



## **YEARLY STATUS REPORT - 2021-2022**

### **Part A**

#### **Data of the Institution**

<b>1.Name of the Institution</b>		<b>SMT R M PRAJAPATI ARTS COLLEGE SATLASANA</b>
• Name of the Head of the institution	<b>Dr. Jayesh N. Barot</b>	
• Designation	<b>Principal</b>	
• Does the institution function from its own campus?	<b>Yes</b>	
• Phone no./Alternate phone no.	<b>02761-253540/ 02761-259233</b>	
• Mobile no	<b>9426362329</b>	
• Registered e-mail	<b>artscollegesatlasana@gmail.com</b>	
• Alternate e-mail	<b>drjayeshbarot@yahoo.co.in</b>	
• Address	<b>AMBAJI HIGHWAY, SATLASANA TA SATLASANA DIST MEHSANA</b>	
• City/Town	<b>SATLASANA</b>	
• State/UT	<b>GUJARAT</b>	
• Pin Code	<b>384330</b>	
<b>2.Institutional status</b>		
• Affiliated /Constituent	<b>Affiliated</b>	
• Type of Institution	<b>Co-education</b>	
• Location	<b>Rural</b>	

• Financial Status	Grants-in aid																												
• Name of the Affiliating University	Hemchandracharya North Gujarat University, Patan																												
• Name of the IQAC Coordinator	DR.Rakeshkumar R.joshi																												
• Phone No.	02761259233																												
• Alternate phone No.	9426898942																												
• Mobile	9924088485																												
• IQAC e-mail address	drrakeshjoshi2@gmail.com																												
• Alternate Email address	artscollegesatlasana@gmail.com																												
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="http://www.rmartscollegesatlasana.org">www.rmartscollegesatlasana.org</a>																												
4.Whether Academic Calendar prepared during the year?	Yes																												
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.rmartscollegesatlasana.org/calendar">www.rmartscollegesatlasana.org/calendar</a>																												
<b>5.Accreditation Details</b>																													
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B</td> <td>2..51</td> <td>2009</td> <td>15/06/2009</td> <td>14/06/2014</td> </tr> <tr> <td>Cycle 2</td> <td>B</td> <td>2.79</td> <td>2014</td> <td>10/12/2014</td> <td>09/12/2019</td> </tr> <tr> <td>Cycle 3</td> <td>A</td> <td>3.18</td> <td>2021</td> <td>21/12/2021</td> <td>20/12/2026</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B	2..51	2009	15/06/2009	14/06/2014	Cycle 2	B	2.79	2014	10/12/2014	09/12/2019	Cycle 3	A	3.18	2021	21/12/2021	20/12/2026
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Cycle 2	B	2.79	2014	10/12/2014	09/12/2019																								
Cycle 3	A	3.18	2021	21/12/2021	20/12/2026																								
6.Date of Establishment of IQAC	25/06/2009																												
<b>7.Provide the list of funds by Central / State Government</b> <b>UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>																													

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Geer foundation	Environment	Geer foundation	2021-2022	5000
H.N.G.University	sports	H.N.G.University	2021-2022	130309
H.N.G.University	sports	H.N.G.University	2021-2022	64300
7 BN	NCC	7BN	2021-2022	34300
H.N.G.University	NSS	H.N.G.University	2021-2022	27300

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
<ul style="list-style-type: none"><li>• Upload latest notification of formation of IQAC</li></ul>	<a href="#">View File</a>	
9.No. of IQAC meetings held during the year	02	
<ul style="list-style-type: none"><li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li></ul>	Yes	
<ul style="list-style-type: none"><li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li></ul>	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"><li>• If yes, mention the amount</li></ul>		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Proper Planning for teaching, learning and Research		
Corona Awareness programme and 100% vaccination programme in surrounding area		

Celebration of Azadi ka Amrut Mahotsav programme	
Good result in NAAC 3rd cycle (A grade with 3.18 CGPA)	
Successful Celebration of Silver Jubilee year of institution	
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
Plan of Action	Achievements/Outcomes
Formation of Various Committee	Various Programmes are organized by co ordinators of various committee. Students were participated in most of the activities.
Plan of Teaching learning and examination	As per Academic calander and planning, Each faculty in actively involved in teaching learning collecting assignment and book review from students conducted internal exam.
Plan of NAAC cycle III and SSR preparation	Collecting data and documents from every co ordinators of different committee for preparing SSR
Planning of co curricular activities	Youth festival saptadhara NSS, NCC Sports etc are various programmes thorough which students are motivated to participate in any of one initiative. Students show their performance. NSS Annual camp was the major attraction.
Submission of SSR	By Collecting datas from IQAC and NAAC Committee, SSI for cycle III was submitted. Then queries were solued. Presentation from all the department was also good before NAAC peer team at the end of NAAC Peer Team visit and transparent evaluation college was awarded A grade with 3.18

Planning for Silver Jubilee year of College	The College has completed its 25 years. So, the total staff of college planned to celebrate silver jubilee year of college. Faculties and students were given honours for ether remarkable contribution to the institution. Alumni and donors were also awarded with memento and certificates. The Gadhwada tree was also involved in the celebration cultural programme and documentary film of 25 years college progress were the main attraction of the celebration.				
13. Whether the AQAR was placed before statutory body?	Yes				
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>					
<table border="1"> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> <tr> <td>Shri Babulal Punamchand Shah Vidhyasankul</td> <td>10/02/2023</td> </tr> </table>	Name	Date of meeting(s)	Shri Babulal Punamchand Shah Vidhyasankul	10/02/2023	
Name	Date of meeting(s)				
Shri Babulal Punamchand Shah Vidhyasankul	10/02/2023				
14. Whether institutional data submitted to AISHE					
<table border="1"> <tr> <th>Year</th> <th>Date of Submission</th> </tr> <tr> <td>2021-22</td> <td>15/12/2022</td> </tr> </table>	Year	Date of Submission	2021-22	15/12/2022	
Year	Date of Submission				
2021-22	15/12/2022				
15. Multidisciplinary / interdisciplinary					
<p>Multidisciplinary interdisciplinary education is being one of the important objectives of NEP which focuses more on the flexible curricular structure. Our institution has adopted it within the prescribed guidelines of the University and the Government. The concept of open elective course has given freedom to students to study one open elective course every semester for two academic years either within the discipline or across the discipline or across the discipline (four open electives for four semesters) This enables our students to gain knowledge of various disciplines like Humanities, science and commerce. We have conducted an Induction for our students in the beginning of the academic year 2021-22 to make them</p>					

to know the objectives of the New Education Policy and also to bring awareness among them about their freedom of making choice of making choice of their own subjects with in the discipline or across the discipline.

#### **16.Academic bank of credits (ABC):**

Academic Bank of Credits is a digital repository of credits earned by the students. NEP 2020 has allowed this provision to Higher Education Institutions. It works on the principle of multiple entry education any time anywhere and at any level. From June 2023 the Gujarat government is going to implement ABC as a part of New education policy.

#### **17.Skill development:**

Skill development is considered to be the core of the entire system of New Education Policy, it enables our students for vast employment opportunities. NEP 2020 has maintained a proper balance between Skill and knowledge. The institution has made all the efforts to guide our students regarding the importance of in the employment sector and how these skills will expose them to numerous employment opportunities. NEP 2020 has given a special provision in the form of SEC (Skill Enhancement courses) where students study many skills like- communication, soft skills, physical fitness, yoga, ICT, Computing skills, Personality development etc. The purpose of introducing these skill-oriented courses is to prepare our students to face the challenges of the modern world. Finishing School Programme, Scope, Sowing, Jewellery Designing and embroidery are such skill oriented programme run by college.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

India is a country with a great heritage of its own

uniqueness in all the spheres like- culture, language, tradition, food habits, dress etc. In order to make our modern generation to understand the importance of rich Indian heritage and to instill in them the rootedness, NEP 2020 has taken many useful measures. NEP 2020 focus more on the flexibility and diversity of Indian knowledge system which enables the students to learn and adopt it. From June 2023 our university is going to start various courses related to Indian knowledge system.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Since NEP 2020 aims at the student centric method, we practice the outcome-based education system. The Institution provides

the details about programme outcomes, programme specific outcomes and course outcomes in the Institutional website and

the students are informed about it. The curriculum and course delivery are planned in such a way to achieve the stated objectives. The institution is prepared to adopt inclusive education and train the students according to their needs regardless of their caste, region, religion, gender etc. The feedback system in the college helps to access the learning outcome and many different activities like- seminars, assignments, quiz, speech competitions etc. are conducted in support of this system.

#### **20.Distance education/online education:**

The website contains the videos of all the prescribed curriculum and the videos will be made by the subject experts working in different colleges. The students will be benefitted to listen to the same curriculum by different subject experts. This initiative of the department has really worked well during the widespread of covid-19 and lockdown. The institution has motivated the teachers to develop institutional content to help out the students.

### **Extended Profile**

#### **1.Programme**

1.1 254

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1 **1069**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 **620**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 **54**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**

3.1 **21**

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 **22**

Number of sanctioned posts during the year



## Extended Profile

### 1.Programme

1.1	254
Number of courses offered by the institution across all programs during the year	

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2.1	1069
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Data Template	<a href="#">View File</a>

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File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1	21
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	22
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	13
Total number of Classrooms and Seminar halls	
4.2	6523241
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	58
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute is affiliated to Hemchandracharya North Gujarat University, Patan, ensures effective curriculum delivery through a well planned and documented process. The initiatives taken up for effective curriculum delivery are as under:

**Teaching and learning Plan :** In the departmental meeting of the HODs with the teachers, they prepare copies of the departmental and individual time - tables and follow it properly.

**Academic Diary :** For the effective implementation of curriculum, the teacher works out on the syllabus to be taught and writes units and chapters in the academic diary.

**Guest Lectures :** Each department invites and arranges guest lecture of experts. The lectures are based on curriculum.

**Feedbacks from Students, Parents, Teachers and Alumni :** The college

takes feedback on college activities and its functioning from the students, Parents and Alumni in manual format. Their suggestions are taken into consideration and accordingly worked on it. ICT Based Educational Tools : The curriculum is delivered effectively through ICT based educational tools, online teaching through Microsoft Team, online tests through Google forms, etc.

Infrastructure : The college has 13 class rooms with LCD Projector of which three are smart classrooms. There is a seminar hall with up-to-date audiovisual devices, a rich library with reading space for 200 students.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://rmpartscollegesatlasana.org/video-lectures/">https://rmpartscollegesatlasana.org/video-lectures/</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college follows the academic calendar. The IQAC, headed by the Principal, along with all the HODs prepares its Academic Calendar in line with the University Academic Calendar. As per academic calendar, we have formed various committees for the better implementation of activities during every academic year. Students' representation has given weightage in the preparation of calendar. College plans all the programmes - from Induction Programme to the Annual Day celebration and Gold medal / Prize Distribution function as per calendar. The schedule of various academic activities of the college, Continuous Assessment, meetings with stake holders as well as internal and University examination is published in it. In the departmental meeting of the HODs with the teachers, they distribute copies of the departmental and individual time - tables to the faculties. The faculties prepare micro teaching plan and follow it properly. Each department conducts continuous assessment which includes weekly test, assignments, seminars, Book review, group discussions, presentation, quiz etc. At the time of preparing academic calendar, suggestions from alumni, parents, management and educationalists are taken into consideration.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://rmpartscollegesatlasana.org/wp-content/uploads/2023/05/ACADEMIC-CALENDER-2021-22.pdf">https://rmpartscollegesatlasana.org/wp-content/uploads/2023/05/ACADEMIC-CALENDER-2021-22.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**10**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****5**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year****147**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

**The Institution integrates various cross cutting issues in the curriculum for the holistic development of the students in fields of life. They enable the students to develop interdisciplinary thinking and collaborative learning. The following are the representative activities displaying such cross - cutting issues. Professional Ethics and Human Values :**

- Every year our college organize Blood Donation Camp in collaboration with Lions Club of Satlasana and Thalessemia Test in collaboration with Indian Red Cross Society, Ahmedabad.**
- Various programmes on the Birth Anniversary or Death Anniversary of our freedom fighters and social reformers are organized on regular bases.**

**Gender :**

- The college has a Women cell which carries out various activities with female students at centre.
- Syllabus having concern with Gender Equality
- A sanitary pad vending machine and used pads destroyer machine
- The college has Anti-Sexual Harassment Cell.
- We celebrate International Women Day.

**Environment and Sustainability :**

- Ours is Neat Campus, Clean Campus, Safe Campus.
- The institute has installed Solar system to save Electricity and protect environment.
- A tree plantation programme, celebration of Ozon day,
- World Environment day and World Water day are organized.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year****32**

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

32

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	<a href="https://rmpartscollegesatlasana.org/feedback-2021-22/">https://rmpartscollegesatlasana.org/feedback-2021-22/</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows		A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents	
Upload any additional information	<a href="#">View File</a>	
URL for feedback report	<a href="https://rmpartscollegesatlasana.org/feedback-2021-22/">https://rmpartscollegesatlasana.org/feedback-2021-22/</a>	
TEACHING-LEARNING AND EVALUATION		
2.1 - Student Enrollment and Profile		
2.1.1 - Enrolment Number Number of students admitted during the year		
2.1.1.1 - Number of students admitted during the year		
1338		
File Description	Documents	
Any additional information	<a href="#">View File</a>	
Institutional data in prescribed format	<a href="#">View File</a>	
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)		
2.1.2.1 - Number of actual students admitted from the reserved categories during the year		
1053		
File Description	Documents	
Any additional information	<a href="#">View File</a>	
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>	
2.2 - Catering to Student Diversity		
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners		
In our institute we identify slow and advanced learners by conducting the first internal test and various activities like:		



- Special Induction programme for both slow and advanced learners
- Interactive Session with the learners of both categories.
- Conducted Online Quiz
- Personal Counselling and Guidance to slow and advanced learners
- Curricular and extra curricular activities
- Involvement in the classroom activities
- Getting feedback
- Organize various mind growing games

The institution has a system in order to take extra care of the students who are weaker than the average students and guide better students through study materials. On the bases of various activities/tests, the departments divide them into two groups of Advanced learners and Slow learners. Then onwards, apart from regular teaching, these two groups are treated with different strategy. The slow learners are taken special care so that they can be brought to the level of mainstream student. The teachers try to be helpful to the slow learners whenever they need help. The teachers provide them that study material which is easier for them to follow. The advance learners are given library facilities. These advanced learners are also encouraged to participate in seminars, conferences, workshops and University camps held at other colleges in the state. Students are given online guidance in related subjects. Study material provided on students' whatsapp groups. In short both weak and advanced learners are encouraged to participate in most of the activities organized by various committees of the college.

File Description	Documents
Paste link for additional information	<a href="https://rmpartscollegesatlasana.org/information/">https://rmpartscollegesatlasana.org/information/</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2509	20

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Students are the real stakeholders of the institute. All the academic, cocurricular and extra-curricular activities are held in view for their overall development. Students' enthusiasm, active involvement and willingness make learning more students centric, inter active, experiential and participatory. During 2021-22 online classroom lectures were also taken. Use of laptops, ICT and Smartphone was done to teach students Online through various platforms like Microsoft Teams, Google Meet, Teachers' Educational Videos on Youtube.

- Lecture method is always comon used by teachers.
- The teaching learning is students centric.
- Online display, Oral examples, PPT, discussion, Questionanswer,
- assignments, project work such tools are used.
- Grammar and language skills are also taught.
- Keeping in mind learning objectives students are given study material prepared by teachers.
- Social work through NSS, NCC activities
- All- round personality development through above activities.
- Encourage students to participate in Saptadhara activities.
- Students are encouraged to participate in various subject seminars to enhance learning experience.
- Various departments conduct a number of activities like online seminars, elocution on current issues and group discussion. Such activities develop logicality, skills of expression, thinking power among the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://rmpartscollegesatlasana.org/co-curricular-activities/">https://rmpartscollegesatlasana.org/co-curricular-activities/</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Our institution follows ICT enabled teaching in addition to the traditional classroom education. All the classrooms are ICT enabled with projectors installed and the campus is enabled with high speed NAMO wifi connection. The faculty used various ICT enabled tools to enhance the quality of teaching learning like :

- In order to make teaching - learning process very effective and enjoyable, the institute provide free of cost Laptop to all the faculty members.
- Three digital smart class rooms are very useful for the teachers for effective teaching - learning process.
- An easy access to free NAMO and UMA wi-fi facility makes teaching and learning process quite innovative and creative.
- The college Library provides, N - List facility through which one can access e-books, e-journals any material required for syllabus content.
- Teaching through PPT in combination with internet has made teaching and learning enjoyable.
- College App gives details information regarding about admission process, exam details, results etc.
- Every department prepares what's up group of students for updating information related to links for online lectures, seminar, quiz, study materials and various exams.
- The institute is also having display boards / digital notices boards at various places to display important notices related to admission process, examination dates and programmes, scholarship schemes for the students by the government under various schemes, tentative schedule of the activities of the institute etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

336

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

20

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	No File Uploaded

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

17

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

20

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- University implemented semester system at UG and PG level with CBCS and college follows the same pattern.
- In order to ensure rigour and transparency in the internal assessment, the examination committee is formed internally. As a part of internal assessment, Weekly test is conducted for the students of third year. Students are evaluated by submitting assignments, term papers and book reviews.
- The systems of internal assessment notifications are communicated to the students well in time and they are also made aware of the evaluation pattern at the beginning of the semester during the welcome ceremony.
- Besides this, institute provides a facility of a separate room at the ground floor for the students who are Physically challenged or having some temporary problem in going to the examination room. A special invigilator is appointed for that class too. The institute gives freedom to the departments to choose the method of continuous internal evaluation to bring the variety in the methods of internal examination and evaluation which include:
  - Multiple choice question tests with OMR sheet in Elective Generic subjects.
  - Assignments
  - Seminars
  - Book review students of semester V and VI.
  - Project work
  - Presentation
  - Group discussion for education of semester V and VI

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://rmpartscollegesatlasana.org/2-5-1-reforms-in-continuous-internal-evaluationcie-system-at-the-institutional-level/">https://rmpartscollegesatlasana.org/2-5-1-reforms-in-continuous-internal-evaluationcie-system-at-the-institutional-level/</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The internal and external exam related grievances of the students are discussed and carried out under the guidance of University and College level Examination Grievance Redressal Cell. At college level, as far as the grievances related to internal evaluation are concerned, students can approach the Examination Committee who attend to the problem and reach a solution. The faculties submit the results after assessment within given time limit. The internal result sheets are displayed on the notice boards for the students. There is a transparent mechanism of reassessment of the answer sheet on demand.

The evaluation of the internal test papers and assignments/ Unit tests/ seminars etc. is done with extreme sincerity. A student can see his answer sheet and discuss the issues with concerned faculty. The concerned subject faculty will clarify internal examination related issues and questions raised by the students. If required, the matters are discussed with respective HoDs and exam committee Coordinator. They follow a transparent method of attending to the issues within the limits of university rules. Moreover, the institute provides a facility of a separate room at the ground floor for the students who are physically challenged or having some temporary problem in going to the examination room. A special invigilator is appointed for that class too. Even the students who remain absent on grounds like health issues, participation in NCC, Sports, NSS or University level representation in cultural or any other activities are given a chance of re-test.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://rmpartscollegesatlasana.org/2-5-1-reforms-in-continuous-internal-evaluationcie-system-at-the-institutional-level/">https://rmpartscollegesatlasana.org/2-5-1-reforms-in-continuous-internal-evaluationcie-system-at-the-institutional-level/</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- At the beginning of every academic year, college arranges Induction Programme for the students of B.A.sem.1 where students are informed about courses, programmes, NSS, NCC, co-curricular activities and Saptdhara to be conducted during the academic year.
- At the Induction Programme of new entrants in the college the Principal, HOD and co-ordinators of various committees talks about the programme outcomes, course ourcomes and cocurricular activities.
- Moreover vision, mission, objectives of the college focus on Programme Outcomes.
- Classroom seminars, Book reviews, OMR test, assignments, academic tours, Unit tests, weekly test, add-on courses are the other tools to understand and learn the benefits of the programme opted by the students.

The programme objectives at the end of UG and PG run by the College are as follows:

Programme at UG level :

- To enrich the knowledge and experiences so as to handle the challenges of life
- To develop life and employability skills
- To shape the students so as to add cultured and civilized member to the society
- To Provide basic knowledge of various languages like English, Hindi, Sanskrit, Gujarati and subject such as Sociology etc.

Programme at PG Level:

- Understand how the studies in Humanities have led to various social, economical, political changes over last few centuries.
- Acquire a deep knowledge in the subject of study.
- Predict the future course of the developments in the subject and its impact on the life of common man.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://rmpartscollegesatlasana.org/outcome/">https://rmpartscollegesatlasana.org/outcome/</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

#### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our institution monitors and ensures the achievement of Programme Outcomes and Course Outcomes in traditional methods. The college has a mechanism to calculate the attainment of Programme and Course Outcomes at the end of every year. At the end of the analysis of the attainment, the suggestions and recommendations of corrective measures towards the improvement of programme outcomes are communicated to the faculty and even the university. There are two methods of assessment of outcomes of programme/course by the institute.

##### Direct Method

In direct assessment, the course outcome is assessed through internal examinations and final examination at the end of the semester. The questions for the internal examinations are framed in line with course outcomes and the attainment is assessed from the answer scripts. The results of the final examinations are used to measure their attainment of POs and COs.

##### Indirect Method :

The indirect method of assessment is done through feedback collected from the outgoing students at the end of the course. This feedback serves as the genuine opinion of the teachers and institutional mechanism. The suggestions and recommendations regarding corrective measures towards the improvement of programme outcomes are communicated to the University through board meetings. The college has the following mechanism to analyse data on the student performance and learning outcomes to use it for



**planning and overcoming barriers of learning:**

- Analysis of results of earlier semesters.
- Remedial Coaching
- Student Counselling
- Identification of advanced learners
- Mentoring the slow-advanced learners

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://rmpartscollegesatlasana.org/outcome/">https://rmpartscollegesatlasana.org/outcome/</a>

**2.6.3 - Pass percentage of Students during the year****2.6.3.1 - Total number of final year students who passed the university examination during the year****678**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://rmpartscollegesatlasana.org/wp-content/uploads/2023/05/Annual-Report-2021-22.pdf">https://rmpartscollegesatlasana.org/wp-content/uploads/2023/05/Annual-Report-2021-22.pdf</a>

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://rmpartscollegesatlasana.org/wp-content/uploads/2023/07/Student-Satisfaction-Survey-2021-22.pdf>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)****3.1.2.1 - Number of teachers recognized as research guides**

09

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Volunteers from NCC and NSS worked with health department in vaccination programmer. They distributed masks in the allotted villages and also made them aware with the importance of wearing the masks, frequent hand washing and keeping social distancing. In the village Umari, NSS volunteers did survey during the lock down period and distributed ration kits to the poor families. Corona awareness quiz was conducted online through Google Form to create awareness regarding Covid -19. Tree Plantation at home and at village, online celebration Yoga Day etc. Online quiz on the Teacher's Day. Online programme on 31st December "Power of Intention- New Year 2022". Celebration of Mahatma Gandhi birth anniversary on 2nd October through Microsoft Teams. Online voter list correction programme was organized and awareness was created by social media. Online celebration of National Constitution Day, National Voter Day Blood Donation Camps - 3 times. Camp of the Students for preservation of rare trees. Participation in PreRD camp, University level 'Maintenance and Sustenance of Environment' camp, Natural Calamity and Disaster Management Birth Anniversary of Swami Vivekanand was celebrated in seminar hall among college students and speech was delivered about his life and works. Under Road Safety Week speech regarding 'Security and Road Safety Awareness' celebrated. 72 Republic Day was celebrated in college campus in which Leaders, Officials, Society and students remained present. N.S.S, N.C.C, Sport and other Department actively remain present on Republic Day. Celebration of 'Aazadi no Amrut Parv' with various competitions like Essay writing, Quiz, eloquence etc. Celebration of International Women Day on 8th March.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://rmpartscollegesatlasana.org/academic-achievement/">https://rmpartscollegesatlasana.org/academic-achievement/</a>

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

**3.3 - Research Publications and Awards****3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

00

File Description	Documents
URL to the research page on HEI website	<a href="https://rmpartscollegesatlasana.org/research-center/">https://rmpartscollegesatlasana.org/research-center/</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

18

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

03

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Institution promotes Institution-Neighbourhood - Community network through the functioning of various college committees and organisations like NCC, NSS, Unnat Bharat, College Women Cell, Red Ribbon Club, Indian Red Cross Society, Lions Club, Smt H.A.Shah General Hospital, Samarth Diamond etc. The institute emphasizes on students involvement contributing to good citizenship, community service and holistic development of the students.

- During 2021-22 Blood Donation camps are jointly organized by NSS and NCC unit in collaboration with Lions Club of Satlasana and Blood Bank Mahesana.
- Thalassemia Prevention and Sickle Cell Programme are conducted every year by NSS unit in collaboration with Indian Red Cross Society, Ahmedabad. During last year total 836 students have been tested by paying only Rs.150/-. Those who are found Thalassemia Minor are given proper counseling.
- In collaboration with Lions club of Satlasana and college NSS unit, we distribute clothes, saris and sweets among the people of tribal village Kantivas of Banaskantha District under Food for Hunger Programme.
- During the extreme heat of summer, Our NSS unit has organized a Karuna Abhiyan. As a part of it, Birds shelter and water pots are distributed to every student of the college. Under 'Save the Bird' abhiyan, the students celebrate Kite Flying Festival by collecting waste string of kites.
- Women cell of the college carries out the activities with female students at centre. Training of self defense is conducted in collaboration with 181 Abhyam. Expert lectures by medicos are organized regularly on the problems regarding

the female gender and consciousness.

File Description	Documents
Paste link for additional information	<a href="https://rmpartscollegesatlasana.org/extension-services/">https://rmpartscollegesatlasana.org/extension-services/</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

02

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

09

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

09

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

09

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Total Campus area of Institution is 5 acres, having 5262.38Sq. metre built up areain two storey.The ground floor consists of administrative block, Staff Room,Girls room, Three Smart Classrooms,remaining classrooms with LCD pojector and sound system.There is an Air Conditioned Seminar Hall with a capacity of200 seats.

The Institution has fully computerised separate Library buildingwith 34089 books in total, 12543 titles and other reading materialsuch as encyclopedias, bound volumes etc. On the first floor of the library, the reading room facility is available for 200 students.The Institution has provided N- List facility for all the studentsand teachers. The institution has purchased SOUL software from INFLIBNET for library. OPAC system is also made available in thelibrary.

The Institute has 81 computers, 16 LCD Projectors, Speakers,sound system, interactive panelboards, audio video aids,microphones, scanners, printers, Duplicators, 03 Xeroxmachines, pendrives, UPS, USB, Web Camera, Digital camera and CCTV cameras.The Institution has provided NAMO Wi-Fi facility and freeinternet access to all. The institution authoritie shavegot 3unit sof RO Plants installed in thecollege.The Institution has purchased a generator of 40 KV to deal with the rare problem of power cuts.The Institutionauthorities got 10 fire extinguishers installed in thebuilding.The premises of the institute is covered with two beautifulgardens having herbal plants and treesalso.Under RUSA, 3 classrooms and a hall are under constructionThe facilities like Canteen, Parking for the staff and the students etc. are also



there in the premises.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1V9hPpWVkXbQUVHT10VMAKtw0WVrUy4LO/view">https://drive.google.com/file/d/1V9hPpWVkXbQUVHT10VMAKtw0WVrUy4LO/view</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our institution has adequate facilities for cultural activities, sports, indoor and outdoor games etc. Cultural Activities The institute is having facilities like Auditorium hall with stage, sound system, musical instruments, costumes etc. for facilitating the cultural activities. The Saptdhara and Cultural Committee focus on polishing the skills of students. Under Saptdhara, an initiative of KCG organizes various cultural activities under Natyadhara, Geetsangit-Nrutyadhara and Kalakaushalyadhara throughout the year on various occasions. Many of our students participate at University youth festival and represent the university at zonal level every year and achieve first, second, third rank number of times. The institution organizes Annual Day and Traditional Dress Day every year. Sports The institution has always tried to produce students who become part of the University and State level teams. The Physical Director conducts intercollegiate tournaments and Annual Sports Day every year. Necessary playgrounds, equipment, kits and sportswear are all provided with. Both students and faculty use the indoor gymnasium.

Indoor & Outdoor Games The Indoor Sport Hall facility is there in our campus. Three grounds for playing Badminton for girls and boys, table tennis, chess, carom in indoor sport hall with stadium is there in our institute. The college provides facilities for outdoor games such as Cricket, Athletics, Kabbadi, Kho-Kho, Handball, Volley-ball etc on its ground.

The institute has installed Sanitary Pad Dispensing and Disposing Machine in Girls Room through financial assistance of Alumni Association. First-aid box is also there

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1LAtUl-YXl34aOtezGDAjgtRBuJXXR-IZ/view">https://drive.google.com/file/d/1LAtUl-YXl34aOtezGDAjgtRBuJXXR-IZ/view</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

16

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://rmpartscollegesatlasana.org/smart-classroom/">https://rmpartscollegesatlasana.org/smart-classroom/</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

10.96

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College has a good collection of books and journals with newly added every year. It subscribes Periodicals, Magazines and Research Journals and Newspapers. The Library has online access to INFLIBNET e-Resources which provides online Journals and e-books. The college is a member of INFLIBNET N-List consortia for many years and provides access to thousands of e-resources. It provides web-based services including access to eBooks, ejournals, and research databases. ILS software: Soul Software OPAC: using Web OPAC 2.0 Software Electronic Resource Management package for e-journals for NList Federated searching tools to search articles in multiple databases Library Website:

[www.rmpartscollegesatlasana.org](http://www.rmpartscollegesatlasana.org) Total number of computers for students' access : 10 Total numbers of printers for public access : 2 Internet band width/ speed 40 mbps Separate reading facility for faculty and 200 students at a time A wide repository of books, journals, CDs, educational videos, films, newspapers, rare books, e-resources, previous years' question papers etc. Provision of specialized services like Inter-Library Loan Service (ILL), Information Deployment and Notification, Photocopying facility, e-Library Solution Search, Reservation of books, Book Bank Scheme and Extension activities Special sections of books earmarked for BPL, NET/SET Coaching, Remedial Studies, State Public Service Examination, Civil Service Examination, Career and Counselling Guidance Availability of issue slip, barcode printer and barcode reader, systems for internet browsing and book search Newspaper clipping service focusing on information regarding the various activities in the college Link search facility is provided to the students in the library link of the College website. Binding of Old Journals and volumes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://rmpartscollegesatlasana.org/library/">https://rmpartscollegesatlasana.org/library/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-Shodh Sindhu Shodhganga Membership e-books Databases Remote access to e-resources**

**C. Any 2 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

118173

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

27

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has successfully oriented the campus with IT facilities for improving the quality of teaching, learning and evaluation processes, and also for making the administrative processes userfriendly, efficient and transparent. Similarly, previously there was Windows 2003 Server, which was converted to

Windows 2008 and then Windows 2008 R2 server. The Window Operating System was also having the version of Windows 98 which is at present Windows 10. The Printers are also changed from Dot Matrix to Laser. Similarly Internet facility started with Dial-up connection with 512 kbps speed which is now 30mbps speed (Namo Wi-Fi). The Classroom facilities are also changed with the passing of time. Initially only black boards were there in the class room, then came the White Boards, then Smart Interactive Panel Board and now there are Wi-Fi enabled Smart Classrooms are there. Now a day, the students are also using on-line e-resources for the latest upgradation in their respective subjects.

#### Details about IT facilities

- Internet Subscription : NAMO & UMA Wi-Fi
- LAN and Wired Inter Connectivity:
- Photo Copiers : 03, Duplicator : 01, digital visualizers,
- 13 class rooms with LCD Projectors 03 class smart class rooms.
- Laptops to the faculty
- Membership with INFLIBNET N-list to access e-resources
- total 81 computers, DELL
- LCD TV, Two panel boards
- OMR Reader, OHP
- Seminar Hall with IT facilities.
- 10 computers for accessing digital materials through INFLIBNET and browsing the internet.
- IQAC with IT facility
- Administrative department is fully automated under LAN and Internet connectivity

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://rmpartscollegesatlasana.org/wi-fi/">https://rmpartscollegesatlasana.org/wi-fi/</a>

#### 4.3.2 - Number of Computers

81

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution****A. ? 50MBPS**

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****10.96**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Management of our institution takes direct initiative in themaintenance, utilization and upkeep of infrastructure and supportfacilities in consultation with the Principal, IQAC and CampusDevelopment committee. Library Library facilities are open to the students of not only our collegebut also students and researchers of other institutes and evenoutside members. Maintenance and utilization of library resources are done through

strictly following the library rules. A register is maintained to keep the record of all the readers.

Sports Under the guidance of the Director of Physical Education and Sports Committee, monitoring and maintenance of Sports Facilities is done regularly. Common facilities like Ground, seminar hall and running track are maintained regularly for competitive exam like PSI, Police, Army, Forest etc.

ICT and Internet The college has a comprehensive IT policy regarding service, data, and network security. The college has a mechanism of adopting free software and anti-piracy protocol. Computer Instructor addresses internet broadband connectivity and Wi-Fi problems. The use of Internet facilities is distributed secured and monitored by CyberRoam Software. The Dynamic College Website, College Android App, INTRANET facility are maintained by appointed Computer Instructor. Language Lab SCOPE exams are conducted two times in a year. So, students can avail Language Lab facilities on rotation basis. The students are allowed under the supervision of language teachers only.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1WwrYAnZto7ofUNKjqAfpq-0ipKui6hL_/view?usp=sharing">https://drive.google.com/file/d/1WwrYAnZto7ofUNKjqAfpq-0ipKui6hL_/view?usp=sharing</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

2661

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

**2661**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://rmpartscollegesatlasana.org/video-lectures/">https://rmpartscollegesatlasana.org/video-lectures/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>



**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

177

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

177

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

12

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

53

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

04

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

#### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

15

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

### 5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The institute provides proper platform to the students for their representation and engagement in various administrative, cocurricular and extra-curricular committees. Student Council: In order to give students representation in various committees, student council is formed as per rules and regulations. In student council, the toppers of different semesters in university exam are selected as General Secretary, Ladies Representative and other members of the council. In Sports, Cultural, NSS, NCC, exam etc. committees, the student representatives play very active role. Students Representation in Women Cell, Udisha, Sapta-dhara, SC/ST Cell and Anti-regging Committee: The girl students of the institute are given opportunities during the functions of the institute like announcer, organizer, coordinator, stage performer etc. The students are also given an opportunity to share their views and experiences during the functions. Guidance for Competitive exam: The students are given responsibility to conduct tests, to prepare the schedule of the programme and also to organize the programme. Soft Skill development: Society for Creation of Opportunity through Proficiency in English (SCOPE): Our institute is a registered centre for SCOPE in Gujarat State. SCOPE programme is centred on three

main challenges of education - Access, Equity and Quality. Cambridge English Language Assessment, part of the University of Cambridge, UK is the Assessment and Certification partners of SCOPE. Every year, the students of our institute participate/pass exams of SCOPE. The students are given responsibility of maintaining the ELL room

File Description	Documents
Paste link for additional information	<a href="https://rmpartscollegesatlasana.org/student-council/">https://rmpartscollegesatlasana.org/student-council/</a>
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

362

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template))	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Ours is very active Alumni association working under the Co-Ordinator ship of Dr. R.S. Prajapati. This Alumni Association is not registered organisation but having same rules and regulations. Alumni are playing a crucial role in overall development of the institute by providing financial support, active interest in various activities, facilitating various programmes as well as valuable suggestions. Every year, Alumni Association organize get

to gather program for which the alumni are invited through personal contacts, Facebook page and institutional website. Ongoing activities and new future plans are discussed openly and their valuable suggestions are taken. Our college has made it a tradition of registering all the outgoing students of the college in Alumni Association. As many of the alumni are working at various places of the state so, physically many of them do not remain present in the meeting. They visit the institute at their suitable time and take very active interest in institutional activities. Besides annual gathering, alumni are invited in different programs of the institute like Annual Day, Induction Programme, Sports and Cultural Activities, NSS programs, Swachh Bharat Abhiyan, Save the girl child, Hygiene awareness for girls, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1 Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision :-** To impart higher education to the local youths, especially to those girls who live in and around remote rural / tribal areas, to prepare them in the context of social and economic needs. The institution tries to develop the overall healthy personality of the students to contribute in the development of the nation.

**Mission :-** The mission of our institute is committed in the path of empowerment of rural youths (especially girls) through access to quality higher education, enabling them to develop educationally intellectually, socially, and morally to inculcate in them the values of social, economic and national responsibilities. Nature of

**Governance:-**

The governance takes keen interest in selection of teaching faculty and support staff, infrastructural development, renovation, maintenance and upkeep of facilities to enhance the quality of education and facilities for students and staff to achieve academic excellence. Students are encouraged to participate in workshops for self development. The President, the Secretary, the Principal, IQAC and the faculty invest collective efforts bringing in a conducive academic atmosphere in the college. The IQAC takes initiatives in planning, implementing and streamlining the various quality improvement strategies of the college and discuss the policies in the staff meetings prior to its implementation.

File Description	Documents
Paste link for additional information	<a href="https://rmpartscollegesatlasana.org/our-vision-and-mission/">https://rmpartscollegesatlasana.org/our-vision-and-mission/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

functioning of the institution at various levels. The effective leadership is always visible in various institutional practices. The administration of institution is decentralized. The Management, the Principal, the IQAC and faculties work in tune for implementation of policy and plans. At institution level various committees have been constituted to plan and monitor the functioning of different departments like Students Grievance Redressal Committee, Discipline Committee, Library Committee, Research committee and Campus Development Committee etc.

The students of the institution also play an effective role in the constitution of various committees. Even the suggestions from the Alumni, parents and employees are incorporated by the institution. Collaborative Autonomy to the Departments Every department is given autonomy and flexibility to conduct various activities within the department like Workshop, Project work, Seminars, Mentoring programme etc. Participatory management is achieved in this institution through transparency and reliability. Decentralization and participative management during College Annual function.

At the time of celebration of Annual function, all the stakeholders play active role in the preparation and execution of the event. Meetings are held and all the stakeholders are involved. Alumni and Parents are invited. Students perform various cultural and entertainment programmes. The President and the Secretary are present and through the presentation of the annual report all stakeholders are made aware of the activities and achievements of the institute.

File Description	Documents
Paste link for additional information	<a href="https://rmpartscollegesatlasana.org/management/">https://rmpartscollegesatlasana.org/management/</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Principal is supposed to present strategic plan every year to management. Under his leadership, the following six major strategic imperatives are identified : 1. Introduction of New Programme : Finishing School Programme, has been introduced to enhance life and employability skill of students. UGC Sponsored COC Spoken English 20 credit HNGU Patan affiliated programme is also introduced. Due to Covid-19, Online lectures were introduced through various platforms like Microsoft Teams, Google Meet, Youtube channels..etc.

#### 2. Improving Infrastructural Facilities

Under RUSA component - 9 construction, Class rooms and Auditorium Hall are under progress.

3. Enhancing Research In order to promote research work and provide platform to the faculty as well as students, the college has made it a tradition to organize a national level seminar in the college every year. Article of the researchers are published by the institution in book form with ISBN. Every year articles are also published in the institutional journal with ISSN.

4. Employability of the Students Placement fair, online fill up form facility, coaching regarding various competitive exam, reading materials are also provided to the students. Under UGC sponsored Entry In Services, Udisa Club and Carrere Counseling Cell,



various job oriented programmes are organized regularly.

5. Co-Curricular and Extra-curricular Activities Through NSS, NCC various awareness programmes are organized. Students are also given trophy, certificate of appreciation and medals in the college annual day.

6. Alumni Association and Parents' Association Every year, under the guidance of Principal and IQAC, the Alumni committee of the college holds meetings of alumni association and parents' association. Suggestions of these two associations are properly taken into consideration. Financial assistance is also given by them.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://rmpartscollegesatlasana.org/annual-report/">https://rmpartscollegesatlasana.org/annual-report/</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**Organizational Structure of the College Management:** Shri B.P.Shah Vidhyasankul has transparent and democratic structure for effective and efficient administration. The governing body of the institute is headed by the President Shri Poonamchand Shah and Secretary Dr. Natvarlal Patel. The governing body is the torchbearer and patron of the institution. The effectiveness and efficiency of the institutional management is clearly visible in policy formation, administrative setup, appointment and promotion of the staff etc. The governing body comprises nineteen following members. **Organizational Structure of our College** The Principal is the Administrative Head of the College. The IQAC: The IQAC is formed in accordance with the Guideline of the NAAC. The IQAC looks after the matters regarding the maintenance of quality of education in the college. **HoDs:** The College has five departments. The Departments are run by the Heads and the faculty members. The Administrative office is run with Senior clerk, Junior clerks, peons and watchman. For different curricular and co-curricular



activities, various committees of teachers are formed. NCC, NSS, Women Cell, Anti ragging Cell, Anti-Sexual Harassment Cell, Sports Committee, Cultural Committee, Grievance Redressal Cell, Poor Student Relief Fund Committee are chief of the main committees. Service rules of the HNG University, State government and of the college management are applied in administration, recruitment and in all other matters. All recruitments, promotions and retirement policies are as per the State Government rules.

File Description	Documents
Paste link for additional information	<a href="https://rmpartscollegesatlasana.org/wp-content/CODE%20OF%20CONDUCT.pdf">https://rmpartscollegesatlasana.org/wp-content/CODE%20OF%20CONDUCT.pdf</a>
Link to Organogram of the institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

### 6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution provides a lot of welfare schemes to its staff and has been taken various measures for teaching and non-teaching staff. As per State Government Rules 12 days of casual leave are available to the teaching staff and 12 days for non-teaching staff. The non-teaching staff avail 30 days of Earned Leave every year. 20 half pay leave or ten days leave can be commuted every year by

every employee Provision to grant duty leaves is there to all the staff members to attend various Training Programmes/ Orientation/ Refresher/ FDP/Workshop/ Seminar/ Examination / Election duties as per the Government rules. Even T.A. and seminar registration fee are also given by the institution. Lady teachers can claim six months' Maternity Leave as per Government rules. Male teachers can claim Paternity Leave as per Government rules. Government offers various mandatory Insurance Schemes to the staff. There is a Registered Co-Operative Credit Society, directed and managed by the staff. This credit society provides various services like deposit and loan to its shareholders upto 3 lakhs. Gratuities, Pension and all other such Government welfare schemes and measures are given to the staff. The college management appreciates specific of faculty and honor him / her in college Annual Day by giving certificate and memento. Additional Facility of library is provided to teachers conducting research. Grievance Redressal Cell takes care of the complaints of the students as well as staff. Anti-Sexual Harassment cell for prevention of Sexual Harassment of women at work place. Parking Facility is available for staff and students. Uniform for Class-IV employees and security guards is provided every year.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1GbLtEQD4oJ6IglbM714RLRJF3H_Yehaj/view?usp=sharing">https://drive.google.com/file/d/1GbLtEQD4oJ6IglbM714RLRJF3H_Yehaj/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6136

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

13

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution has mechanism for appraisal of the performance of the teachers. Self appraisal report helps to figure out what teachers' strength and weakness are. It is a process of self evaluation to determine the level of self efficiency.

**Teacher's Self Appraisal Report** It is a mandatory process for every teacher to have the self appraisal form furnished by UGC as per regulation 2010. It evaluates the involvement of the teacher in the extracurricular and cocurricular activities. Participation in seminars and conferences; presentation of papers in seminars and publication of articles in journals and involvement in extension activities are also assessed at this juncture. The self-furnished appraisal form is then handed over to the Head of the Department who transfers it to the IQAC. The Teacher's Diary is also an assessment mechanism, evaluated by the HoD and the Principal. It is a record of the teacher's work throughout the year. On the basis of the statistics of the results of Semester exams, the Principal tries to judge the performance of the teacher and discusses the matter with the concerned teacher personally. He guides the teacher for improvement in his/her performance. The performance of the non-teaching staff of the college is assessed on the basis of general feedback form filled by the students and parents about the college. Training programme related to life skill and computer skill is also conducted by college management from time to time.

File Description	Documents
Paste link for additional information	<a href="https://rmpartscollegesatlasana.org/api/">https://rmpartscollegesatlasana.org/api/</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Accountant, junior clerk and the Principal jointly scrutinize and verify the financial data regularly. They follow the directions from the Higher Education department and external Chartered Accountant for this internal audit. At the end of every financial year, the annual financial statement is prepared and sent to the authorities in the Department of Education. Even the college management has appointed internal auditor for internal audit of the college. After the scrutiny and checking of expenditure of the institute by an internal auditor, it is forwarded to the recognized CA. Here it should be noted that, every year, in time audit of the institute is done.

**Financial Audit of the Grants and fees sanctioned by the Government** The college seeks the services of the External auditor for interim audit in September and Final audit in March every year. The audited report is sent regularly to the concerned officer of Education department.

##### Financial Audit of the Management account

An auditor from the management visits the college at end of every quarter and verifies the accounts, prepares the journal and ledger and submits a quarterly report to the Management.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1EujfVxQBTETkIfZT3CA1EEU0w8cpLrDH/view?usp=sharing">https://drive.google.com/file/d/1EujfVxQBTETkIfZT3CA1EEU0w8cpLrDH/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers

during the year (not covered in Criterion III)

#### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Various strategies for mobilization of funds: Scholarships from central/state governments Central/State Government fund under various heads. University assistance for different activities Contribution from teachers, donors and parents under Poor Students Relief Fund. Financial assistance from Management, philanthropists Various ways of utilizing funds : Students scholarships from Government and private agencies are distributed only through bank accounts Most of Items are purchased through GEM and payment is paid through PFMS. The income from fees is spent on the maintenance of the purchased equipments, furniture, library maintenance, sports facilities and updating of other facilities. Contribution of teachers and donors are provided to support financially backward open category students. All the collections are deposited in the bank and all expenditure, recurring and non-recurring, are incurred through cheques. College maintains an annual budget system and internal external audit for the effective and efficient utilization of available financial resources. Collection of tuition fees, purchases of books, stationeries, equipment payment of bills etc. are done through centralized accounts department.

File Description	Documents
Paste link for additional information	<a href="https://rmpartscollegesatlasana.org/donors-2/">https://rmpartscollegesatlasana.org/donors-2/</a>
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes, as per the guidelines by NAAC. Academic and administrative planning is done in the meetings held by IQAC. During the year 2021-22 following quality initiatives were conducted by IQAC: Online Teaching-learning, evaluation process, Workshop cum Training for the faculty to use online platform for online teaching Support to medical team in vaccination programme in the surrounding area, Cleanliness Drive, Voter Awareness Programme, Republic day Celebration, Celebration of Silver Jubilee year of the college, celebration of Azadi ka Amrut mahotsav programme Celebration of various days, Workshop cum Training for the faculty to use online platform for online teaching-learning and evaluation process:.. They were oriented regarding various meeting software/platforms like Microsoft Teams, Google Meet etc. Guidance was also provided regarding how to conduct online evaluation tests. Cleanliness Drive to make students aware about importance of cleanliness, NSS units' volunteers participated in one day cleanliness drive in the campus and class-rooms, under the leadership of NSS program officer. The students enthusiastically performed this service. They were also oriented regarding cleanliness of the hands, body and home regularly and frequently in the pandemic condition due to corona. It creates awareness among the students to keep the campus and class-rooms clean and not to throw garbage anywhere.**

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1SBSxzXznEmXstipUVotUrEdtLTmbSlc/view?usp=sharing">https://drive.google.com/file/d/1SBSxzXznEmXstipUVotUrEdtLTmbSlc/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

To enhance the English language and soft skills of students The concept of the Finishing School Programme has been introduced to improve students' soft skills and life skills.

To prepare students for successful careers in teaching, research and administrative services Under Career Counselling Cell, guidance and special coaching regarding various competitive exams like NET, GSET, Teachers Aptitude Test, Teachers Eligibility Test, Junior Clerk, Talati, etc are given to the students. To initiate a formal feedback mechanism from all the stakeholders The College has a clearly set mechanism of obtaining the feedback from the students to improve the performance of the institution. a) The Principal, IQAC and the Feedback committee discuss freely with the students about their experience regarding the institutional performance. b) The students are instructed to fill up their feedback forms which are assessed by the respective Head of the Department. To encourage teachers to publish research articles in professional peer reviewed journals The college has encouraged its faculty for quality publications in the peer - reviewed journals and for quality books. As a result of it, the faculty members of the college has also published books and research articles in refereed and UGC approved journals.

File Description	Documents
Paste link for additional information	<a href="https://rmpartscollegesatlasana.org/wp-content/6.5.2.pdf">https://rmpartscollegesatlasana.org/wp-content/6.5.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**



File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://rmpartscollegesatlasana.org/wp-content/uploads/2023/05/Annual-Report-2021-22.pdf">https://rmpartscollegesatlasana.org/wp-content/uploads/2023/05/Annual-Report-2021-22.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

To promote gender equity, the students of the institute are given various facilities :

- 24 hours security is stand by at the main gate of the college withen I card student are net given entry in the college premises.
- The Woman Cell has been functioning in the institute which provides a common platform for the girl student to come to gather and share their views.
- Programmes like ABHAYAM 181, Traffic Awareness Week, general awareness about Anti -Ragging, road safety, women security, cyber security, and Drug Prohibition week are organized regularly.
- As per the guidelines of central government, Anti Ragging Cell has been established. Though, Ragging in any form is strictly prohibited inside the college campus. ABHAYAM 181 is a toll free number of Gujarat Police to stop Ragging and girls harassment.
- Student Grievance Redressed Cell is one of the best - mechanisms for redressing the complains of the students
- The Girls Room is provisioned on the ground floor with the sanitary pad machine and other needs of the girls student
- Complaint box and first aid box are also put in college building.

File Description	Documents
Annual gender sensitization action plan	<a href="https://rmpartscollegesatlasana.org/wp-content/7.1.1/GENDER_EQUALITY_ACTION_Plan%20for%20link.pdf">https://rmpartscollegesatlasana.org/wp-content/7.1.1/GENDER_EQUALITY_ACTION_Plan%20for%20link.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://drive.google.com/file/d/1j9lGb3sOGv1B4ef_Bk9EHite_-iAUDY6/view?usp=sharing">https://drive.google.com/file/d/1j9lGb3sOGv1B4ef_Bk9EHite_-iAUDY6/view?usp=sharing</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

#### **[ 1 ] Solid Waste Management**

Our college campus is neat and clean. Every year, The dustbins are put in the lobby, garden and other necessary places in the premises. Awareness slogans are also written at important places of the institute. All the solid waste is biodegradable and in the form of leaf and papers which are thrown into the dug pit and converted into natural fertilizer by providing a suitable environment.

#### **[2] Liquid Waste Management**

In our college the liquid waste is not generated. Under the water conservation campaign, wastewater from the water purifier is properly used. Rainwater harvesting structure is developed by the college to recycle water of rain and purifier. The college has created 04 big

tanks with capacity of 100000 liters adjacent to a college building and connected them with pipes from a terrace of the building.

### [3] E - Waste Management

The college has collaborated with service provider for annual maintenance of electronic equipments and disposal of e- waste. As such, there is minimum generation of E - waste. The e - waste which is renewable is handed over to the authorized vender for the recycle.

### [4] Waste recycling system

Our college follows this concept by recycling waste like garden waste, paper waste etc. The garden waste like branches, leaves, and other parts, lawn etc. are converted to compost fertilizer. The institute is having proper mechanism for collection of the waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

A. Any 4 or All of the above

<b>1.Restricted entry of automobiles</b> <b>2.Use of bicycles/ Battery-powered vehicles</b> <b>3.Pedestrian-friendly pathways</b> <b>4.Ban on use of plastic</b> <b>5.Landscaping</b>	
File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>A. Any 4 or all of the above</b>
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</b>	<b>B. Any 3 of the above</b>

**5. Provision for enquiry and information :  
Human assistance, reader, scribe, soft copies  
of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Under Unity In Diversity and Ek Bharat Shresth Bharat, following are the institute has taken certain initiatives to create an environment of tolerance and harmony towards cultural, regional, linguistic and communal socio economic field.

Sardar Patel Janma Jayanti is celebrated on 31st October in our institute as National Unity Day to strengthen unity, integrity and security of our country. Under Run for Unity campaign, we organized Cycle rally to full fill the concept of Fit India.

International Non - Violence Day is celebrated in the form of birth anniversary Gandhi Jayanti on 2nd October to create an environment of tolerance and harmony. On that day, students take an oath to follow the principles of truth and non violence given by Gandhiji. The G.K test on life of Mahatma Gandhi is also conducted. Cleanliness programme is also organized on that day.

21st February is celebrated as World Mother Tongue day. On that day, we organize elocution competition on the contribution of major Gujarati poets and writers who made Gujarati language very popular all over the world.

National Youth Day is celebrated to give special tribute to Swami Vivekanand. On that day, students participate in various competitions and take an oath to follow the values and message given by swamiji.

Dr. Babasaheb Ambedkar Janm Jaynti is celebrated on 14th April in our institute to create an environment of communal harmony, social justice, equality and tolerance.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute organized in collaboration with various NGOs and institutes to sensitize students and employee of the institution to the constitutional obligation.

Indian Constitution Day is celebration on 26th November. Tree Plantation Week starts from World Environment day - 5th June and N.S.S. units of the college grow number of trees in college and surrounding areas. World Water Day, World Earth Day and Earth Hour Day are also celebrated regularly in the institute.

Indian Independence Day, Indian Republic Day and Gandhi Niravan Day are celebrated with an environment of nationalism. Quiz and G.K test are also conducted on certain topics likes Indian History, History of Gujarat, Cultural Heritage of Gujarat, Life and contribution of freedom fighters, Indian Constitution etc.to make students aware of their duties and responsibilities.

National Voters Day is celebrated on 25th January to make students aware of their rights of vote to elect honest representative from their area.

Even Indian History, Cultural Heritage of Gujarat, Indian Constitution, Panchayati Raj, Disaster Management etc subjects are offered to the students of different semesters as a part of their E.G papers.

In collaboration with Lions Club of Satlasana, Indian Red Cross Society and Red Ribbon Club, the college organizes various programmes like aids awareness, Thalessemia awareness, save the water awareness, trees plantation etc.

Poor Students Relief Fund is an initiative run by the institute through which we provide scholarship to the needy students studying in the college.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://drive.google.com/file/d/16hgtvd05N6rNK8ruvM6OC8W5EZaoP6L5/view?usp=sharing">https://drive.google.com/file/d/16hgtvd05N6rNK8ruvM6OC8W5EZaoP6L5/view?usp=sharing</a>
Any other relevant information	<a href="https://drive.google.com/file/d/16hgtvd05N6rNK8ruvM6OC8W5EZaoP6L5/view?usp=sharing">https://drive.google.com/file/d/16hgtvd05N6rNK8ruvM6OC8W5EZaoP6L5/view?usp=sharing</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.**

**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**The Institution has organized various national and international programmes by celebrating various days :**

**International Yoga Day is celebrated with great enthusiasm on 21st**

June. On that day, students participate in different yoga competition under the guidance of physical director.

Every year martyr day is celebrated as Gandhi Nirvan day by the institute on 30th January to pay great tribute to our national martyrs.

Teachers Day is celebrated in which Students play role of teachers and take an oath to walk on the path of honesty and truth.

Every year 25th December is celebrated to make students aware of the principles of good governance.

Traffic Awareness week is also celebrated by the college to make students aware of the rules of traffic.

International Aids Day is celebrated by organizing various awareness programmes like Aids awareness alley and elocution competition on Aids.

Gurupurnima is regularly celebrated by the institute by organizing Guru - Vandana programme in the presence of spiritual speaker.

Gita Jayanti is regularly celebrated with great enthusiasm. On that day, students participate in elocution competition on the importance of Bhagvad Geeta in our life.

Netaji Subhash Chandra Boze birth anniversary is celebrated on 23rd January. On that day, students participate in elocution and G.K. Competition based on the life and contribution of Netaji Subhash.

World Red Cross Day is celebrated on 8th May by organizing Thalassaemia Awareness Programme in collaboration with Indian Red Cross Society, Ahmedabad.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>



## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practices 1

Title of the Practice: Add - On- Courses

Objectives of the practice

1. To impart Skill oriented training
2. To enable students to acquire an additional certificate along with degree certificate
3. To increase students' curiosity in various add-on courses
4. To provide latest - information and inspire them for new innovations
5. To make students capable for government and private sector job
6. To prepare girls students to face challenges of life through self employment

### Best Practices 2

Title of the Practice: Guidance for Competitive Examination

Objectives of the Practice:

- To enhance life and employability skill of students.
- To make students familiar with career oriented programmes.
- To prepare students for various competitive exams.
- To create proper environment for exam preparation.
- To motivate students to face challenges of society.
- To provide job opportunities by organizing Placement fair.
- To make students aware of various exams by giving guidance.
- To prepare SC, ST and minority students for employment.
- To provide free of cost coaching to the interested students on various topics related to class II and III exams.
- To inform the students regarding competitive examinations held at various levels by various agencies and Boards.

File Description	Documents
Best practices in the Institutional website	<a href="https://rmpartscollegesatlasana.org/wp-content/Best%20Practices.pdf">https://rmpartscollegesatlasana.org/wp-content/Best%20Practices.pdf</a>
Any other relevant information	<a href="https://rmpartscollegesatlasana.org/wp-content/Best%20Practices.pdf">https://rmpartscollegesatlasana.org/wp-content/Best%20Practices.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The priority and thrust of the institute is in tune with the vision and mission of the institute. The vision of is to impart higher education to the local youths, especially to those girls who live in and around remote rural / tribal areas, to prepare them in the context of social and economic needs. By following its vision, the institute is committed in the path of empowerment of rural youths (especially girls) through access to quality higher education, enabling them to develop educationally intellectually, socially, and morally to inculcate in them the values of social, economic and national responsibilities.

In order to fulfill the vision and mission of the institute, we organize various programmes related to empowerment of women. Girls' students are encouraged to participate in NSS, NCC, Saptdhara and sports. Women cell plays active role in motivating girls students by organizing women empowerment week, international woman day etc. Abhayam 181 is a toll free no of Gujarat police to look after girls safety. A special lecture on health and hygiene related issues is organized.

To develop overall healthy personality of the students, the college organizes various value, skill and employability based programmes from time to time. Participation in co-curricular and extension activities always help students to highlight their hidden

potentiality.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

- To Prepared for emplimation of NEP 2020
- To organize various seminars and expert lectures on competitive examination
- To provide proper guidance to interested students regarding various job related exams in collaboration with private coaching class under the government scholarship scheme.
- To focus on life and employability skill related short term Add-on courses
- To organize various extension activities
- To organize women empowerment programmes
- To make ICT based teaching-learning process more effective
- To get more economical contribution through Alumni Association
- To encourage students for participating in sports and cultural activities
- To encourage faculty for more research and publication
- To complete the construction work of classrooms and auditorium hall
- To renovate the staffroom and to update its facilities