection of teaching faculty and support staff, infrastructural development, renovation, maintenance and upkeep of facilities to enhance the quality of education and facilities students and staff to achieve academic excellence. Students are encouraged to participate in workshops for self development. The President, the Secretary, the Principal, IQAC and the faculty invest collective efforts bringing in a conducive academic atmosphere in the college. The IQAC takes initiatives in planning, implementing and streamlining the various quality improvement strategies of

the college and discuss the policies in the staff meetings prior to its implementation.

File Description	Documents
Paste link for additional information	https://rmpartscollegesatlasana.org/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

In various institutional practices, the effective leadership is visible. Our institution is having decentralized and participative administration. The Management, the Principal, the IQAC and faculties work in tune for implementation of policy and plans. At institution level various committees have been constituted to plan and monitor the functioning of different departments like Students Grievance Redressal Committee, Discipline Committee, Library Committee, Research committee and Campus Development Committee etc. The students of the institution also play an effective role in the constitution of various committees. Even the suggestions from the Alumni, parents and employees are incorporated by the institution.

Collaborative Autonomy to the Departments: Every department is given autonomy, assistant and flexibility to conduct various activities within the department like Guest lectures, Workshop, Project work, Seminars, Mentoring programme etc. Participatory management is achieved in this institution through transparency and reliability.

Glance of decentralization and participative management in Annual function: At the time of celebration of Annual function, all the stakeholders play active role in the preparation and execution of the event. In the planning meeting, all the stakeholders are involved. Alumni and Parents are also invited. Students perform various cultural and entertainment programmes. The President, Secretary and other members of the management and invitees from the society remain present, members of students' council handle the entire ceremony and all the stakeholders are made aware with the activities and achievements of the institute.

File Description	Documents
Paste link for additional information	https://rmpartscollegesatlasana.org/management/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. **Introduction of New Programme: Finishing School Programme** has been introduced to enhance life and employability skill of students. UGC Sponsored COC Spoken English (20 extra credit) HNGU Patan affiliated programme is also introduced. Online webinars for the students and faculty (e.g. Webinar on Cyber Security for Youth) are arranged regularly.

2. **Strengthen Infrastructural Facilities under RUSA component - 9:** construction of 3 Class rooms on the ground floor and Auditorium Hall on the first floor would be completed in a near future.

3. **Enhancing Research:** In order to promote research work and provide platform to the faculty as well as students, the institute has made it a tradition to organize a national level seminars/webinars/workshops/conferences etc. every year. Article of the researchers are published by the institution in book form with ISBN. Research articles are also published in the institutional yearly journal with ISSN.

4. **Employability of the Students:** Placement fair, online form fill up facility, coaching regarding various competitive exam, reading materials, mock tests for specific competitive exams etc. are provided to the students. Under UGC sponsored Entry In Services, Udisha Club and Carrere Counseling Cell, various job oriented activities/programmes are organized regularly.

5. **Alumni Association and Parents' Association:** Every year, the Alumni committee of the college holds meetings of alumni association and parents' association. Suggestions of these two associations are taken into consideration. Financial assistance is also given by them.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	chrome-extension://efaidnbmnnnibpcajpcgclefindmkaj/https://rmpartscollegesatlasana.org/wp-content/uploads/2024/04/Annual-Report-2022-23.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Organizational Structure of the College Management: Shri B. P. Shah Vidhyasankul has transparent and democratic structure for effective and efficient administration. The governing body of the institute is headed by the President Shri Poonamchand Shah and Secretary Dr. Natvarlal Patel. The governing body is the torchbearer and patron of the institution. The effectiveness and efficiency of the institutional management is clearly visible in policy formation, administrative setup, appointment and promotion of the staff etc. The governing body comprises nineteen members.

Organizational Structure of our College: The Principal is the Administrative Head of the College. The IQAC: The IQAC is formed in accordance with the Guideline of the NAAC. The IQAC looks after the matters regarding the maintenance of quality of education in the college. HoDs: The College has five departments. The Departments are run by the Heads and the faculty members. The Administrative office is run with senior clerk, junior clerks, peons and watchman. For different curricular and co-curricular activities, various committees of teachers are formed. NCC, NSS, Women Cell, Anti ragging Cell, Anti-Sexual Harassment Cell, Sports Committee, Cultural Committee, Grievance Redressal Cell, Poor Student Relief Fund Committee are important committees. Service rules of the HNG University, State government and of the institute management are applied in administration, recruitment and in all other matters. All recruitments, promotions and retirement policies are as per the State Government rules.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	chrome-extension://efaidnbmnnnibpcajpcgvlcleftindmkaj/https://rmpartscollegesatlasana.org/wp-content/uploads/2023/03/CODE-OF-CONDUCT.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution provides welfare schemes to its staff. As per State Government Rules 12 days casual leaves are given to teaching, non-teaching staff. The nonteaching staff avails 30 days of Earned Leave every year. 20 half pay leave or ten days leave can be commuted every year by every employee. Provision to grant duty leaves is there to all the staff members to attend various Training Programmes/ Orientation/Refresher/ FDP/Workshop/ Seminar/ Examination / Election duties as per the Government rules etc. Transportation allowance and seminar registration fee are also given by the institution. Lady teachers can claim six months' Maternity Leave as per Government rules. Male

teachers can claim Paternity Leave as per Government rules. Government offers various mandatory Insurance Schemes to the staff. There is a Registered Co-Operative Credit Society managed by the staff. This credit society provides various services like deposit and loan to its shareholders up to 5 lakhs. Gratuities, Pension and other such Government welfare schemes' benefits are given to the staff. The governing body of the institute appreciates and honor staff members for special achievements during the Annual function by giving certificate and memento. Additional Facility in library is provided to teachers for conducting research. Grievance Redressal Cell takes care of the complaints of the students as well as staff. Anti-Sexual Harassment cell works for prevention of Sexual Harassment of women at work place. Separate parking facility is available for staff and students as well.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

19

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during

the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

06

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution has mechanism for appraisal of the performance of the teaching and non-teaching staff. Self appraisal report helps to figure out what teachers' strength and weakness are. It is a process of self evaluation to determine the level of self efficiency. Teacher's Self Appraisal Report: It is a mandatory process for every teacher to have the self appraisal form furnished by UGC as per regulation 2010. It evaluates the involvement of the teacher in the extracurricular and co curricular activities. Participation in seminars and conferences; presentation of papers in seminars and publication of articles in journals and involvement in extension activities are also assessed at this juncture. The self-furnished appraisal form is then handed over to the Head of the Department who transfers it to the IQAC. The Teacher's Diary is also an assessment mechanism, evaluated by the HoD and the Principal. It is a record of the teacher's work throughout the year. On the bases of the statistics of the results of Semester exams, the Principal tries to judge the performance of the teacher and discusses the matter with the concerned teacher personally. He guides the teacher for improvement in his/her performance. The performance of the non-teaching staff of the college is assessed on the basis of general feedback form filled by the students and other stake holders. Training programme related to life skills and computer skill are also conducted by the institute from time to time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our institute conducts internal and external audits regularly. The Accountant, junior clerk and the Principal jointly scrutinize and verify the financial data regularly. They follow the rules and regulations laid down by Government of Gujarat properly. External audit is done by Chartered Accountant. At the end of every financial year, the annual

financial statement is prepared and sent to the authorities in the Department of Education. The management has appointed auditor for internal audit of the college. After the scrutiny and checking of expenditure of the institute by an internal auditor, it is forwarded to the recognized CA. Here it should be noted that, every year, in time audit of the institute is done. Financial Audit of the Grants and fees sanctioned by the Government: The institute seeks the services of the External auditor for interim audit in September and Final audit in March every year. The audited report is sent regularly to the concerned officer of Education department.

Financial Audit of the Management account: An auditor from the management visits the college at end of every quarter and verifies the accounts, prepares the journal and ledger and submits a quarterly report to the Management regularly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional strategic plan for mobilization of funds: Due to in time proposals, the institute get funds and scholarships from central/state governments regularly under various heads. Parent university assistance is also given for different activities. Under Poor Students Relief Fund, the donors, teachers and parents provide economic assistance. Financial assistance from Management, philanthropists etc. is also collected utilize properly.

Various ways of utilization of resources: Students scholarships from Government and private agencies are directly sent in the bank accounts of the students. Most of Items are purchased through GEM and payment is paid through PFMS. The income from fees is spent on the maintenance of the purchased equipments, furniture, library maintenance, sports facilities and in updating the other facilities. Contribution of teachers and donors are provided to support financially backward open category students. All the collections are deposited in the bank and all expenditure, recurring and non-recurring, are incurred through cheques. College maintains an annual budget system and internal external audit for the effective and efficient utilization of available financial resources. Collection of tuition fees, purchases of books, stationeries, equipment payment of bills etc. are done through centralized accounts department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of our institute has been functioning actively since 2008-09. It has contributed significantly for institutionalizing the quality assurance strategies and processes, as per time to time guidelines by NAAC. Academic and administrative planning is done in the meetings held by IQAC regularly. During the year 2022-23, following quality initiatives were conducted by IQAC: strengthening teaching-learning, evaluation process through various techniques,

Workshop cum Training for the faculty to use online platform for online teaching, webinars etc., Cleanliness Drive, Tree Plantation, Cyber Crime Awareness Programme, Republic day Celebration, Celebration of World Environment Day, Workshop cum Training for the faculty to use online platform for online teaching-learning and evaluation process. They were oriented regarding various meeting software/platforms, YouTube, preparation of PPT etc. Guidance was also provided regarding how to put marks of evaluation tests in internal sheet. Cleanliness Drive to make students aware about importance of cleanliness, NSS units' volunteers participated in one day cleanliness drive in the campus and class-rooms, under the leadership of NSS program officer. The students enthusiastically performed this service. They were also oriented regarding importance of personal cleanliness. Planning and preparation for Annual Day, participation in Youth Festival, various activities to be held under Saptadhara during the current academic year etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

With the help of IQAC, our institute reviews and updates various processes, methodologies at periodic intervals. To enhance the English language and soft skills of students: The Finishing School Programme has been introduced and running successfully to improve students' soft skills and life skills. To prepare students for successful careers in teaching, research and administrative services: Under UDISHA and Career Counseling Cell, training, guidance and special coaching for competitive exams like NET, GSET, Teachers Aptitude Test, Teachers Eligibility Test, Junior Clerk, Revenue clerk etc. are given to the students. To initiate a formal feedback mechanism from the stakeholder: The institute has a clearly set mechanism of obtaining the feedback from various stakeholders to improve the performance of the institution. a) The Principal, IQAC coordinator and the Feedback committee discuss freely with the students about

their experience regarding the institutional performance. b) The students are instructed to fill up their feedback forms freely which are assessed by the respective Head of the Department. To encourage teachers to publish research articles in professional peer reviewed journals: The institute encourages its faculty for quality publications in the peer - reviewed journals and for quality books. As a result of it, the faculty members of the college has also published considerable books and research articles in refereed and UGC approved journals.

File Description	Documents
Paste link for additional information	https://rmpartscollegesatlasana.org/wp-content/6.5.2.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://rmpartscollegesatlasana.org/wp-content/uploads/2024/04/Annual-Report-2022-23.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In order to promote gender equity among the students of the institution provides various facilities/steps:

The Woman Cell has been functioning in the institute actively, which provides a common platform for the girl student to come to gather, to participate in different activities/programmes initiated by this cell and also to share their views/experiences. 24 hours security remains there at the entry gate of the institute. Without I-card, students are not given entry in the college premises. Programmes like ABHAYAM 181, Traffic Awareness Week, general awareness about Anti-Ragging, road safety; women security, cyber security, and Drug Prohibition week etc. are organized by the institute. As per the guidelines of central government, Anti Ragging Cell has been established, meetings are held and necessary actions are taken. Though, here it should be noted that complaints regarding Ragging are not there in our premises and any form of it, is strictly prohibited inside the campus. ABHAYAM 181 is a toll free number of Gujarat Police to prevent Ragging and harassment, with which, all the girl students of our institute are made aware. Student Grievance Redressed Cell is one of the best mechanisms for redressing the complaints of the students. The Girls Room is provisioned on the ground floor with the sanitary pad machine, disposal machine and other needs of the girl students. Complaint box and first aid box are also put in the main building.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/1eIlx40yEJn3HYLfui0AKS7fvmug-2lBh/view?usp=sharing
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1URZPjsJYdZfM5HslaSLqfK0lgDq5GehR/view

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

[1] Solid Waste Management

Our institute ensures to keep its campus neat and clean. The dustbins are put in the lobby, garden and other necessary places in the premises. Awareness slogans are also written at important places of the institute. All the solid waste is biodegradable and in the form of leaf and papers which thrown into the dug pit and converted into natural fertilizer by providing a suitable environment.

[2] Liquid Waste Management

In our college the liquid waste is not generated. Under Save

the water campaign wastage water from water purifiers is used in the garden. Rain water harvesting structure is developed by the college to recycle water of rain and purifier. The college has constructed 4 big tanks with capacity of 100000 liters adjacent to a college building and connected them with pipes from a terrace of the building.

[3] E - Waste Management

The college has collaborated with service provider for annual maintenance of electronic equipments and disposal of e-waste. As such, there is minimum generation of E - waste. The e - waste which is renewable is handed over to the authorized vender for the recycle.

[4] Waste recycling system

Our college follows this concept by recycling waste like garden waste, paper waste etc. The garden waste like branches, leaves, and other parts, lawn etc. are converted to compost fertilizer.

The institute is having proper mechanism for collection and recycle of the waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

In order to create the atmosphere of tolerance and harmony

among the stakeholders of the institute, crucial steps are taken. Under Unity In Diversity and Ek Bharat Shresth Bharat, following initiatives are taken by the institute to create an environment of tolerance and harmony towards cultural, regional, linguistic and communal socio economic diversities. Every year, birth anniversary of Sardar Vallabhbhai Patel is celebrated on 31st October in our institute as National Unity Day to strengthen unity, integrity and security of our country. Under Run for Unity campaign, we organized Cycle rally to fulfill the concept of Fit India. International Non - Violence Day is celebrated in the form of birth anniversary Gandhi Jayanti on 2nd October to create an environment of tolerance and harmony. On that day, various activities like oath taking ceremony, G.K. test, cleanliness move etc. are organized by the institute. On 21st February (World Mother Tongue day), we organize elocution competition on the contribution of major Gujarati poets and writers who made Gujarati language very popular all over the world. National Youth Day is celebrated to give special tribute to Swami Vivekanand. On that day, students participate in various competitions and take an oath to follow the values and message given by Swamiji.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Every year, the institute organizes various activities to sensitize students and employees to the constitutional obligation. Indian Constitution Day is celebration on 26th November. Elocution competition is organized. Tree Plantation Week starts from World Environment day - 5th June and N.S.S. units of the college grow number of trees in college and surrounding areas. This year, on that day, our students and N.S.S. coordinator participated in plantation at Tirupati Rishivan, Derol with the Chief Minister of Gujarat State and planted 11000 trees. World Water Day, World Earth Day and Earth Hour Day are also celebrated regularly in the

institute. Indian Independence Day, Indian Republic Day and Gandhi Niravan Day are celebrated with an environment of nationalism. Quiz and G.K test are also conducted on certain topics likes Indian History, History of Gujarat, Cultural Heritage of Gujarat, Life and contribution of freedom fighters, Indian Constitution etc. to make students aware of their duties and responsibilities. National Voters Day is celebrated on 25th January to make students aware of their rights of vote to elect honest representative from their area. Even Indian History, Cultural Heritage of Gujarat, Indian Constitution, Panchayati Raj, Disaster Management etc subjects are offered to the students of different semesters as a part of their E.G. papers. In collaboration with Lions Club of Satlasana, Indian Red Cross Society and Red Ribbon Club, the college organizes various programmes like aids awareness, Thalassemia awareness, save the water awareness, trees plantation etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/1Y6ci-gR4gR2mFnBzVfpy0EryxasygxoJ/view?usp=sharing
Any other relevant information	https://rmpartscollegesatlasana.org/wp-content/uploads/2024/04/Annual-Report-2022-23.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year, the Institution organizes various activities to celebrate national and international days, events and festivals: On 21st June, International Yoga Day is celebrated with participation of all the stakeholders and students of surrounding schools in yoga under the guidance of physical director. Every year martyr day is celebrated as Gandhi Nirvan day by the institute on 30th January to pay great tribute to our national martyrs. Teachers Day is celebrated in which students play role of teachers and take an oath to walk on the path of honesty and truth. Every year 25th December is celebrated to make students aware of the principles of good governance. Traffic Awareness week is also celebrated by the college to make students aware of the rules of traffic. International Aids Day is celebrated by organizing various awareness programmes like Aids awareness rally and elocution competition on Aids. Gurupurnima and Gita Jayanti are regularly celebrated by the institute in the presence of spiritual speakers. The students participate in elocution competition. Netaji Subhash Chandra Boze birth anniversary is celebrated on 23rd January, with elocution competition and G.K. Competition based on the life and contribution of Netaji. World Red Cross Day is also celebrated by organizing Thalassemia Awareness Programme in collaboration with Indian Red Cross Society, Ahmedabad.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title : Celebration of Azadi ka Amrut Mahotsav

Objectives :

To celebrate 75 years by organizing various patriotic programmes

To create awareness about 75 years celebration in the society

The Context :

Azadi Ka Amrut Mahotsav is an on going celebration to commemorate the 75 glorious years of a progressive independent India. In regard to the 75th years of Independence of India, all the states and government bodies are participating in the celebrations held across the country.

- Following is the list of Various programme organized under Azadika Amrut Mahotsav

1. Har Ghar Tiranga Campaign
2. Gujarat Gyan Guru Quiz (G3Q)
3. Drawing And Rangoli Competition
4. Elocution Competition
5. Deshbhakti Geet Competition
6. Cleanliness Campaign
7. World Environment Day Celebration and Green Globle Bridget
8. Competition on Climate Change and its Impact on the

Earth

9. E.F.I.R. Guidance Programme
10. International Yoga Day and 75 Crores Surya Namaskar
11. Celebration of various Birth Anniversaries of Our National heroes by conducting quiz.
12. Ek Bharat Shresth Bharat Campaign

Best Practice:- 2

Shaping Students' future Through Career Counseling and Coaching:

Objectives:

To provide free of cost coaching to the interested students on various topics related to class II and III exams.

To prepare students for various competitive exams.

To make students familiar with career oriented programmes.

To prepare SC,ST and minority students for opportunities in job related fields.

To provide job opportunities by organizing Placement fair.

The Context:

The Practice:

Resources Required for Career and Coaching class :

Problems Encountered and Resources Required :

Evidence of success

File Description	Documents
Best practices in the Institutional website	https://rmpartscollegesatlasana.org/wp-content/uploads/2024/04/BEST-PRACTICES-2022-23.pdf
Any other relevant information	https://rmpartscollegesatlasana.org/wp-content/uploads/2024/04/Annual-Report-2022-23.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The priority and thrust of our institute is in tune with the vision and mission of the institute. The vision of our institute is to impart higher education to the local youths, especially to those girls who live in and around remote rural / tribal areas, to prepare them in the context of social and economic needs. By following its vision, the institute is committed in the path of empowerment of rural youths (especially girls) through access to quality higher education, enabling them to develop educationally intellectually, socially, and morally to inculcate in them the values of social, economic and national responsibilities. In order to fulfill the vision and mission of the institute, we organize various programmes related to empowerment of women. Girls' students are encouraged to participate in NSS, NCC, Saptdhara, cultural and sports activities. Women cell plays active role in motivating girl students by organizing women empowerment week, international woman day etc. Abhayam 181 is a toll free no of Gujarat police to look after girls' safety. A special lecture on health and hygiene related issues are organized regularly. To develop overall healthy personality of the students, the college organizes various value, skill and employability based programmes from time to time. Participation in co-curricular and extension activities always help students to highlight their hidden potentiality.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- To ensure the proper implementation of NEP 2020
- To organize seminars and guest lectures in various subjects and competitive exams
- To provide proper guidance regarding competitive exams in collaboration with private coaching class under the government scholarship scheme.
- To focus on life and employability skill related short term Add-on courses
- To organize various extension activities
- To organize women empowerment programmes
- To make ICT based teaching-learning process more effective
- To ensure maximum participation of the students in different activities under Saptadhara
- To get more economical contribution through Alumni Association
- To encourage students for maximum participation in sports and cultural activities
- To encourage faculty for more research and publication
- To complete the construction work of classrooms and auditorium hall as fast as possible
- To renovate the staffroom and to update its facilities
- To prepare permanent training centre for competitive exams
- To generate special fund for encouraging the students to participate in different sports