

Smt. R. M. Prajapati Arts College, Satlasana

ACADEMIC CALENDER

2014-2015

Sr. No.	Name of the Month	Details
1	June	New Admission, Staff Meeting, Meeting of IQAC, Formation of Committees, Assessment of the Result of the Last Year, Allocation of Duties among the Non-teaching Staff, Welcome Day Celebration, Enrolment of the Students in various activities like N.S.S., N.C.C., Saptadhara, Sports, Orientation, Palling of Add-on Courses. Apply for AAA. Submission of Self Study Repost to NAAC for Re-accreditation.
2	July	Document Preparation for Re-accreditation, Preservation of Environment, Meetings of Parents Association, Alumni Meeting, Formation of Students Council, Arrangement of Lectures of the Subject Experts, Selection of Sports Team, N.S.S. one day Camp. Preparation of UGC Proposal for 12 th Plan. Submit of AQAR Repost. Palling of CPE Activity.
3	August	Organize workshop on Research, Visit AAA Peer team form KCG, Plantation, Preservation of Environment, Debate, Essay competition, meeting with exam committee, Lecture of Expert in all Subject, Patriotic Song Competition (15 th August), Blood Donation Camp, Preparation for Youth Festival, Upload MHRD form. General knowledge Quiz Competition under Gyandhara.
4	September	Celebration of Teacher's Day, Book Exhibition, Book Review, Speech of Subject Expert, G.K. Test, Participate in Competitions like Essay writing, Geet, Elocution, Drawing etc, Celebration of N.S.S. Day, Test of Thalesemia, Knowledge Week, Youth Festival, Lecture of Expert all Subject, Internal Examination, Celebration of Hindi Day. Organization of General knowledge Test under UDISHA. Celebration of N.S.S. Day
5	October	Mahatma Ghandhi Safai Adhiyan, Visit NAAC Peer Team , Celebration of Navratri, Internal Examination, Presentation of Research papers by the Students and lecturers, Meetings,

		Evaluation and reporting by all the Committees, Lecture of Expert in English Subject. Diwali Vacation
6	November	NSS Annual Camp, Selection of Subjects for research papers by the students and the teachers for publication in College Annual Journal, HIV Aids awareness Rally, Perpetration of organizing National Seminar under CPE . Declaration of the Result of the internal exam.
7	December	Sports Day, Lecture by the Expert of Sanskrit Subject, Celebration of GEETA JAYANTI, Celebration of various Days, One Day picnic regarding Environment Awareness, Health Camp, NSS One-day camp.
8	January	G.K. Test, Personality Development, Lecture by the Expert of English Subject, Arrangement of Seminar/ Workshop, Celebration of Republican Day, Presentation of research Papers, Publication of College Journal, Celebration of Yuva Din - Swamivivekanand Jayanti - Celebration of Uttarayan Festival, Preparation of Annual Day.
9	February	Planning and organization of the Internal exam, Preparation of Internal, reporting by various committees, Celebration of Annual Day and Reporting, Feedback by the Students, analyses of research work and publication.
10	March	Uni. semester end exams, Assessment of Yearly Accounts, Preparation of Budget for the Coming Year, Preparation of Details of Income-tax, Presentation of Research projects by the lecturers. Closing Account
11	April	University Semester Examination Meeting with the management for passing the budget of the coming year, Purchase the necessary things for next year, Summer vacation. Account Audit
12	May	Printing of Admission Form, Fee Receipt Book and other literature, major / minor repairing.

Smt. R. M. Prajapati Arts College, Satlasana

ACADEMIC CALENDER

2015-2016

Sr. No.	Name of the Month	Details
1	June	New Admission, Staff Meeting, Formation of Committees, Assessment of the Result of the Last Year, Allocation of Duties among the Non-teaching Staff, Welcome Day Celebration, Admission of the Students in various activities like N.S.S., Sports, Orientation, BISAG lectures Meeting of IQAC
2	July	Plantation, Preservation of Environment, Meetings of Parents Association, Alumni Meeting, Formation of Students Council, Arrangement of Lectures of the Subject Experts, Selection of Sports Team, N.S.S. one day Camp, Selection of Subjects of Research Papers for teachers and students Add-on courses.
3	August	Plantation, Preservation of Environment, Debate, Essay competition, Lecture of Expert in Hindi and Sanskrit Subject, Patriotic Song Competition (15 th August), Blood Donation Camp, Medical Check up, Preparation of Blood Group Directory, Test of Thalessemia, Check out Accounts of administrative Departments Add-on courses General knowledge Quiz Competition under Gyandhara - 12/08/2015 Independence day celebration, participation of college students 15/08/2015
4	September	Celebration of Teacher's Day, Book Exhibition, Book Review, Speech of Subject Expert, G.K. Test, Participate in Competitions like Essay writing, Elocution, Drawing etc, Celebration of N.S.S. Day, Knowledge Week- Visit of Post/Police/Bank/Cooperative Society etc., Lecture of Expert in Sociology Subject Preparation for Internal Examination, Celebration of Hindi Day, Lecture of Expert in Hindi Subject. Celebration of Teacher Day - 05/09/2015 Essay Competition, Song-music Competition - 14/09/2015

		<p>as a part of Teachers Day</p> <p>Organization of General knowledge Test under UDISHA - 15/09/2015</p> <p>Celebration of N.S.S. Day - 23/09/2015</p>
5	October	<p>Cleanliness of Village by NSS, Lecture of Expert in Gujarati Subject, Celebration of Navratri, Internal Examination, Presentation of Research papers by the Students and lecturers, Meetings, Evaluation and reporting by all the Committees, Lecture of Expert in English Subject.</p> <p>Celebration of International Non- Violence Day - 02/10/2015</p>
6	November	<p>Diwali Vacation, NSS Annual Camp, Selection of Subjects for research papers by the students and the teachers, Celebration of the Child Day, University Youth Festival, HIV Aids awareness Rally, Cultural Activities.</p>
7	December	<p>Sports Day, Lecture by the Expert of Sanskrit Subject, Celebration of GEETA JAYANTI, Celebration of various Days, One Day picnic regarding Environment Awareness, Health Camp, Employment Guidance, NSS One-day camp.</p> <p>Organization of university level musci training Shibir.</p> <p>Organization of Vollybal Competition (University Level)</p>
8	January	<p>G.K. Test, Personality Development, Lecture by the Expert of English Subject, Arrangement of Seminar/Workshop, Celebration of Republican Day, Presentation of research Papers, Publication of College Journal,</p> <p>Celebration of Yuva Din - Swamivivekanand Jayanti - 12/01/2016</p> <p>Celebration of Uttarayan Festival - 16/01/2016</p> <p>Celebration of Gandhi Jayanti - 30/01/2016</p>
9	February	<p>Planning and organization of the Internal exam, Preparation of Internal, reporting by various committees, Celebration of Annual Day and Reporting, Feedback by the Students, lecture under Uni. lecture series, analyses of research work and publication.</p>

10	March	Uni. semester and exams, Assessment of Yearly Accounts, Preparation of Budget for the Coming Year, Preparation of Details of Income-tax, Presentation of Research projects by the lecturers.
11	April	University Semester Examination Meeting with the management for passing the budget of the coming year, Purchase the necessary things for next year, Summer vacation.
12	May	Printing of Admission Form, Fee Receipt Book and other literature, major / minor repairing.

Smt. R. M. Prajapati Arts College, Satlasana

ACADEMIC CALENDER

2016-2017

Sr. No.	Name of the Month	Details
1	June	New Admission, Staff Meeting, Formation of Committees, Assessment of the Result of the Last Year, Allocation of Duties among the Non-teaching Staff, , Admission of the Students in various activities like N.S.S., Sports, Orientation, BISAG lectures Meeting of IQAC
2	July	Welcome Day Celebration, Plantation, Preservation of Environment, Meetings of Parents Association, Alumni Meeting, Formation of Students Council, Arrangement of Lectures of the Subject Experts, Selection of Sports Team, N.S.S. one day Camp, Selection of Subjects of Research Papers for teachers and students Add-on courses. Celebration of Birth Anniversary of Gujarati Poet Umashankar Joshi on 21/07/2016
3	August	Plantation, Preservation of Environment, Debate, Essay competition, Lecture of Expert in various subjects, Patriotic Song, Rangoli Competition (15 th August), Blood Donation Camp, Medical Check up, Check up, National Anthem Reciting, Celebration of Aazadi Week, Accounts of administrative Departments, Add-on courses, Independence day celebration
4	September	Celebration of Teacher's Day, Book Review, Speech of Subject Expert, G.K. Test, Participate in Competitions like Essay writing, Elocution, Drawing etc, Celebration of N.S.S. Orientation on 26/09/2016, Knowledge Week Celebration, Lecture of Expert in Gujarati Subject, Preparation for Internal Examination, Celebration of Hindi Day, Lecture of Expert in Hindi Subject. Test of Thalessemia, Inter university NSS Day Celebration During 21 st to 24 th at Vallabh Vidhyanagar Celebration of Teacher Day - 05/09/2016

		<p>Essay Competition, Song-music Competition - 14/09/2016 as a part of Teachers Day, students seminar</p> <p>Celebration of Pandit Din Dayal Birth Anniversary Week (25/09/16 to 2/10/16),</p>
5	October	<p>Cleanliness of Village by NSS, Lecture of Expert in Gujarati Subject, Celebration of Navratri, Internal Examination, Presentation of Research papers by the Students and lecturers, Meetings, Evaluation and reporting by all the Committees, Lecture of Expert in English Subject., Vibrant Gujarat Summit, Celebration of International Non- Violence Day - 02/10/2016</p>
6	November	<p>Diwali Vacation, NSS Annual Camp, Selection of Subjects for research papers by the students and the teachers, Celebration of the Child Day, University Youth Festival, HIV Aids awareness Rally, Cultural Activities, Meeting of IQAC</p>
7	December	<p>Lecture on Digital Banking and Cashless, Sports Day, Lecture by the Expert of Sanskrit Subject, Celebration of GEETA JAYANTI, Celebration of various Days, One Day picnic regarding Environment Awareness, Health Camp, Employment Guidance, NSS Special camp of 1 week, participation in various university level competitions, Organization of Handball Competition (University Level), saptadhara activities</p>
8	January	<p>G.K. Test, Personality Development, Lecture by the Expert of English Subject, Arrangement of Seminar/Workshop, Celebration of Republican Day, Presentation of research Papers, Publication of College Journal, Celebration of Yuva Din - Swamivivekanand Jayanti - 12/01/2017, Organization of university level Vanchan Shibir, Students Study Camp, Different competition related to patriotism on 30/01/2017</p>
9	February	<p>Seminar – IQAC, Sanskrit, Planning and organization of the Internal exam, Preparation of Internal, reporting by various committees, Celebration of Annual Day and Reporting, Feedback by the Students, lecture under Uni. lecture series, analyses of research work and publication.</p>

10	March	Uni. semester and exams, Assessment of Yearly Accounts, Preparation of Budget for the Coming Year, Preparation of Details of Income-tax, Presentation of Research projects by the lecturers, Meeting of IQAC
11	April	University Semester Examination, Meeting with the management for passing the budget of the coming year, Purchase the necessary things for next year, Summer vacation.
12	May	Printing of Admission Form, Fee Receipt Book and other literature, major / minor repairing in the institution, planning for the new academic year

Smt. R. M. Prajapati Arts College, Satlasana

ACADEMIC CALENDER

2017-2018

Sr. No.	Name of the Month	Details
1	June	New Admission, Staff Meeting, Formation of Committees, Assessment of the Result of the Last Year, Allocation of Duties among the Non-teaching Staff, , Admission of the Students in various activities like N.S.S., Sports, Orientation, BISAG lectures Meeting of IQAC
2	July	Welcome Day Celebration, Plantation, Preservation of Environment, Meetings of Parents Association, Alumni Meeting, Formation of Students Council, Arrangement of Lectures of the Subject Experts, Selection of Sports Team, N.S.S. one day Camp, Selection of Subjects of Research Papers for teachers and students Add-on courses. Celebration of Birth Anniversary of Gujarati Poet Umashankar Joshi on 21/07/2017
3	August	Plantation, Preservation of Environment, Debate, Essay competition, Lecture of Expert in various subjects, Patriotic Song, Rangoli Competition (15 th August), Blood Donation Camp, Medical Check up, Check up, National Anthem Reciting, Celebration of Aazadi Week, Accounts of administrative Departments, Add-on courses, Independence day celebration
4	September	Celebration of Teacher's Day, Book Review, Speech of Subject Expert, G.K. Test, Participate in Competitions like Essay writing, Elocution, Drawing etc, Celebration of N.S.S. Orientation, Knowledge Week Celebration, Lecture of Expert in Gujarati Subject, Preparation for Internal Examination, Celebration of Hindi Day, Lecture of Expert in Hindi Subject. Test of Thalessemia, Inter university NSS Day Celebration During 21 st to 24 th at Vallabh Vidhyanagar Celebration of Teacher Day - 05/09/2017

		Essay Competition, Song-music Competition , students seminar
5	October	Cleanliness of Village by NSS, Lecture of Expert in Gujarati Subject, Celebration of Navratri, Internal Examination, Presentation of Research papers by the Students and lecturers, Meetings, Evaluation and reporting by all the Committees, Lecture of Expert in English Subject., Vibrant Gujarat Summit, Celebration of International Non- Violence Day - 02/10/2015
6	November	Diwali Vacation, NSS Annual Camp, Selection of Subjects for research papers by the students and the teachers, Celebration of the Child Day, University Youth Festival, HIV Aids awareness Rally, Cultural Activities, Meeting of IQAC
7	December	Lecture on Digital Banking and Cashless, Sports Day, Lecture by the Expert of Sanskrit Subject, Celebration of GEETA JAYANTI, Celebration of various Days, One Day picnic regarding Environment Awareness, Health Camp, Employment Guidance, NSS Special camp of 1 week, participation in various university level competitions, Organization of Handball Competition (University Level), saptadhara activities
8	January	G.K. Test, Personality Development, Lecture by the Expert of English Subject, Arrangement of Seminar/Workshop, Celebration of Republican Day, Presentation of research Papers, Publication of College Journal, Celebration of Yuva Din - Swamivivekanand Jayanti - 12/01/2018, Organization of university level Vanchan Shibir, Students Study Camp, Different competition related to patriotism on 30/01/2018
9	February	Seminar – IQAC, Sanskrit, Planning and organization of the Internal exam, Preparation of Internal, reporting by various committees, Celebration of Annual Day and Reporting, Feedback by the Students, lecture under Uni. lecture series, analyses of research work and publication.
10	March	Uni. semester and exams, Assessment of Yearly Accounts, Preparation of Budget for the Coming Year, Preparation of Details of Income-tax, Presentation of Research projects by the lecturers, Meeting of IQAC

11	April	University Semester Examination, Meeting with the management for passing the budget of the coming year, Purchase the necessary things for next year, Summer vacation.
12	May	Printing of Admission Form, Fee Receipt Book and other literature, major / minor repairing in the institution, planning for the new academic year

Smt. R. M. Prajapati Arts College, Satlasana

ACADEMIC CALENDER

2018-2019

Sr.	Month	Details
1	June	New Admission, Staff Meeting, Meeting of IQAC, Formation of Committees, Assessment of the Result of the Last Year, Allocation of Duties among the Non-teaching Staff, Welcome Day Celebration, Enrolment of the Students in various activities like N.S.S., N.C.C., Saptadhara, Sports, Orientation, Palling of Add-on Courses. Apply for AAA. Submission of Self Study Repost to NAAC for Re-accreditation. IQAC meeting arranged.
2	July	Document Preparation for NAAC Re-accreditation for third cycle, Preservation of Environment, Meetings of Parents Association, Alumni Meeting, Formation of Students Council, Arrangement of Lectures of the Subject Experts, Selection of Sports Team, N.S.S. one day Camp. Orientation Program for new comers.
3	August	Organize workshop on Research, Preservation of Environment, Debate, Essay competition, meeting with exam committee, Lecture of Expert in all Subject, Patriotic Song Competition, Blood Donation Camp, Preparation for Youth Festival, Upload MHRD form. General knowledge Quiz Competition under Gyandhara. Plantation by NCC and NSS Volunteers.
4	September	Celebration of Teacher's Day, Book Exhibition, Book Review, Speech of Subject Expert, G.K. Test, Participate in Competitions like Essay writing, Geet, Elocution, Drawing etc, Celebration of N.S.S. Day, Test of Thalesemia, Knowledge Week, Youth Festival, Lecture of Expert all Subject, Internal Examination, Celebration of Hindi Day. Organization of General knowledge Test under UDISHA. Celebration of N.S.S. Day
5	October	Mahatma Ghandhi Safai Adhiyan, Celebration of Navratri, Internal Examination, Presentation of Research papers by the Students and lecturers, Meetings, Evaluation and reporting by all the Committees, Lecture of Expert in English Subject. Organize Uni. Lecture series.

6	November	NSS Annual Camp, Selection of Subjects for research papers by the students and the teachers for publication in College Annual Journal, HIV Aids awareness Rally, Perpetration of organizing National Seminar. Declaration of the Result of the internal exam. Apply to RUSA for Grant for New Construction and Renovation.
7	December	Sports Day, Lecture by the Expert of Sanskrit Subject, Celebration of GEETA JAYANTI, Celebration of various Days, One Day picnic regarding Environment Awareness, Health Camp, NSS One-day camp. Organized Uni. Shibir and Sports Events also.
8	January	MCQ G.K. Test, Personality Development and Communicative Skill, Lecture by the Expert of English Subject, Arrangement of Seminar/ Workshop, Celebration of Republican Day, Presentation of research Papers, Publication of College Journal, Celebration of Yuva Din - Swamivivekanand Jayanti - Celebration of Uttarayan Festival, Preparation of Annual Day.
9	February	Planning and organization of the Internal exam, Preparation of Internal, reporting by various committees, Celebration of Annual Day and Gold Medal Ceremony, Reporting, Feedback by the Students, analyses of research work and publication. Annual Cultural Programs.
10	March	Uni. semester exams, Assessment of Yearly Accounts, Preparation of Budget for the Coming Year, Preparation of Details of Income-tax, Presentation of Research projects by the lecturers. Closing Account. Submit Internal to University.
11	April	University Semester Examination Meeting with the management for passing the budget of the coming year, Purchase the necessary things for next year, Summer vacation. Account Audit. Process of Tendering for New Construction and Renovation under RUSA/KCG.
12	May	Update Institutional Website, Printing of Admission Form, Brochure, Fee Receipt Book Notice of New Admission and other literature, major / minor repairing. Meeting of New Construction Committee for Tendering Process.