YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	SMT R M PRAJAPATI ARTS COLLEGE SATLASANA
• Name of the Head of the institution	Dr. Jayesh N. Barot
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02761-253540/ 02761-259233
• Mobile No:	9426362329
• Registered e-mail	artscollegesatlasana@gmail.com
• Alternate e-mail	drjayeshbarot@yahoo.co.in
• Address	AMBAJI HIGHWAY, SATLASANA TA SATLASANA DIST MEHSANA
• City/Town	SATLASANA
• State/UT	GUJARAT
• Pin Code	384330
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid

- Name of the Affiliating University	**Hemchandracharya North Gujarat University, Patan**
- Name of the IQAC Coordinator	**Dr. Bharat S. Patel**
- Phone No.	**02761 259233**
- Alternate phone No.	**02761 253540**
- Mobile	**9427531934**
- IQAC e-mail address	**iqacsatlasanacollege@gmail.com**
- Alternate e-mail address	**acs.bharatpatel@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://rmpartscollegesatlasana.org/wp-content/AQAR%202019-20.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
- if yes, whether it is uploaded in the Institutional website Web link:	http://rmpartscollegesatlasana.org/academic-calendar/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.51**	**2009**	**15/06/2009**	**14/06/2014**
Cycle 2	**B**	**2.79**	**2014**	**10/12/2014**	**09/12/2019**
Cycle 3	**A**	**3.18**	**2021**	**21/12/2021**	**20/12/2026**

6.Date of Establishment of IQAC	**25/06/2009**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	Gujarati Webinar	Gujarat Sahitya Academy	2020-21, 365	15787
Institutional	NSS	HNGU, Patan	2020-21, 365	18400
Instituional	Sangeet Shibir	HNGU, Patan	2020-21, 365	38660
Institutional	Finishing School	State Government	2020-21, 365	125000
Institutional	National Green Crops	Gir Foundation	2020-21, 365	5000

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	

9.No. of IQAC meetings held during the year	02	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Online Teaching-Learning platform

Preparation and Submission of SSR for the 3rd cycle

Conducting online internal evaluation test	
Corona Awareness orientation and to maintain SOP in the institution	
implementation of Academic calendar and diary with reference to COVID-19	

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Formation of different committees and work allocation.	Co-ordinator's of different committees arranged programmes accordingly.
World Yoga day celebration	Faculty and students performed Yoga at home on the day due to Corona guideline
To create Online Teaching-Learning platform through various platforms	Teaching through Microsoft teams, Google Meet , youtube channels
To organize various extension activities.	NCC/NSS/Sports units perform social service, activities. Cleanliness Drive, Mask and food kit distribution ,Yoga Day..etc
To organise online Corona Awareness Quiz	Online quiz conducted for Corona Awareness and digital certificate generated to the participant
Republic day Celebration	Faculty, staff, members of the management, local body members joined to celebrate Republic day
Cleanliness Drive, Vaccination Drive	NCC cadets, NSS volunteers performed cleanliness drive on/off the campus, Campaign for vaccination organised in the institution

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing body,Shri Babulal Punamchand Shah Vidyasankul	07/08/2020

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	01/01/2022

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	254

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	1209

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	624

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	470

File Description	Documents
Data Template	[View File]

3.Academic

3.1 Number of full time teachers during the year	**21**

File Description	Documents
Data Template	[View File]

3.2 Number of Sanctioned posts during the year	**24**

File Description	Documents
Data Template	[View File]

4.Institution

4.1 Total number of Classrooms and Seminar halls	**14**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**12115298**
4.3 Total number of computers on campus for academic purposes	**81**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college, affiliated to Hemchandracharya North Gujarat University, Patan, ensures effective curriculum delivery through a well planned and documented process. The initiatives taken up for effective curriculum delivery are as under:

Teaching Plan :

In the departmental meeting of the HODs with the teachers, they prepare copies of the departmental and individual time – tables and follow it properly.

Academic Diary :

For the effective implementation of curriculum, the teacher works out on the syllabus to be taught and writes units and chapters in the academic diary.

Inviting Experts :

Each department invites and arranges guest lecture of experts. The lectures are based on curriculum.

Feedbacks :

The college takes feedback on college activities and its functioning from the students, Parents and Alumni in manual format. Their suggestions are taken into consideration and accordingly worked on it.

Infrastructure :

The college has 13 class rooms with LCD Projector of which three are smart classrooms. There is a seminar halls with up-to-date audio visual devices, a rich library with reading space for 200 students.

ICT Based Educational Tools :

The curriculum is delivered effectively through ICT based educational tools, online teaching through Microsoft Team, online tests through Google forms, etc.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	http://rmpartscollegesatlasana.org/video-lectures/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution strictly adheres to the academic calendar. The IQAC, headed by the Principal, along with all the HODs prepares its Academic Calendar in line with the University Academic Calendar. As per academic calendar, we have formed various committees for the better implementation of activities during every academic year. Students' representation has given weightage in the preparation of calendar. College plans all the programmes - from Induction Programme to the Annual Day celebration and Gold medal / Prize Distribution function as per calendar. The schedule of various academic activities of the college, Continuous Assessment, meetings with stake holders as well as internal and University examination is published in it. In the departmental meeting of the HODs with the teachers, they distribute copies of the departmental and individual time - tables to the faculties. The faculties prepare micro teaching plan and follow it properly. Each department conducts continuous assessment which includes weekly test, assignments, seminars, Book review, group discussions, presentation, quiz etc. At the time of preparing academic calendar, suggestions from alumni, parents, management and educationalists are taken into consideration.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://rmpartscollegesatlasana.org/wp-content/ACADEMIC%20CALENDER%202020-2021.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

04

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

92

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

92

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institution integrates various cross cutting issues in the curriculum for the holistic development of the students in fields of life. They enable the students to develop interdisciplinary thinking and collaborative learning. The following are the representative activities displaying such cross - cutting issues.

Human Values and Professional Ethics :

- Every year our college organize Blood Donation Camp in collaboration with Lions Club of Satlasana and Thalessemia Test in collaboration with Indian Red Cross Society, Ahmedabad.
- Various programmes on the Birth Anniversary or Death Anniversary of our freedom fighters and social reformers are organized on regular bases.

Environment and Sustainability :

- Ours is Neat Campus, Clean Campus, Safe Campus.
- The institute has installed Solar system to save Electricity and protect environment.
- A tree plantation programme, celebration of Ozon day, World Environment day and World Water day are organized.

Gender :

- The college has a Women cell which carries out various activities with female students at centre.
- Syllabus having concern with Gender Equality
- A sanitary pad vending machine and used pads destroyer machine
- The college has Anti-Sexual Harassment Cell.
- We celebrate International Women Day.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

40

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

54

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the	**B. Any 3 of the above**

syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://rmpartscollegesatlasana.org/feedback-2020-21/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1280

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

965

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In our institute we identify slow and advanced learners by conducting the first internal test and various activities like:

- Past Academic history/Parents feedback
- Performance in assignments
- Online Quiz
- Counselling
- Orientation programme
- Student's involvement in academic and curricular and extra curricular activities
- Faculty feedback
- Involvement in the classroom activities

The institution is having a system in order to take extra care of the students who are weaker than the average students and guide better students through study materials. On the bases of various activities/tests, the departments divide them into two groups of Advanced learners and Slow learners. Then onwards, apart from regular teaching, these two groups are treated with different strategy. The slow learners are taken special care so that they can be brought to the level of mainstream student. The departments frame the time table in such a way that this group of slow learners gets two lectures extra every week. The teachers try to be helpful to the slow learners whenever they need help. The teachers provide them that study material which is easier for them to follow. On the other hand, the advanced learners are guided by their teachers for extra reading through use of library and e- materials. The advance learners are given extended library facilities and if they needed then extra library tickets are also given to them. These advanced learners are also encouraged to participate in seminars, conferences, workshops and University camps held at other colleges in the state. They are also motivated to prepare for competitive

examinations like GPSC, UPSC and other competitive exams. Here it should be noted that due to Covid-19 pandemic students are given online guidance in related subjects. Study material provided on students' whatsapp groups, Teachers created their own educational videos on their own channel on YouTube and links of the video provided by Whatsapp groups of the students semester-wise.

File Description	Documents
Link for additional Information	http://rmpartscollegesatlasana.org/wp-content/2.2.1%20%281%29.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1209	21

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute considers students at the centre of everything. They are the real stakeholders of the institute. All the academic, co-curricular and extra-curricular activities are held in view for their overall development. Students' enthusiasm, involvement and willingness make learning more students centric, inter active, experiential and participatory. Due to Covid-19 pandemic, in the year 2020-21 classroom lectures were not possible. Use of laptops, ICT and Smartphone was done to teach students Online through various platforms like Microsoft Teams, Google Meet, Teachers' Educational Videos on Youtube.

- **The teaching learning is students centric.**
- **Online display, Oral examples, PPT, discussion, Question-answer, assignments, project work ...such tools are used. Grammar and language skills are taught.**
- **Lecture method is used.**

- **Students are given project work, assignments to complete at home**
- **Practice material is provided**
- **Social work through NSS, NCC activities**
- **All- round personality development through above activities.**

- **Students are encouraged to participate in various subject webinars to enhance learning experience.**
- **Various departments conduct a number of activities like online webinars, elocution on current issues, group discussion, and corona quiz. Such activities develop logicality, skills of expression, thinking power among the students.**

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	http://rmpartscollegesatlasana.org/wp-content/2.3.1.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teaching learning is a two-way process. It requires innovation and creativity from teachers' side and active participation from the students' side. The teachers make use of multi-media teaching aids like OHP, LCD, Computer..etc. for effective teaching. Audio-visual aid has different effect on students.

The year 2020-21 was a year of covid-19 Pandemic. The college are opened and closed frequently due to Lock-down, students cannot come to college, work from home, work from campus but students are not allowed are the different scenario during the year.

The principal gave guidance and authority to IQAC committee to plan and implement the online education set-up for students. The IQAC allocated work to the faculty to implement online education.

1. To Create WhatsApp Group for Students semester-wise and subject Wise

To organize training for faculty for online Platform

One day training programme was organized on 30/06/2020 and resource person Dr. Manish Chaudhari practically showed faculty how to use

Google Meet Platform, how to create meeting, how to generate link, how to distribute link in WhatsApp group, and how to start online class. Another training from the Gujrat government organized for online platform Microsoft – Teams and faculty attended enthusiastically and implemented accordingly.

Registration of students in Microsoft teams Platform

Registration process was completed of the students; semester-wise and subject wise.

Dr. Manish Chaudhari planned lectures and provided technical supported to the faculty for online platform. He provided guidance to the students also. He welcomed problems of the students and resolved them.

Conduct of lectures on time-table wise.

Dr. K. S. Jadav made Time-table and circulated on WhatsApp group of students to inform them about timing of lecture.

Online Orientation of students.

At the beginning of online study, orientation was necessary for students how to join lectures online. Students were given detailed idea and information how to use lecture link and how to attend lecture, when to keep mute, how to raise hand to ask question… etc. the students given detailed orientation.

Conduct of Lectures

Faculty must adhere to the time-table and take lecture online (work from home) and the screen shorts of lectures were sent to the collage WhatsApp group daily. The lectures were recorded also.

Providing Study Material

Questionnaire and Study material is prepared in each and every subject and posted on the WhatsApp group of students. Students can download them and make use of it at home. IQAC guided faculty how to prepare PDF file of the study material.

Online Internal Test:

The online internal test conducted through Google forms in each and every subject. Due to Covid-19 Pandemic class-room test or physical

test was not possible, due to SOP of the government. Question papers were prepared on Google forms, link of Google forms were generated on WhatsApp groups of

students. Students were informed and oriented how to appeared online test. Demo tests were conducted. The question papers were having objective type with multiple choice answers. The students participated enthusiastically.

The data from google sheets collected. Results were prepared. Then weak learners were taken extra care. The students were given online teaching, study material, objective M.C.Q type questionnaires to improve the subject knowledge. Educational video link is provided to watch and make preparation at home.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://drive.google.com/file/d/1ghM-x6qMWcHQ4sX6y0e0Tik8H9ZD3nYv/view?usp=sharing

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

15

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

20

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

17

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

21

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- University implemented semester system at UG and PG level with Choice Based Credit system (CBCS) and college follows the same pattern.
- The college has implemented internal tests, assignments, project work, internal examination...etc.
- Examination Committee is formed which arranges examination and make necessary reforms.
- Orientation programme is held to make aware about examination pattern and internal tests of the college.
- Due to Covid -19 Pandemic, classroom examination was not possible. So examination committee planned to take online internal test of various semester through Google forms.
- The online internal test conducted through Google forms in each and every subject. Due to Covid-19 Pandemic class-room test or physical test was not possible, due to SOP of the government. Question paper were prepared on Google forms, link of Google forms were generated on WhatsApp groups of students. Students were informed and oriented how to appeared online test. Demo test were conducted. The question paper was of 20 marks and having objective type with multiple choice answers. The students participated enthusiastically.
- The data from google sheets collected. Results were prepared. Then weak learners were given online teaching, study material, objective M.C.Q type questionaries to improve the subject knowledge. Educational video link is provided to watch and make preparation at home.
- The details of evaluation are communicated to the students. 20+10 = 30 internal marks pattern is implemented.
- Marks of each and every test are displayed on notice board. Computerized mark sheets are prepared of each semester and displayed on notice board.
- University examination contains of 70 marks.
- College internal marks are uploaded to University is on-line process.
- Every class room is equipped with surveillance of CCTV, so any kind of mis-conduct is recorded.
- College tries to retain copy free atmosphere during examinations.
- Faculty members themselves drew and checked internal examination papers.
- University arranges central assessment system in which faculty members go to university center for assessment and evaluation of papers.
- Mark sheets are prepared subject wise and class wise, including internal marks.
- Demand for re-assessment is forwarded to university in

- prescribed format.
- At college level, examination related grievance applications are taken from the student and the examination committee solves the issue transparently.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	http://rmpartscollegesatlasana.org/wp-content/2.5.1/2.5.1.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- Due to Covid-19 pandemic classroom examination were not allowed by the government, Online internal tests were conducted through google forms and link of the related paper were sent on whatsapp group of students at the time of conducting examination.
- MCQ type question-answer pattern of online internal test were followed.
- The teachers prepared internal-marksheet of their own subject without any partiality.
- Retest was arranged for the students who missed the first test due to technical reason or illness.
- If any student feel grievance, he can apply to examination committee in written form and the faculty member re-look at his answer paper. This process is done in a one week.
- Absent student can appear for re-test.
- Internal marks are displayed on notice board and also posted on whatsapp groups of the students semester-wise and subject-wise.
- Internal mark-sheet is uploaded to university on-line.
- CCTV surveillance and CCTV footage recording ensures transparency and in case of any doubt or grievance, footage of recording is checked, and decision is taken accordingly.

At University Level:-

- During university examination above pattern is followed and also two senior members remain present from other college as a member of university squad. In case of any mis-conduct, they take necessary action.
- The student has the right for re-evaluation or re-totalling or re-assessment according to rules of university examination

after filling forms and necessary procedure.

- University daily collects bundles of answer sheets from colleges during examination. So, there is no chance of any misconduct.

File Description	Documents
Any additional information	View File
Link for additional information	http://rmpartscollegesatlasana.org/wp-content/2.5.2.%20final%20pdf.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Our College offers Undergraduate as well as Postgraduate programmes under the Faculties of Arts, many certificate courses, short-term courses and value added courses. The College regularly aspires to attain the specific outcomes through teaching learning process, co-curricular activities and extra- curricular activities. All the programmes offered by the college are made aware to students and staff through various means like College Website, College Prospectus & pamphlets in the local newspapers etc.

- At the beginning of every academic year, college arranges Induction Programme or Orientation Programme for the students of B.A.sem.1 where students are informed about courses, programmes, NSS, NCC, co-curricular activities and Saptdhara to be conducted during the academic year.
- At the Induction Programme of new entrants in the college the Principal, HOD and co-ordinators of various committees talks about the programme outcomes, course ourcomes and co-curricular activities.
- Moreover vision, mission, objectives of the college focus on Programme Outcomes.
- Classroom seminars, Book reviews, OMR test, assignments, academic tours, Unit tests, weekly test, add-on courses are the other tools to understand and learn the benefits of the programme opted by the students.
- Every Year, lectures by Experts are arranged regularly. Lectures by Subject Experts also fulfil the purpose.
- Action plan of each department is prepared at the beginning of the academic year and conveyed to the students

The programme objectives at the end of UG and PG run by the College are as follows:

B.A. Programme :

- **To enrich the knowledge and experiences so as to handle the challenges of life**
- **To familiarize the students with the knowledge of human rights and duties enshrined in the Constitution of India.**
- **To develop life and employability skills**
- **To shape the students so as to add cultured and civilized member to the society**
- **To Provide basic knowledge of various languages like English, Hindi, Sanskrit, Gujarati and subject such as Sociology etc.**

- **Try our best to ensure employability through communicative approach and personality Improvement**
- **To provide an opportunity to have a lifelong pursuit of knowledge in combination with untiring efforts and positive attitude**

M.A. Programme :

- **Understand how the studies in Humanities have led to various social, economical, political changes over last few centuries.**
- **Recognize the untrodden areas of research in the subject.**
- **Acquire a deep knowledge in the subject of study.**
- **Predict the future course of the developments in the subject and its impact on the life of common man.**
- **Develop pleasure, knowledge & satisfaction as the goals of education.**

- **Dissolve differences & inequalities due to caste, creed and religion, social status etc**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	http://rmpartscollegesatlasana.org/outcome/
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institute monitors and ensures the achievement of Programme Outcomes and Course Outcomes in traditional methods. The college has a mechanism to calculate the attainment of Programme and Course Outcomes at the end of every year. At the end of the analysis of the attainment, the suggestions and recommendations of corrective measures towards the improvement of programme outcomes are communicated to the faculty and even the university. Throughout the semester, the faculties while teaching see to it that a successful bridge is established between the faculty and the students. Here it should be noted that the average result of our institute for the last five years is either higher to the average result of the moher university or similar to the average result of our university. A tuning between the faculty and the students can lead to the attainment of outcomes of Programmes and Courses offered by the institute. There are two methods of assessment of outcomes of programme/course by the institute.

Direct Method

In direct assessment, the course outcome is assessed through internal examinations and final examination at the end of the semester. The questions for the internal examinations are framed in line with course outcomes and the attainment is assessed from the answer scripts. The results of the final examinations are used to measure their attainment of POs and COs. The overall Course Outcome is calculated by taking average of percentage attainment of internal assessment and final examination. Various Co-curricular as seminars, workshops, book review, projects, assignments etc. are also useful for the attainment of

course/ programme outcomes.

Indirect Method :

The indirect method of assessment is done through feedback collected from the outgoing students at the end of the course. This feedback serves as the genuine opinion of the teachers and institutional mechanism. The suggestions and recommendations regarding corrective measures towards the improvement of programme outcomes are communicated to the University through board meetings. Proportional weightage is given to every portion in a paper as the questions asked in internal exams and assignments are mostly aligned with the Course Outcome of the respective subject. The college has the following mechanism to analyse data on the student performance and learning outcomes to use it for planning and overcoming barriers of

learning:

Result analysis

Remedial Coaching

Student Counselling

Identification of weak learners

Identification of advanced learners

Mentoring the slow-advance learners

Personal Counselling

Feedback mechanism of syllabus from students and teachers as well and action-taken report.

Advantages

The suggestions and recommendations regarding corrective measures towards the improvement of programme outcomes are communicated to the University through board meetings. Proportional weightage is given to every portion in a paper as the questions asked in internal exams and assignments are mostly aligned with Course Outcome of the respective subject.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	http://rmpartscollegesatlasana.org/wp-content/2.6.2%20%26%202.6.3.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

470

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	<u>http://rmpartscollegesatlasana.org/wp-content/2.6.2%20%26%202.6.3.pdf</u>

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<u>http://rmpartscollegesatlasana.org/wp-content/2.7.1-only-link-student-sati.-survey.pdf</u>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

`00`

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

`01`

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

`17`

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

`00`

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

NCC cadets, NSS volunteers and other students of the institution served as corona warriors. They had done following activities to serve the society and nation.

- Cadets worked with police department during lockdown and covid-19 pandemic.
- Volunteers worked with health department in vaccination programmer. They distributed masks in the allotted villages and also made them aware with the importance of wearing the masks, frequent hand washing and keeping social distancing.
- In the village Umari, NSS volunteers did survey during the lock down period and distributed ration kits tothe poor families.
- Corona awareness quiz was conducted online through Google Form to create awareness regarding Covid -19.
- Tree Plantation at home and at village, online celebration Yoga Day etc.
- Online quiz on the Teacher's Day.
- Online programme on 31st December "Power of Intention- New Year 2021"
- Mask distribution from home to home by NSS volunteers.
- To create Covid-19 awareness Covid -19 pamphlets were prepared and distributed along with masks, soap and sanitizer.
- Celebration of Mahatma Gandhi birth anniversary on 2nd October through Microsoft Teams
- Online voter list correction programme was organized and awareness was created by social medial.
- Online celebration of National Constitution Day, National Voter Day
- Blood Donation Camps - 3 times

- Camp of the Students for preservation of rare trees
- Participation in PreRD camp, University level 'Maintenance and Sustenance of Environment' camp, Natural Calamity and Disaster Management
- Birth Anniversary of Swami Vivekanand was celebrated in seminar hall among college students and speech was deliveredabout his life and works.
- Under Road Safety Week speech regarding 'Security and Road Safty Awareness' celebrated
- 72 Republic Day was celebrated in college campus in which Leaders, Officials, Society and students remained present. N.S.S, N.C.C, Sport and other Department actively remain present on Republic Day.
- Celebration of 'Aazadi no Amrut Parv' with various competitions like Essay writing, Quiz, eloquence etc.
- Celebration of International Women Day

Almost all staff member has been vaccinated of Covid -19. Some have been infected by Covid -19 and fought against covid -19 and recovered and joined duty after fitness.

File Description	Documents
Paste link for additional information	http://rmpartscollegesatlasana.org/wp-content/3.3.1%20FINAL%20REPORT.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

03

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through

NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

744

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

02

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	[View File](#)
Any additional information	[View File](#)

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

07

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate infrastructure and physical facilities to fulfill the requirements of the students.

- **Total Campus area of Institution is 5 acres, having 5262.38 Sq. metre built up areain two storey.**
- **The ground floor consists of administrative block, Staff Room, Girls room, Three Smart Classrooms,remainingclassroomswithLCDp rojectorandsoundsystem,IQACroom,andexaminationroom. The first floor has, NSS &Career counselling room, Language Lab, Exam Room, Researchcenter, Computer Lab and 05 class rooms.**
- **There is an Air Conditioned Seminar Hall with a capacity of 200 seats.**

The Institution has fully computerised separate Library building with 33356 books in total, 12543 titles and other reading material such as encyclopedias, bound volumes etc. On the first floor of the library, the reading room facility is available for 200 students. The Institution has provided N- List facility for all the students and teachers. The institution has purchased SOUL software from INFLIBNET for library. OPAC system is also made available in the library.

- The Institute has 81 computers, 16 LCD Projectors, Speakers, sound system, interactive panelboards, audio video aids, microphones, scanners, printers, Duplicators, 03 Xerox machines, pendrives, UPS, USB, Web Camera, Digital camera and CCTV cameras.
- The Institution has provided NAMO Wi-Fi facility and free internet access to all.
- Theinstitutionauthoritieshavegot3unitsofROPlantsinstalledinthe college.
- The Institution has purchased a generator of 40 KV to deal with the rare problem of power cuts.The Institution authorities got 10 fire extinguishers installed in the building.
- The premises of the institute is covered with two beautiful gardens having herbal plants and treesalso.
- Under RUSA, 3 classrooms and a hall are under construction
- The facilities like Canteen, Parking for the staff and the students etc. are also there in the premises.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://drive.google.com/file/d/1V9hPpWVkXbQ UVHT10VMAKtw0WVrUy4LO/view

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our institution has adequate facilities for cultural activities, sports, indoor and outdoor games etc.

Cultural Activities

The institute is having facilities like Auditorium hall with stage, sound system, musical instruments, costumes etc. for facilitating

the cultural activities. The Saptdhara and Cultural Committee focus on polishing the skills of students. Under Saptdhara, an initiative of KCG organizes various cultural activities under Natyadhara, Geetsangit-Nrutyadhara and Kalakaushalydhara throughout the year on various occasions. Many of our students participate at University youth festival and represent the university at zonal level every year and achieve first, second, third rank number of times. The institution organizes Annual Day and Traditional Dress Day every Year.

Sports

The institution has always tried to produce students who become part of the University and State level teams. The Physical Director conducts intercollegiate tournaments and Annual Sports Day every year. Necessary playgrounds, equipment, kits and sportswear are all provided with. Both students and faculty use the indoor gymnasium.

Indoor Games

The Indoor Sport Hall facility is there in our campus. Three grounds for playing Badminton for girls and boys, table tennis, chess, carom in indoor sport hall with stadium is there in our institute.

Outdoor Games

The college provides facilities for outdoor games such as Cricket, Athletics, Kabbadi, Kho-Kho, Handball, Volley-ball etc on its ground.

Yoga

The institute has a proper ground facility for Yoga practice and World Yoga Day is celebrated every year.

Self-Defence

The institute organized a sevendays' workshop for self-defence for girls in colloboration with Abhayam 181 and local police station.

Health and Hygiene

1. The Institute is always conscious about the health of the students in general and sports persons inparticular. The college has signed MoU with Smt H A Shah General Hospital for emergency requirementof treatment. Health cards are also

issuedby the hospital to the college students.
2. The institute has installed Sanitary Pad Dispensing and Disposing Machine in Girls Room throughfinancial assistance of Alumni Association. First-aid box is also there.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1LAtUl-YXl34aOtezGDAjqtRBuJXXR-IZ/view

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

16

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

16

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://rmpartscollegesatlasana.org/smart-classroom/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

30613472

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

4.2.1 Library is automated using Integrated Library Management System (ILMS)

The institute has a rich library and active library committee to take care of the issues related to library. The following are the details of ILMS.

- **The College has a good collection of books and journals with newly added every year.**
- **It subscribes Periodicals, Magazines and Research Journals and Newspapers.**
- **The Library has online access to INFLIBNET e-Resources which provides online Journals and e-books.**
- **The college is a member of INFLIBNET N-List consortia for many years and provides access to thousands of e-resources. It provides web-based services including access to eBooks, e-journals, and research databases.**
- **ILMS software: Soul Software**
- **OPAC: using Web OPAC 2.0 Software**
- **Electronic Resource Management package for e-journals for N-List**
- **Federated searching tools to search articles in multiple databases**
- **Library Website: www.rmpartscollegesatlasana.org**
- **Total number of computers for students' access : 10**
- **Total numbers of printers for public access : 2**
- **Internet band width/ speed 40 mbps**
- **Separate reading facility for faculty and 200 students at a time**
- **A wide repository of books, journals, CDs, educational videos, films, newspapers, rare books, e-resources, previous years'**

question papers etc.
- Provision of specialized services like Inter-Library Loan Service (ILL), Information Deploymentand Notification, Photocopying facility, e-Library Solution Search, Reservation of books,
- Book Bank Scheme and Extension activities
- Special sections of books earmarked for BPL, NET/SET Coaching, Remedial Studies, State Public Service Examination, Civil Service Examination, Career and Counselling Guidance
- Availability of issue slip, barcode printer and barcode reader, systems for internet browsing andbook search
- Newspaper clipping service focusing on information regarding the various activities in the college
- Link search facility is provided to the students in the library link of the College website.
- Binding of Old Journals and volumes.
- Dissemination of new arrivals and activities through college application, notice-board, display in stand and college website.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	http://rmpartscollegesatlasana.org/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

156968

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

22

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has successfully oriented the campus with IT facilities for improving the quality of teaching, learning and evaluation processes, and also for making the administrative processes user-friendly, efficient and transparent. With the passing of time the IT facilities are updated. In the beginning, we have Computers having Pentium III processors. With the passing of time, they were updated to Pentium IV Processors, then to Intel i3 Processors and now to Intel i5 Processors. Similarly, previously there was Windows 2003 Server, which was converted to Windows 2008 and then Windows 2008 RZ server. The Window Operating System was also having the version of Windows 98 which is at present Windows 10. The Printers are also changed from Dot Matrix to Laser. Similarly Internet facility started with Dial-up connection with 512 kbps speed which is now 30 mbps speed (Namo Wi-Fi). The Classroom facilities are also changed with the passing of time. Initially only black boards were there in the class room, then came the White Boards, then Smart Interactive Panel Board and now there are Wi-Fi enabled Smart Classrooms are there. Now a day, the students are also using on- line e-resources for the latest upgradation in their respective subjects.

Details about IT facilities

- Internet Subscription : NAMO & UMA Wi-Fi
- LAN and Wired Inter Connectivity:
- Photo Copiers : 03, Duplicator : 01, digital visualizers,
- 13 class rooms withLCD Projectors 03 class smart class rooms.
- Laptops to the faculty
- Membership with INFLIBNET N-list to access e-resources

- total 81 computers, DELL

- LCD TV, Two panel boards

- OMR Reader, OHP

- Seminar Hall with IT facilities.
- 10 computers for accessing digital materials through INFLIBNET and browsing the internet.
- IQAC with IT facility
- Administrative department is fully automated under LAN and Internet connectivity

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://rmpartscollegesatlasana.org/wi-fi/

4.3.2 - Number of Computers

81

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

390455

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Management of our institution takes direct initiative in the maintenance, utilization and upkeep of infrastructure and support facilities in consultation with the Principal, IQAC and Campus Development committee.

Library

Library facilities are open to the students of not only our college but also students and researchers of other institutes and even outside members. Maintenance and utilization of library resources are done through strictly following the library rules. A register is maintained to keep the record of all the readers.

Sports

Under the guidance of the Director of Physical Education and Sports

Committee, monitoring and maintenance of Sports Facilities is done regularly. Common facilities like Ground, seminar hall and running track are maintained regularly for competitive exam like PSI, Police, Army, Forest etc.

ICT and Internet

The college has a comprehensive IT policy regarding service, data, and network security. The college has a mechanism of adopting free software and anti-piracy protocol Computer Instructor addresses internet broadband connectivity and Wi-Fi problems. The use of Internet facilities is distributed secured and monitored by Cyber Roam Software. The Dynamic College Website, College Android App, INTRANET facility are maintained by appointed Computer Instructor.

Class Rooms

The Principal, the IQAC and faculties of Campus Development Committee oversee the maintenance of the classroom equipments. Senior students and students representative of each committee take care of preserving facilities in the college intact.

Language Lab

SCOPE exams are conducted two times in a year. So, students can avail Language Lab facilities on rotation basis. The students are allowed under the supervision of language teachers only.

Seminar Hall (BISAG)

Seminar Hall is used to organize small functions like various competitions at college level, meetings of Alumni or Parents' Association etc. This hall is availed for screening of films based on educational topics or texts too. The maintenance of Hall is done regularly.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://rmpartscollegesatlasana.org/wp-content/4.4.2%20final.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

4344

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	https://rmpartscollegesatlasana.org/video-lectures/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

06

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

247

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

00

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institute provides proper platform to the students for their representation and engagement in various administrative, co-curricular and extra-curricular committees.

Student Council:

In order to give students representation in various committees, student council is formed as per rules and regulations. In student council, the toppers of different semesters in university exam are selected as General Secretory, Ladies Representative and other

members of the council. In Sports, Cultural, NSS, NCC, exam etc. committees, the student representatives play very active role.

Students Representation in Women Cell, Udisha, Sapta-dhara, SC/ST Cell and Anti-regging Committee:

The girl students of the institute are given opportunities during the functions of the institute like announcer, organizer, co-ordinator, stage performer etc. The students are also given an opportunity to share their views and experiences during the functions.

Guidance for Competitive exam:

The students are given responsibility to conduct tests, to prepare the schedule of the programme and also to organize the programme.

Career Counselling :

In Career Counselling, the students participation plays an important role. On the basis of the feedback by the students, experts are invited to give lectures. The students handle the entire programme from welcome to farewell of the guest.

Soft Skill development:

Society for Creation of Opportunity through Proficiency in English (SCOPE):

Our institute is a registered centre for SCOPE in Gujarat State. SCOPE programme is centred on three main challenges of education - Access, Equity and Quality. Cambridge English Language Assessment, part of the University of Cambridge, UK is the Assessment and Certification partners of SCOPE. Every year, the students of our institute participate/pass exams of SCOPE. The students are given responsibility of maintaining the ELL room

File Description	Documents
Paste link for additional information	http://rmpartscollegesatlasana.org/wp-content/5.3.2%20final.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution

participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

`00`

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institute is having very active Alumni association working under the Co-Ordinator ship of Dr. R.S. Prajapati. This Alumni Association is not registered organisation but having same rules and regulations. Alumni are playing a crucial role in overall development of the institute by providing financial support, active interest in various activities, facilitating various programmes as well as valuable suggestions. Every year, Alumni Association organize get to gather program for which the alumni are invited through personal contacts, Facebook page and institutional website. Ongoing activities and new future plans are discussed openly and their valuable suggestions are taken. Our college has made it a tradition of registering all the outgoing students of the college in Alumni Association. As many of the alumni are working at various places of the state so, physically many of them do not remain present in the meeting. They visit the institute at their suitable time and take very active interest in institutional activities.

Besides annual gathering, alumni are invited in different programs of the institute like Annual Day, Induction Programme, Sports and Cultural Activities, NSS programs, Swachh Bharat Abhiyan, Save the girl child, Hygiene awareness for girls, etc. It was one of the topics of discussion in the meeting of Alumni and as a result

Sanitary Pad Machine with Destroyer is donated by Alumni association worth of Rs.35000/- to the institute. These machines have been put in the Girls' Room. Parents of one of our alumni has deposited Rs.15000/- for their daughter 'Late Tinaben Rabari ' and the interest of that amount is utilized for the students who get Excellency in our college.

File Description	Documents
Paste link for additional information	http://rmpartscollegesatlasana.org/wp-content/5.2.2%20alumin.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

• Vision :-

To impart higher education to the local youths, especially to those girls who live in and around remote rural / tribal areas, to prepare them in the context of social and economic needs. The institution tries to develop the overall healthy personality of the students to contribute in the development of the nation.

• Mission :-

The mission of our institute is committed in the path of empowerment of rural youths (especially girls) through access to quality higher education, enabling them to develop educationally intellectually, socially, and morally to inculcate in them the values of social, economic and national responsibilities.

Quality Policy:-

Smt R. M. Prajapati Arts College, Satlasana was instituted in this remote part of North Gujarat. 26 years ago with the noble aim of serving the basic educational needs for the economically and socially retroflexed students. The governance of the institute is reflective in various activities like participating in academic, sports related and cultural activities, counseling sessions, mentoring, activities of Women Cell etc.

Nature of Governance:-

The governance takes keen interest in selection of teaching faculty and support staff, infrastructural development, renovation, maintenance and upkeep of facilities to enhance the quality of education and facilities students and staff to achieve academic excellence. Students are encouraged to participate in workshops for self development. The President, the Secretary, the Principal, IQAC and the faculty invest collective efforts bringing in a conducive academic atmosphere in the college. The IQAC takes initiatives in planning, implementing and streamlining the various quality improvement strategies of the college and discuss the policies in the staff meetings prior to its implementation.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106996/6.1.1_1627366481_4486.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization and participative management is perceptible in the functioning of the institution at various levels. The effective leadership is always visible in various institutional practices. The administration of institution is decentralized. The Management, the Principal, the IQAC and faculties work in tune for implementation of policy and plans.

At institution level various committees have been constituted to plan and monitor the functioning of different departments like Students Grievance Redressal Committee, Discipline Committee, Library Committee, Research committee and Campus Development Committee etc.

The students of the institution also play an effective role in the constitution of various committees. Even the suggestions from the Alumni, parents and employees are incorporated by the institution.

Collaborative Autonomy to the Departments

Every department is given autonomy and flexibility to conduct various activities within the department like Workshop, Project work, Seminars, Mentoring programme etc. Participatory management is achieved in this institution through transparency and reliability.

Decentralization and participative management during College Annual Day :

At the time of celebration of Annual Day, all the stakeholders play active role in the preparation and execution of the event. Meetings are held and all the stakeholders are involved. Alumni and Parents are invited. Students perform various cultural and entertainment programmes. The President and the Secretary are present and through the presentation of the annual report all stakeholders are made aware of the activities and achievements of the institute.

File Description	Documents
Paste link for additional information	http://rmpartscollegesatlasana.org/wp-content/6.1.2%20final.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Principal is supposed to present strategic plan every year to management. Under his leadership, the following six major strategic imperatives are identified :

1.Introduction of New Programme :

Finishing School Programme, has been introduced to enhance life and employability skill of students. UGC Sponsored COC Spoken English 20 credit HNGU Patan affiliated programme is also introduced. Due to Covid-19, Online lectures were introduced through various platfoms like Microsoft Teams, Google Meet, Youtube channels..etc.

2. Improving Infrastructural Facilities

Under RUSA component - 9 construction, Class rooms and Auditorium Hall are under progress.

3. Enhancing Research

In order to promote research work and provide platform to the faculty as well as students, the college has made it a tradition to organize a national level seminar in the college every year. Article of the researchers are published by the institution in book form with ISBN. Every year articles are also published in the institutional journal with ISSN.

4. Employability of the Students

Placement fair, online fill up form facility, coaching regarding various competitive exam, reading materials are also provided to the students. Under UGC sponsored Entry In Services, Udisha Club and Carrere Counseling Cell, various job oriented programmes are organized regularly.

5. Co-Curricular and Extra-curricular Activities

Through NSS, NCC various awareness programmes are organized. Students are also given trophy, certificate of appreciation and medals in the college annual day.

6. Alumni Association and Parents' Association

Every year, under the guidance of Principal and IQAC, the Alumni committee of the college holds meetings of alumni association and parents' association. Suggestions of these two associations are properly taken into consideration. Financial assistance is also given by them.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	http://rmpartscollegesatlasana.org/wp-content/6.1.2%20final.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies,

administrative setup, appointment and service rules, procedures, etc.

Organizational Structure of the College Management:

Shri B.P.Shah Vidhyasankul has transparent and democratic structure for effective and efficient administration. The governing body of the institute is headed by the President Shri Poonamchand Shah and Secretary Dr.Natvarlal Patel. The governing body is the torchbearer and patron of the institution. The effectiveness and efficiency of the institutional management is clearly visible in policy formation, administrative setup, appointment and promotion of the staff etc. The governing body comprises nineteen following members.

Organizational Structure of our College

The Principal is the Administrative Head of the College.

The IQAC: The IQAC is formed in accordance with the Guideline of the NAAC. The IQAC looks after the matters regarding the maintenance of quality of education in the college.

HoDs: The College has five departments. The Departments are run by the Heads and the faculty members. The Administrative office is run with Senior clerk, Junior clerks, peons and watchman.

For different curricular and co-curricular activities, various committees of teachers are formed. NCC, NSS, Women Cell, Anti ragging Cell, Anti-Sexual Harassment Cell, Sports Committee, Cultural Committee, Grievance Redressal Cell, Poor Student Relief Fund Committee are chief of the main committees.

Service rules of the HNG University, State government and of the college management are applied in administration, recruitment and in all other matters. All recruitments, promotions and retirement policies are as per the State Government rules.

File Description	Documents
Paste link for additional information	http://rmpartscollegesatlasana.org/wp-content/6.1.2%20final.pdf
Link to Organogram of the Institution webpage	http://rmpartscollegesatlasana.org/wp-content/CODE%20OF%20CONDUCT.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution provides a lot of welfare schemes to its staff and has been taken various measures for teaching and non teaching staff.

As per State Government Rules 12 days of casual leave are available to the teaching staff and 12 days for non-teaching staff. The non-teaching staff avail 30 days of Earned Leave every year. 20 half pay leave or ten days leave can be commuted every year by every employee

Provision to grant duty leaves is there to all the staff members to attend various Training Programmes/ Orientation/ Refresher/ FDP/ Workshop/ Seminar/ Examination / Election duties as per the Government rules. Even T.A. and seminar registration fee are also given by the institution.

Lady teachers can claim six months' Maternity Leave as per Government rules Male teachers can claim Paternity Leave as per Government rules.

Government offers various mandatory Insurance Schemes to the staff

There is a Registered Co-Operative Credit Society, directed and managed by the staff. This credit society provides various services like deposit and loan to its shareholders upto 3 lakhs.

Gratuities, Pension and all other such Government welfare schemes

and measures are given to the staff. The college management appreciate specific of faculty and honor him / her in college Annual Day by giving certificate and memento.

Additional Facility of library is provided to teachers conducting research. Grievance Redressal Cell takes care of the complaints of the students as well as staff. Anti-Sexual Harassment cell for prevention of Sexual Harassment of women at work place Parking Facility is available for staff and students. Uniform for Class-IV employees and security guards is provided every year.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/12XH1fdCMCjAg9LIxZYGh-rs8sACqa5qK/view
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

02

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

06

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

07

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution has mechanism for appraisal of the performance of the teachers. Self appraisal report helps to figure out what teachers' strength and weakness are. It is a process of self evaluation to determine the level of self efficiency.

Teacher's Self Appraisal Report

It is a mandatory process for every teacher to have the self appraisal form furnished by UGC as per regulation 2010. It evaluates the involvement of the teacher in the extracurricular and co-curricular activities. Participation in seminars and conferences; presentation of papers in seminars and publication of articles in journals and involvement in extension activities are also assessed at this juncture. The self-furnished appraisal form is then handed over to the Head of the Department who transfers it to the IQAC.

Teacher's Diary

The Teacher's Diary is also an assessment mechanism, evaluated by the HoD and the Principal. It is a record of the teacher's work throughout the year.

The Results of Exams

On the bases of the statistics of the results of Semester exams, the Principal tries to judge the performance of the teacher and discusses the matter with the concerned teacher personally. He guides the teacher for improvement in his/her performance.

Non-Teaching Staff

The performance of the non-teaching staff of the college is assessed on the basis of general feedback form filled by the students and parents about the college. Training programme related to life skill and computer skill is also conducted by college management from time to time.

File Description	Documents
Paste link for additional information	http://rmpartscollegesatlasana.org/wp-content/6.3.5%20final%20additional.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Accountant, junior clerk and the Principal jointly scrutinize and verify the financial data regularly. They follow the directions from the Higher Education department and external Chartered Account

for this internal audit. At the end of every financial year, the annual financial statement is prepared and sent to the authorities in the Department of Education. Even the college management has appointed internal auditor for internal audit of the college. After the scrutiny and checking of expenditure of the institute by an internal auditor, it is forwarded to the recognized CA. Here it should be noted that, every year, in time audit of the institute is done.

Financial Audit of the Grants and fees sanctioned by the Government

The college seeks the services of the External auditor for interim audit in September and Final audit in March every year. The audited report is sent regularly to the concerned officer of Education department.

Financial Audit of the Grants sanctioned by the UGC

After the completion of the specified period of a Special Development Grant from UGC, all the files relating to that grant are submitted to our external auditor, Ashvin Yagnik, Mehsana, a qualified Chartered Accountant for verification and audit certificate. These certificates and statements of account are submitted to the UGC.

Financial Audit of the Management account

An auditor from the management visits the college at end of every quarter and verifies the accounts, prepares the journal and ledger and submits a quarterly report to the Management.

File Description	Documents
Paste link for additional information	http://rmpartscollegesatlasana.org/wp-content/6.4.1%20%20final%20audio%20report.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

172000

File Description	Documents
Annual statements of accounts	[View File]()
Any additional information	[View File]()
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File]()

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Various strategies for mobilization of funds:

- **Scholarships from central/state governments**
- **Central/State Government fund under various heads.**
- **University assistance for different activities**
- **Contribution from teachers, donors and parents under Poor Students Relief Fund.**
- **Financial assistance from Management, philanthropists**

Various ways of utilizing funds :

- **UGC funds are deposited in separate bank accounts and utilized as per the heads which is sanctioned by UGC.**
- **Students scholarships from Government and private agencies are distributed only through bank accounts**
- **Most of Items are purchased through GEM and payment is paid through PFMS.**
- **The income from fees is spent on the maintenance of the purchased equipments, furniture, library maintenance, sports facilities and updating of other facilities.**
- **Contribution of teachers and donors are provided to support financially backward open category students.**
- **All the collections are deposited in the bank and all expenditure, recurring and non-recurring, are incurred through cheques.**
- **College maintains an annual budget system and internal-external audit for the effective and efficient utilization of available financial resources.**
- **Collection of tuition fees, purchases of books, stationeries, equipment payment of bills etc. are done through centralized accounts department.**

File Description	Documents
Paste link for additional information	http://rmpartscollegesatlasana.org/wp-content/6.4.3%20final%20additional.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes, as per the guidelines by NAAC. Academic and administrative planning is done in the meetings held by IQAC. During the year 2020-21 following quality initiatives were conducted by IQAC:

- Online Teaching-learning, evaluation process
- Workshop cum Training for the faculty to use online platform for

online teaching

- Corona awareness initiatives
- Masks and food kit distribution
- Support to medical team in vaccination programme in the surrounding area
- Cleanliness Drive
- Voter Awareness Programme
- Republic day Celebration
- Celebration of various days

1. Workshop cum Training for the faculty to use online platform for online teaching-learning and evaluation process:

Due to Covid-19, under the guidance of government and university, workshop cum training of the faculty was organized regarding how to use online platform for online teaching-learning and evaluation process. They were oriented regarding various meeting software/platforms like Microsoft Teams, Google Meet etc. Guidance was also provided regarding how to conduct online evaluation tests.

1. Cleanliness Drive

To make students aware about importance of cleanliness, NSS units' volunteers participated in one day cleanliness drive in the campus and class- rooms, under the leadership of NSS program officer. The students enthusiastically performed this service. They were also oriented regarding cleanliness of the hands, body and home regularly and frequently in the pandemic condition due to corona. It creates awareness among the students to keep the campus and class-rooms clean and not to throw garbage anywhere. They should make use of dustbins to keep the campus green and clean.

File Description	Documents
Paste link for additional information	http://rmpartscollegesatlasana.org/wp-content/6.5.1.%20FINAL.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Sr. No

An identified area of improvement

Improvements made

1

To Start relevant PG courses in applied social sciences such as rural and tribal development

The P.G. courses like Qualitative Social Research and Sociology of Trible people in Semester II and Regional Sociology and Rural Sociology have been introduced in semester III.

2

To enhance the English language and soft skills of students

The concept of the Finishing School Programme has been introduced to improve students' soft skills and life skills.

3

To prepare students for successful careers in teaching, research and administrative services

Under Career Counselling Cell, guidance and special coaching regarding various competitive exams like NET, GSET, Teachers Aptitude Test, Teachers Eligibility Test, Juni. Clerk, Talati, etc are given to the students.

4

To initiate a formal feedback mechanism from all the stakeholder

The College has a clearly set mechanism of obtaining the feedback from the students to improve the performance of the institution.

a) The Principal, IQAC and the Feedback committee discuss freely with the students about their experience regarding the institutional performance.

b) The students are instructed to fill up their feedback forms which are assessed by the respective Head of the Department.

c) The Committee analyses the forms and that analysis is converted into a report with a chart. The principal as the chairman of IQAC and the Heads give necessary instructions to the faculties or non-teaching staff on the bases of that analysis. The chart of analysis is also uploaded on college website.

5

To take measures for the complete automation of the library with bigger reading room facility

The newly constructed Library building has reading facility of 200 students with 20 computers, Printer, Xerox and wi-fi internet. The library is enabled with SOUL Software and it is fully automated. Students can access books from OPAC. College established automation in various academic spheres like admission, scholarship, fee payment, teaching, evaluation, finance and security.

6

To motivate teachers to apply for major research project from the UGC and other funding agencies and carry out multilingual, translation projects

12 research projects have been completed by teachers under UGC, CPE scheme. 05 teachers are applied for major research project.

7

To encourage teachers to publish research articles in professional peer reviewed journals

The college has encouraged its faculty for quality publications in the peer - reviewed journals and for quality books. As a result of it, the faculty members of the college has also published books and research articles in refereed and UGC approved journals.

8

To organize online webinars and workshops

01 national webinar and 07 workshops have been organized.

9

To initiate measures for regular cleanliness and maintenance of the campus

The campus is made neat and clean by fitting paver block. We have also renovated toilets and washroom. Regular cleanliness and maintenance are done by out sourcing staff. Under Cleanliness campaign, we have organized various awareness programme.

File Description	Documents
Paste link for additional information	http://rmpartscollegesatlasana.org/wp-content/6.5.2.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://rmpartscollegesatlasana.org/wp-content/Annual%20Report%202020-21.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

To promote gender equity, the students of the college are given various facilitiesand special attraction…

- **Identity card is compulsory for all students.**
- **The campus is under CCTV surveillance. More than 48 CCTV cameras spread over the campus ensure safety of students and their vehicles.**
- **During Covid – 19 pandemic, SOP guideline is implemented. Studentsare allowed with mask. Use of sanitizer is compulsory in the campus.**
- **The Woman Cell has been functioning in the institute which provides a common platform for the girl student to come to gather and share their views.**
- **Every year International Women Day is celebrated on 8th March in the presence of eminent female speaker.**
- **Programmes like ABHAYAM 181, Traffic Awareness Week, general awareness about Anti -Ragging, road safety, women security, cyber security, and Drug Prohibition week are organized regularly.**
- **The institute also organized expert lecture of local female gynecologist to guide girls student for health and hygiene related issues.**
- **As per the guidelines of central government, Anti Ragging Cell has been established. Though, Ragging in any form is strictly prohibited inside the college campus. ABHAYAM 181 is a toll free number of Gujarat Police to stop Ragging and girls harassment.**

- **For the safety of girl students, special training like Karate is given.**
- **Student Grievance Redressed Cell is one of the best - mechanisms for redressing the complains of the students**
- **The Girls Room is provisioned on the ground floor with the sanitary pad machine and other needs of the girls student**
- **Complaint box and first aid box are also put in college building.**
- **The girl students are provided equal opportunity in all the activities/programmes of the institute**

File Description	Documents
Annual gender sensitization action plan	http://rmpartscollegesatlasana.org/wp-content/7.1.1/GENDER_EQUALITY_ACTION_PLan%20for%20link.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://rmpartscollegesatlasana.org/wp-content/7.1.1/7.1.1..pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

[1] Solid Waste Management

ours is a dust free and Plastic Free campus. Every year, Plastic Awareness programme is organized to make students aware of the dangers of plastic in coming days. The dustbins are put in the

lobby, garden and other necessary places in the premises. Awareness slogans are also written at important places of the institute. Our college got 200th rank in UNNAT BHARAT ABHIYAN. All the solid waste is biodegradable and in the form of leaf and papers which thrown into the dug pit and converted into natural fertilizer by providing a suitable environment.

[2] Liquid Waste Management

Ours is an arts college. So, the liquid waste is not generated. Under Save the water campaign wastage water from water purifier is used inAyurvedic Garden. Rain water harvesting structure is developed by the college to recycle water of rain and purifier. The college has created04 big tanks with capacity of 100000liters adjacent to a college building and connected them with pipes from a terrace of the building.

[3] E - Waste Management

In order to manage E-waste, the college has collaborated with service provider for annual maintenance of electronic equipments and disposal of e- waste. As such, there is minimum generation of E - waste. The e - waste which is renewable is handed over to the authorized vender for the recycle.

[4] Waste recycling system

Recycling is the process of converting waste material into new material and objects. Our institute follows this concept by recycling waste like garden waste, paper waste etc. The garden waste like branches, leaves, and other parts, lawn etc. are converted to compost fertilizer. The institute is having proper mechanism for collection of the waste. In this way, recycling aims towards environment sustainability by substituting raw material inputs into and redirecting waste outputs out of economic system.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://drive.google.com/file/d/1s95Rn633bVg 1OtoBAuLM3PMvcKwaxdut/view
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

A. Any 4 or all of the above

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Under Unity In Diversity and Ek Bharat Shresth Bharat, following are

the initiatives taken by the institute to create an environment of tolerance and harmony towards cultural, regional, linguistic and communal socio economic field.

International Non - Violence Day is celebrated in the form of birth anniversary Gandhi Jayanti on 2ndOctober to create an environment of tolerance and harmony. On that day, students take an oath to follow the principles of truth and non violence given by Gandhiji. The G.K test on life of Mahatma Gandhi is also conducted. Cleanliness programme is also organized on that day. We organized a national seminar on Impact of Mahatma Gandhi on life and literature to celebrate 150thbirth anniversary of Mahatma Gandhi

National Youth Day is celebrated to give special tribute to swami Vivekanand, the youth icon of India. On that day, students participate in various competitions and take an oath to follow the values and message given by swamiji. Students are motivated by delivering lectures on the thoughts of Swami Vivekananda.

International Mother Tongue Day

21st February is celebrated as World Mother Tongue day. On that day, we organize elocution competition on the contribution of major Gujarati poets and writers who made Gujarati language very popular all over the world.

Hindi day is celebrated on 14th September with great enthusiasm in our college to give importance to Hindi as a national language. Students from other subjects also take part in different competition based on the significance of Hindi language in our life.

Dr. Babasaheb Ambedkar Janm Jaynti is celebrated on 14th April in our institute to create an environment of communal harmony, social justice, equality and tolerance.

World Heritage Day is celebrated on 18 April. The subject Cultural Heritage of Gujarat is offered to the students of B.A. Semester IV as part of Elective Generic.

Sardar Patel Janma Jaynati is celebrated on 31st October in our institute as National Unity Day to strengthen unity, integrity and security of our country. Under Run for Unity campaign, we organized Cycle rally to full fill the concept SMF Fit India.

During N.S.S. and N.C.C annual camp, all the students are treated with equality and social justice. They are taught lessons of

tolerance and harmony. Since its establishment, our college becomes a unique example of communal harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Various awareness programmes are organized by the institute in collaboration with various NGOS and institutes to sensitize students and employee of the institution to the constitutional obligation.

Indian Constitution Day is celebration on 26th November. An expert lecture and oath taking ceremony are organized on the Fundamental Rights and Duties of the citizen of India.

Tree Plantation Week starts from World Environment day - 5th June and N.S.S. units of the college grow number of trees in college and surrounding areas.

World Ozone Day is also celebrated on 16th September to make students aware of dangers of global warning.

World Water Day, World Earth Day and Earth Hour Day are also celebrated regularly in the institute.

Indian Independence Day, Indian Republic Day and Gandhi Niravan Day are celebrated with an environment of nationalism. Quiz and G.K test are also conducted on certain topics likes Indian History, History of Gujarat, Cultural Heritage of Gujarat, Life and contribution of freedom fighters, Indian Constitution etc.to make students aware of their duties and responsibilities.

National Voters Day is celebrated on 25th January to make students aware of their rights of vote to elect honest representative from their area.

International Blind Day and Divyang Day are also celebrated with collection of financial contribution from the staff and students and also sent for the welfare of Blind people. Divyang students of the

college are treated with sympathy and give them priority in various co-curricular activities.

Even Indian History, Cultural Heritage of Gujarat, Indian Constitution, Panchayati Raj, Disaster Management etc subjects are offered to the students of different semesters as a part of their E.G papers.

In collaboration with Lions Club of Satlasana, Indian Red Cross Society and Red Ribbon Club, the college organizes various programmes like aids awareness, Thalessemia awareness, save the water awareness, trees plantation etc.

Poor Students Relief Fund is an initiative run by the institute through which we provide scholarship to the needy students studying in the college.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

| **7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized** | B. Any 3 of the above |

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Following is the list of various national and international days/events/festivals celebrated by the institute.

International Yoga Day is celebrated with great enthusiasm on 21st June. On that day, students participate in different yoga competition under the guidance of physical director.

Martyr Day : Every year martyr day is celebrated as Gandhi Nirvan day by the institute on 30th January to pay great tribute to our national martyrs.

Teachers Day :Teachers Day is celebrated in which Students play role of teachers and take an oath to walk on the path of honesty and truth.

National E-Governance Day : Every year 25th December is celebrated to make students aware of the principles of good governance.

Traffic Awareness week is also celebrated by the college to make students aware of the rules of traffic.

International Aids Day is celebrated by organizing various awareness programmes like Aids awareness alley and elocution competition on Aids.

Gurupurnima is regularly celebrated by the institute by organizing Guru - Vandana progamme in the presence of spiritual speaker.

Gita Jayanti is regularly celebrated with great enthusiasm. On that day, students participate in elocution competition on the importance of Bhagvad Geeta in our life.

Rakshabandhan is also celebrated by college in which the eminent speaker from this organization delivers his speech on the importance ofRakshabandhan.

Birth Anniversary of Netaji Subhash Chandra Boze : Netaji Subhash Chandra Boze birth anniversary is celebrated on 23rd January. On that day, students participate in elocution and G.K. Competition based on the life and contribution of Netaji Subhash.

World Red Cross Day : World Red Cross Day is celebrated on 8th May by organizing Thalassemia Awareness Programme in collaboration with Indian Red Cross Society, Ahmedabad.

Cleanliness Campaign and Save the Water Campaign is the big celebrations of our institute. UnderUnnat Bharat Abhiyan, we have adopted five villages of our taluka and organized various cleanlinessprogrammes based on cleanliness and plastic free village in collaboration with local committee of village.

Premchand Birth Anniversary is also celebrated in our institute.

International Womens Day is celebrated on 08 March every year to acknowledge and honor women around the world for their contributions to the society.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice: 01

Title: Students Served as Corona Warriors

Objective: To serve society during Covid-19 Pandemic through students and volunteers.

1. **The Context:**

Almost whole world was under Corona (covid-19) Pandemic and the WHO and Government announced Lockdown. Indian Government also announced Lockdown to fight with Covid -19 Pandemic. Rules and Guidelines were made to save people from infection from Corona. Social distancing maintained among people, close contact is avoided, use of mask became compulsory. Social gatherings were banned, school -colleges could not take class- room lectures, work from home and online teaching introduced.

After two Lockdowns and Vaccination programme, Government ordered to open school -colleges with 50% of student strength and 50% of staff remain present. SOP guideline must be followed by the Institution. The Gujarat Government, Police Department, Medical Department require manpower in the form of volunteers to fight against covid-19 pandemic.

Man-Power of Corona Warriors was required. Serving the nation through students is the motto of our college. NCC cadets, NSS volunteers served as Corona Warriors in various department of the Government.

Covid -19 infection patterns was very fast and death knelling. A person has been infected from Corona through air and hand to hand contact. Some staff members and some students were infected by Corona. At the early-stage vaccination was not invented. Later on vaccination was available from Health Department and vaccination centers were giving vaccine to people. Police Department strictly followed

guideline and performing their duty to save lives of people. Doctors, Nurses, Support- Staff Policemen; all were serving as 'Corona Warriors'. They required more man power to control the situation and to serve in a better way.

Taking into consideration when proposed by the institute, many of the college students (NSS/NCC) voluntarily accepted the proposal (along with the consent of their parents) and joined the institute, Health Department and PoliceDepartment and performed assigned duty.

1. **The Practice:**

Volunteer students were allotted different duties by the institution like …..

1. NSS/NCC cadets for survey as well as Mask and ration kit distribution in Umari Village, Vajapur village
2. NSS Volunteers for Vaccination help in the institute, High school, ITI, Vav, Umari and Vajapur villages
3. Distribution of Covid kit among the stakeholders of the institution and community
4. NCC Boy cadets for Police Department.

1. Survey and mask/ ration kit distribution in Umari Village

During Covid-19, lock down was strictly implemented by the government. It affected badly to the poor families of the villages as their small businesses/employment was shattered. Taking into consideration their situation, the volunteer students of our institution reached nearby Umari and Vajapur villages. Keeping the social distance, they done the survey of families and prepared the list of those families who were facing the problem of earning their bread and butter due to pandemic situation. According to the planning by the institution, ration kits were prepared and distributed among all those listed families of Umari village. Masks were also distributed in both the villages. They were also made aware with importance of wearing the masks, hand washing, sanitizer etc.

1. Vaccination Programme:

The NSS volunteers served with local Health Department, Satlasana Taluka in Vaccination programme. On the request of local Health Department, the NSS volunteers readily joined and served. They served under the guidance of Medical Officer for Vaccination to rural people. This way NSS volunteers served as Corona Warriors. They helped the health department in the vaccination at our institute, K.M. Kothari High school, ITI Satlasana and camp at PHC of nearby Vav, Umariand Vajapur villages.

1. Preparation and Distribution of Corona Kit:

When the institution was re-opened, budget was allocated to purchase masks, soaps, sanitizers etc. The volunteers of our institution prepared kits and distributed among all the stakeholders of our institution and the people of surrounding area of Satlasana.

1. Work with Police Department:

To maintain rules and orders during Covid-19 Pandemic, Police Department requires some man force as volunteers to work with Police

force as volunteers, to maintain law and order during lockdown. According to Act -144 people cannot go out from home without permission. Local Police Department, Satlasana required some volunteers. Our NCC boy cadets voluntarily and with the consent of their parents joined and served with Police Department. They followed the instructions of the Police office and strictly worked accordingly. This way NCC boy cadet worked as Corona Warriors.

(4) Evidence of Success:

The institution inculcates values in students. Students accepted to serve during Covid-19 Pandemic with Health Department, Police Department and Mask/ration kit distribution. These activities were very inevitable and serving for society to prevent from Covid- 19 infection. Above activities were Life- Saving activities. Students served were actively and enthusiastically.

- Sarpanch of Umari village appreciated and awarded certificate to the institute for such activity of survey and distribution of mask and ration kits to the poor families of the village
- Sarpanch of Vajapur village provided a letter of appreciation to the institution for help in survey and vaccination programmes in the village
- Local Health Department praised students who served during vaccination programme.
- More than 400 students/staff of our institute, 100+ students of K.M. Kothari High school, 70+ students of ITI Satlasana and 500+ people of Vav and other villages were vaccinated during the Vaccination Programme with help of our college volunteers.
- More than 1000 Corona kits were prepared and distributed among all the stakeholders of our institution and local community.
- District Superintendent of Police, Mehsana praised NCC cadets for their valuable service in Police Department.

1. Problem encountered and resources required:

Covid- 19 Pandemic's impact was very dangerous and death knelling. Infection was spreading through air while breathing and hand to hand contact. As an institution it was a big challenge to call the students and prepare them to work with various departments, to work outside their village. They might be affected with Corona infection. In that situation it was very difficult to convince the students as well as parents of the students.

Value of serving the nation persuaded to students and their parents. Safety precautions were taken like social distancing, use of mask,

use of sanitizer, frequent hand washing etc. Students voluntarily joined the various departments and rendered the society and nation during Covid-19 Pandemic.

No student was infected by Covid -19 during serving the various department.

1. Remark:

Today Covid-19 is under control and people live normal life with safely measures. Vaccination of many people resulted in controlling Covid-19. The institution takes pride that many of our students rendered service of society and nation through working with various departments during Covid-19 Pandemic.

Best Practices 2.

Title of the Practice: Add - On- Courses

Objectives of the practice

- To impart Skill oriented training
- To enable students to acquire an additional certificate along with degree certificate
- To provide free training to interested students
- To increase students' curiosity in various add-on courses
- To provide latest - information and inspire them for new innovations
- To make students capable for government and private sector job
- To prepare girls students to face challenges of life through self employment
- To increase hidden potentiality of students
- To develop overall personality of the students
- To enhance social responsibility and leadership of the students
- To train students for various professional skills
- To develop self-confidence among the students

The Context :-

After completion of graduation in arts faculty, it is bit difficult to get job opportunities. Ours is a rural and semi tribal area, where there is no big industry and other job related firms. So, skilled based programme provided enough Scope for job opportunity. By joining various add-on courses like COP-Spoken English, Finishing School, NCC 'B' & 'C' certificate etc. Students can get the maximum

benefit of making over all development and also to prepare them for job opportunities. After the discussion with the college management and IQAC, it was decided that the rural students studying in the college should be provided skill oriented vocational training with certification to make them economically self sufficient. As a result of that discussion, the institute finalized to start various add - on courses under different UGC and state government scheme.

Following is the list of add - on - courses under various collaborating agencies

Sr No

Course

Agency

1

Finishing School Progrmme

KCG Gujarat

2

U.G.C - C.O.P Spoken English

H.N.G. Univeristy

3.

NCC 'B' Certificate

NCC , Gujarat

4.

NCC 'C' Certificate

NCC , Gujarat

[3] The practice

The practice is unique in the context of higher education in India as it supplements academic qualification with skill for

employability. The add - on- course also supports the vision of government to provide skill oriented learning to students. Besides, it aims to educate women for social transformation and self esteem. Finishing School, Spoken English, NCC 'B' & 'C' certificateprovide better opportunity to students to enhancetheir life and employability skill. NCC certificates help the Indian Defence Service aspirants to have an edge over others when they try to get a job in these sectors. Student can get job in private and government sectors by completing their certificate courses. They can also highlight their hidden potentiality by joining these types of job oriented courses. By joining such course students can learn certain topics like leadership, body language, critical thinking, problem solving and prepare them selves to face challenges in the society. These courses have been publicized by Orientation Programme, Notice board, TV Displayed and personal meetings of the students etc. Students who have genuine interest in the courses are inspired and motivated to join such courses. When the Career Guidance Cell assures the students for every kind of help, it increases its accountability and reliability. It is a noble task to provide assistance and guidance to the needy students. Our experience says that it helps us in developing a lifelong relationship with the students.

Evidence of success

- During the year 2020-21, 92 students successfully completed certificate courses offered by college. Under Finishing School programme 25 students successfully completed the course and received certificates from Knowledge Consortium of Gujarat, an initiative of higher education department. After completing Finishing School Programme, students have succeeded in enhancing their life and employability skill and prepare them for job opportunity.
- Byjoining U.G.C. sponsoredCareer Oriented Spoken English course, 19 students earned 20 credit extra along with their graduation credit. This course is affiliated by HNGU Patan.
- NCC 'B' Certificate: This certificate is given to the cadet when the cadet has a minimum 75% of attendance in NCC training in the senior wing. This year 26 students have successfully completed the course.
- NCC 'C' Certificate:the highest certificate offered by NCC is 'C' certificate. It comes with many benefits. Any cadet can earn this certificate in the third year of training and after attending minimum of 2 national trainings. This year 22 students have successfully completed the course.

Problems encountered and Resources Required

Ours is an arts college situated in rural area. Even transportation facilities are also not available at their suitable time on some routes. Moreover, many of the students coming from backward area are not interested in joining these courses. They are not interested in getting jobs because of the lack of awareness. Even their parents are not able to inspire them in joining these courses. Moreover, the student from rural tribal area are not willingly joined add - on course because their families are economically dependent on farming. So, the students are supposed to help their parents in doing farm/household work at home. Though, here it should be noted that, due to our sincere efforts, we got success in add-on courses. The registered students learnt life and employability skill by joining these types of courses.

Resources required for Spoken English, Finishing School

[1] English language lab

[2] Computer centre with internet facility

[3] Three Digital Classrooms

[4] Hall for organizing seminar

[5] Empanelled trainer for Finishing School

[6] Co-ordinator of Each add on course

[7] Facility of ICT

[8] Rich Library

Resources required for NCC 'B' and 'C' Certificate

[1] Dress Code for NCC cadets

[2] Pared Ground

[3] Trainer from Gujarat battalion

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Role of Library to fulfill vision and mission :

The priority and thrust of the institute is in tune with the vision and mission of the institute. The vision of Smt R. M. Prajapati Arts College, Satlasana is to impart higher education to the local youths, especially to those girls who live in and around remote rural / tribal areas, to prepare them in the context of social and economic needs. By following its vision, the institute is committed in the path of empowerment of rural youths (especially girls) through access to quality higher education, enabling them to develop educationally intellectually, socially, and morally to inculcate in them the values of social, economic and national responsibilities.

The vision and mission of the institute is reflected in most of the activities done by our college library. The richness of the library is such that it has nearly 33356 books and 12543 Titles, audio - video material, internal and university previous exam papers, manuscript, rare books etc. The newly constructed library is well equipped with OPAC, INFLIBNET and N-List. On the first floor reading hall with the capacity of 200 students with 15 computers and wi-fi internet facility is available. Book bank is always useful for the needy students. Book exhibition, celebration of various days, guest lecture, workshop on reading and writing skill, book review etc are the regular activities done by the college in collaboration with library committee.

Empowerment of Women :

In order to fulfill the vision and mission of the institute, we organize various programmes related to empowerment of women. Girls' students are encouraged to participate in NSS, NCC, Saptdhara and sports. Women cell plays active role in motivating girls students by organizing women empowerment week, international woman day etc. Abhayam 181 is a toll fee no of Gujarat police to look after girls safety. A special lecture on health and hygiene related issues is

organized.

Holistic Development of the students :

To develop overall healthy personality of the students, the college organizes various value, skill and employability based programmes from time to time. Participation in co-curricular and extension activities always help students to highlight their hidden potentiality.

Following the vision and mission of the college, the attitude of the students has changed towards society in terms of responsibility and sensitivity. They extend their services for public welfare or for the needy whenever they get an opportunity.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- To encourage faculty for more research and publication
- To complete the construction work of classrooms and auditorium hall
- To make ICT based teaching-learning process more effective
- To get more economical contribution through Alumni Association
- To renovate the staffroom and to update its facilities
- To encourage students for participating in sports and cultural activities
- To focus on life and employability skill related short term Add-on courses
- To organize various extension activities
- To organize women empowerment programmes – e.g. Karate training
- To Make use of online platform for Teaching-learning, study material, syllabus, Guidance.
- To evaluate continuously academic performance of students.