



Shri Babulal Punamchand Shah Vidhyasankul Managed  
**Smt. R. M. Prajapati Arts College Satlasana**



(Affiliated to Hemchandrachary North Gujarat University, Patan)

NAAC Accredited 'B' Grade

Principal : Dr. Jayesh N. Barot - 9426362329

College Code : 068 Zone Code : 93 DP Code : 108

Ref. No.

Date : 25/06/2015

On 29/06/2015 the first meeting of IQAC would be held in the staff room. The members of this cell are informed and invited to participate in this meeting at 10:30 am. The agenda of the meeting is...

- (1) To review the composition of the earlier IQAC and make necessary change.
- (2) To discuss the result of the last semester and exam and to think over suggestion.
- (3) To form various committees for co-curricular and extra curricular activities.
- (4) To welcome the students and to brief about various activities, rules scholarship etc.
- (5) To have Thalassemia test of all the students of BA Semester I.
- (6) To celebrate various days, weeks etc.
- (7) To consider any other suggestion by Alumni Association, PTA, chairmen etc.

The Members :

| Sr No | Name                  | Designation               | Signature |
|-------|-----------------------|---------------------------|-----------|
| 1     | Dr. J. N. Barot       | Principal                 |           |
| 2     | Shri Bachubhai Shah   | Management Representative |           |
| 3     | Dr. Natubhai Patel    | Management Representative |           |
| 4     | Shri Dineshbhai Patel | Industrialist             |           |
| 5     | Prof. V. K. Pagi      | HOD Sociology             |           |
| 6     | Prof. V. H. Parmar    | HOD Gujarati              |           |
| 7     | Dr. R. R. Joshi       | HOD English               |           |
| 8     | Dr. M.A. Patel        | HOD Sanskrit              |           |
| 9     | Dr. K. S. Jadav       | HOD Hindi                 |           |
| 10    | Dr. B. K. Chaudhari   | Librarian                 |           |
| 11    | Shri K. H. Chauhan    | Admin Office              |           |
| 12    | Shri Pankaj A. Mehta  | Admin Office              |           |
| 13    | Krishna H. Patel      | Student                   |           |
| 14    | Mahipatsinh N. Barad  | Student                   |           |

Dr. B. S. Patel

CO-ORDINATOR  
IQAC  
Smt.R.M.P.Arts College,  
Satlasana.

Principal  
Smt. R. M. Prajapati Arts College  
SATLASANA-384330

Ambaji Highway At. & Ta. Satlasana Dist. Mehsana - 384330 (Gujarat)

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29/06/2015

The first meeting of IQAC for the academic year 2015-16 was held to day in the staff room at 10:30 am. The following proceedings took place and certain points were discussed in details.

- (1) The IQAC co-ordinator suggested the name of a seminar cleark Mr.Pankaj A. Mehta in exchange to Head Clerk Mr.Kanusinh H. Chauhan (as he is hewing health issues). At the same time the name of a senior student also suggested. The principal as the chairman welcomed the proposal.
- (2) The IQAC discussed the results of all subjects. Analysis of the result was done. It was decided to bring this matter the notice of the faculty members for further planning and implementation.
- (3) The plan for the welcome of the new comers was decided. The discussion was held on activities of the institution like - Time table, Class room arrangement, NCC, NSS, Sports, co-curricular and extra - curricular activities, allocation of administrative work, library, scholarship etc.
- (4) The IQAC discussed and finalized the formation of various committees. All the faculty members and students were finalized to work as an active members of specific committee.
- (5) In collaboration with Red - cross, like every year, it was decided to have thalassemia test of all the students taking admission in BA semester I. The dates for the test would be finalized after the discussion with Red-Cross and would be declared.
- (6) Plan of action for the current academic year was devised and the measures to be implemented were suggested by the members of this cell. The office bearers of the Alumni Association and Parents Association also took very active participation in the discussion The requirement of

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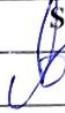
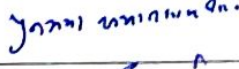
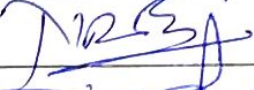
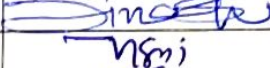
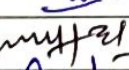
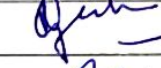


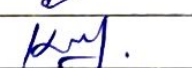
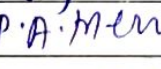
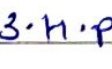



Date :

new library building was proposed to the management representatives, which was accepted by them and promised to fulfill in a near future.

- (7) A plan for the celebration of various days like - Independence day, National Yuva day, Ahimsa Day, Women Empowerment fortnight etc. were prepared. Various activities to be done for the celebration of these days were finalized.

The Members :

  
Dr. B. S. Patel  
CO-ORDINATOR

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| 3     | Dr. Natubhai Patel    | Management Representative |   |
| 4     | Shri Dineshbhai Patel | Industrialist             |   |
| 5     | Prof. V. K. Pagi      | HOD Sociology             |  |
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| 8     | Dr. M.A. Patel        | HOD Sanskrit              |   |
| 9     | Dr. K. S. Jadav       | HOD Hindi                 |   |
| 10    | Dr. B. K Chaudhari    | Librarian                 |  |
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Date : 01/12/2015

Dear IQAC members,

A Meeting of the IQAC is scheduled on 05-12-2015 at 11:30 am in the principal's office to transact the following business :

- (1) To read and confirm the minutes of the previous meeting held on 29<sup>th</sup> June, 2015.
- (2) To publish college magazine with ISSN No.
- (3) To organize national seminar in Sociology.
- (4) To arrange classes for competitive exam.
- (5) To plan for the 27<sup>th</sup> Youth Festival of the University.
- (6) To inform the Alumni Association and PTA regarding the facilities and necessities in the institute.
- (7) To remind the college management regarding new library building.
- (8) To consider any other suggestions.

The Members :

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05/12/2015

The meeting of IQAC was held in the principal's office at 11:30 am on 5<sup>th</sup> December 2015.

The following proceedings took place and certain points were discussed in the meeting :

- (1) The minutes of the previous meeting held on 29/06/2015 were read and confirmed unanimously.
- (2) The discussion was held regarding timely collection of articles for the college magazine with ISSN number 'Aravalli No Tahuko' for publication.
- (3) The IQAC after the discussion asked the head of Sociology department to plan for the national seminar. Discussion was also held on the required committees for the seminar, the planning was finalized.
- (4) Discussion was held and planning was done to organize classes for various competitive exams for various competitive exams under 'Udisha Placement Cell'. Dr. Rakesh Joshi was asked to prepare the plan for the students for various exams like G.P.S.C. class 1&2, PSI, Constable, Revenue Clerk etc.
- (5) The discussion / planning were done for the participation in youth festival celebration by the University. It was finalized to participate in one-act-play, skit, mime, dance etc. Discussion was also done for the participation in inter college / university games.
- (6) The members of Alumni Association and Parents Teachers Association were informed regarding various facilities in the institute. They were also requested to help in fulfilling the other requirements.



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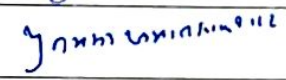
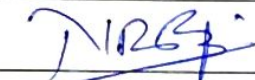

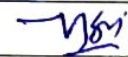
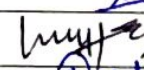





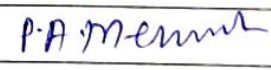
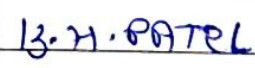
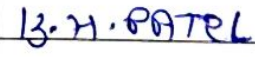
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- (7) The representatives of the college managements were requested to have new library building. To our surprise, the president of our trust Mr. Bachubhai Shah discussed the plan for new library building, invited suggestions and promised to complete it in the coming academic year.
- (8) The members of the IQAC made suggestions to hold the examination in a fair manner.

The Members :

  
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CO-ORDINATOR  
IQAC

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