

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

I. Details of the Institution

1.1 Name of the Institution

Smt. R. M. Prajapati Arts College, Satlsana

1.2 Address Line 1

Ambaji Highway, At.Ta.Satlasana

Address Line 2

Dist.Mehsana

City/Town

Satlasana

State

Gujarat

Pin Code

384330

Institution e-mail address

artscollegesatlasana@gmail.com

Contact Nos.

02761-253540

Name of the Head of the Institution:

Dr.Jayesh N. Barot

Tel. No. with STD Code:

02761 - 259233

Mobile:

09426362329

Name of the IQAC Co-ordinator:

Dr.Bharat S. Patel

Mobile:

09427531934

IQAC e-mail address:

iqacsatlasanacollege@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

GJCOGN13855

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC(SC)/04/RAR/34 dated 10-12-2014

1.5 Website address:

www.rmipartscollegesatlasana.org

Web-link of the AQAR:

www.rmipartscollegesatlasana.org/AQAR2014-15.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.51	2008-09	June- 2014
2	2 nd Cycle	B	2.79	2014-15	Dec.- 2019
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC : DD/MM/YYYY

25/06/2009

1.8 AQAR for the year (for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2009 - 10 Submitted to NAAC on **18/05/2010** (DD/MM/YYYY)⁴
- ii. AQAR 2010 - 14 Submitted to NAAC on **06/07/2011** (DD/MM/YYYY)
- iii. AQAR 2011 - 12 Submitted to NAAC on **14/07/2012** (DD/MM/YYYY)
- iv. AQAR 2012 - 13 Submitted to NAAC on **09/07/2013** (DD/MM/YYYY)
- v. AQAR 2013-14 Submitted to NAAC on **31/07/2014** (DD/MM/YYYY)
- vi. AQAR 2014-15 Submitted to NAAC on **03/09/2015** (DD/MM/YYYY)
- vii. AQAR 2015-16 Submitted to NAAC on **26/09/2016** (DD/MM/YYYY)
- viii. AQAR 2016-17 Submitted to NAAC on **29/09/2017** (DD/MM/YYYY)

1.10 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☒ Science ☐ Commerce ☐ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Hemchandracharya North Gujarat University, Patan

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text" value="√"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="7"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>
2.3 No. of students	<input type="text" value="1"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>
2.8 No. of other External Experts	<input type="text" value="1"/>
2.9 Total No. of members	<input type="text" value="15"/>
2.10 No. of IQAC meetings held	: 02

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1.

2.14 Significant Activities and contributions made by IQAC

- Planning and ensuring proper implementation of academic calendar, creation of healthy learning atmosphere in the campus
- Constant monitoring and evaluation of Quality Education
- Ensuring proper implementation of last year's targets/plans
- Regular preparation/documentation of AQAR and other activities

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

Plan of Action	Achievements
In the beginning of the academic year, last year's data of students' result in semester exams are collected, the analyses of the results of the previous semesters is done and details are compiled	On the basis of the analyses, weaker sections are found out and in the meeting with faculty members, the teachers are informed regarding it for necessary steps to be taken further.

Discussion regarding change in syllabus (if made in any subject/paper by the parent university) is done.	Related teachers are informed regarding change in syllabus/paper in the beginning of new academic year. They are made aware with the new topics/papers.
List of subject wise books to be purchased is prepared and submitted to the librarian. List of subject expert is also prepared in consultation with Head of the Departments and other teachers	The librarian places the order of the new books. Subject wise Guest Lectures are finalised and lectures/speech are organised according to the yearly schedule prepared in advance.
Formation / co-ordination of various committees and work allocation (role and responsibility). Academic Calendar is also prepared in the beginning of new year.	The co-ordinators of different committees are given the responsibilities to plan and implement various activities to be done by the committee during the current academic year. List of activities to be done is prepared and discussed. Activities according to Academic calendar are done.
Discussion regarding donors for collection of fund for gold medals and assistance to poor students was done.	The plan for getting donors/deposit was prepared and finalized that up to the end of the current academic year; the money would be collected and deposited for the same, so that from the interest of that deposit, the activities could be done.

** The Academic Calendar of the year has been attached as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☒

Provide the details of the action taken

- In the meeting with management, the AQAR presented, discussed and the management has given promise to satisfy the needs of the institution mentioned in AQAR.
- On the basis of the help by management, environment friendly atmosphere in the campus created. The green campus and cleanliness move inspires the students and create awareness among them for the same.
- The issue for collection of fixed deposit for Poor Students Relief Fund and Gold Medals was discussed with the management for further steps. The plan for that was prepared and finalized that up to the end of the current academic year, the money would be collected and deposited for the same.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	05	-	05	-
UG	06	-	-	01
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	03	-	-	-
Others	-	-	-	-
Total	14	-	05	01
Interdisciplinary	01	-	-	-
Innovative	01	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	10
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni ☐ Parents ☐ Employers ☒ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

*Analysis of the feedback has been prepared and given in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Update/revision of syllabi is done in various subjects by university Board of Studies. The faculty members are made aware with the change in the meetings with IQAC.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
21	10	11	00	-

2.2 No. of permanent faculty with Ph.D.

16

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	02	00	00	00	00	00	00	00	02

2.4 No. of Guest and Visiting faculty and Temporary faculty

10

3

0

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	07	00
Presented papers	01	07	00
Resource Persons	00	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Discussion of topic with PPT
- Use of ICT in classroom teaching-learning
- Extra Coaching/ support for difficult topics
- Co-curricular and extra-curricular activities

2.7 Total No. of actual teaching days during this academic year

186

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

MCQ

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2

0

2

2.10 Average percentage of attendance of students

80 %

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.Sem. VI	499	06	67	25	-	116
M.A.Sem. IV	147	64	65	24	-	32

Note: III % and Pass % counted together.

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Preparation of PPT/ slides for classroom teaching-learning
- Classroom visit
- Guidance regarding use of ICT in the classroom teaching-learning
- Feed back analyses, result, discussion with teachers regarding weak areas
- Helps in academic planning / implementation
- Recommends related Books / Reference Books / ICT etc.
- Book review and Assignments
- Weekly tests and project work
- Planning and implementation of weekly test, internal exam
- Interaction with the students

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	2
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	8
Others : Seminars / Conference	81

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	06	0	04
Technical Staff	-	-	-	01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Participation of the students in research work/ data collection
- Insuring the proper and maximum use of Research Centre and department wise library books and other resources for research by the faculty and students
- Recommendation for latest reference books as well as online and offline resources
- Encouragement to faculty and students for minor/major research work
- Publication of Research works with ISBN/ISSN by the institution
- Ensuring maximum use of SOUL/INFLIBNET by the faculty

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	2	3	5
Non-Peer Review Journals	3	11	6
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-

Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
02	-	-	-	02	00	00

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

06

16

3.19 No. of Ph.D. awarded by faculty from the Institution

00

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 00 SRF 00 Project Fellows 00 Any other 00

3.21 No. of students Participated in NSS events:

University level 06 State level 01
National level 00 International level 00

3.22 No. of students participated in NCC events:

University level 00 State level 09
National level 01 International level 00

3.23 No. of Awards won in NSS:

University level 00 State level 00
National level 00 International level 00

3.24 No. of Awards won in NCC:

University level 00 State level 09
National level 01 International level 00

3.25 No. of Extension activities organized

University forum 02 College forum 28
NCC 05 NSS 12 Any other 02

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Celebration of District level Independence Day in the presence of Hon. Deputy Chief Minister of Gujarat State – Shri Nitinbhai Patel
- Thalassemia test of all the students of the institute
- Saptadhara Activities
- N.S.S. & N.C.C. activities
- Celebration of various days and festivals
- Voter Card, Aadhar Card, Driving License
- Skill enhancing Short Term Courses
- Educational 3-day tour
- Guest Lectures (Digital India)
- Visit of Vibrant Gujarat Fair
- Blood Donation Camp
- Various Competitions

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5 Acres	-	Local Management	-
Class rooms	16	-	Local Management	-
Laboratories	2	-	Govt. of Gujarat	-
Seminar Halls	1	-	Local Management, +UGC	-
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	257	10	UGC + Local management	267
Value of the equipment purchased during the year (Rs. in Lakhs)	6.53	0.97	UGC + Local management	7.5
Others (Value in Rs.)	-	-	-	-

4.2 Computerization of administration and library

- Fully computerised administration department
- Facilities like Xerox/scan/print
- Online enrolment, online exam form filing and results
- Important news / instructions on LCD displays.
- Well furnished new library building
- Department wise reference books in Research Centre
- Inflibnet, Internet in the library
- Computers having net/N-list service in library for searching books/material
- Subject wise CDS/VCDs, audio cassettes
- Encyclopaedias and manuscripts

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7950	656059	355	35572	8305	691631
Reference Books	12678	3444421	330	36882	13008	3481303
e-Books	206	6351	07	-	213	6351
Journals	52	13810	54	12584	-	-
e-Journals	6000+	N-List	-	N-List	6000+	N-List
Digital Database	-	-	-	-	-	-
CD & Video	18	1300	07	-	25	1300
Others (specify)	189	1080	54	-	243	1080

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	98	25	83	13	15	8	31	7
Added	01	-	03	03	-	-	-	-
Total	99	25	83	13	15	8	31	7

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

<ul style="list-style-type: none"> • Orientation of the students and faculty regarding computer, net access, Infilbnet & N-List programme/OPAC etc. • Short term course of Basic Computer skill for the students. • Digital English Language Laboratory (DELL) • Use of SOUL software

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.14
ii) Campus Infrastructure and facilities	2.72
iii) Equipments	0.92
iv) Others	3.60
Total :	7.38

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Orientation of the students regarding various students support services in the institute in the Welcome Day Ceremony
- Special guidance, free coaching classes for competitive exams
- Mock tests/interview
- Scholarships, poor boys fund, free of cost sport dress, health card
- Various classes- remedial, Entry in Service, Spoken English, SCOPE, Add-on courses

5.2 Efforts made by the institution for tracking the progression

- Implementation of academic calendar, timely evaluation of different activities
- Continuous evaluation through Weekly Tests, Book Review, Assignment, Internal exams etc.
- Budget allocation for co-curricular and extra activities
- Monitoring, encouraging the students and staff involved in different activities
- Meetings/discussion /decision making etc

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1795	261	-	-

(b) No. of students outside the state

0

(c) No. of international students

0

Men	No	%	Women	No	%
	1128	55		928	45

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
520	251	278	1229	01	2279	463	216	236	1138	03	2056

Demand ratio **100 %**

Dropout **5.16 %**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Career Guidance cell, Entry In Service and UDISHA Placement cell etc. are actively functioning in the college
- Written tests (MCQ based) and mock interviews etc. are organized before different competitive examinations
- Advertisement of various competitive exams on display/notice boards
- Proper guidance and Online form filling facility
- Expert lectures, G.K. Tests
- Students' Seminar
- Job Oriented Guidance/coaching
- In collaboration with parent university, series of lectures regarding employment and education
- Motivation/coaching for Personality Development

No. of students beneficiaries

412

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	74

5.6 Details of student counselling and career guidance

- The students are guided by career Guidance cell at the time of choice of subjects in the beginning of new academic year, for competitive exams etc. They are also counselled for joining various co-curricular and extra curricular activities.
- If required then psycho - social counselling is also provided.
- Moreover, slow learners and advances learners are given special treatment.
- For various competitive exams, complete guidance, oral written tests, mock-interview, MCQ based test etc. are done regularly.
- Various skill enhancing short term certificate courses help students in this regards.
- Guidance for various Competitive Exams under Enhancement of Initiatives
- Under UDISHA Placement Cell, a lecture on Persrsonality Development was organized

No. of students benefitted

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5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	65

5.8 Details of gender sensitization programmes

- Psycho-social counselling
- Women's cell
- Women empowering through training/information/help etc.
- Special women week celebration- lectures and other activities
- Guest lectures by well-known personalities regarding gender sensitization
- Skill based short term certificate courses for girl students
- Awareness programmes
- Girls' room with necessary facilities
- Equal participation of girl students in NSS/NCC/Sports
- Cultural programmes with gender sensitization

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

32

National level

02

International level

00

No. of students participated in cultural events

State/ University level

05

National level

00

International level

00

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

02

National level

00

International level

00

Cultural: State/ University level

00

National level

00

International level

00

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	27	16050
Financial support from government	1020	3128778
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____ - _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- **Vision :-**

To impart higher education to the local youths, especially to those girls who live in and around remote rural / tribal areas, to prepare them in the context of social and economic needs. The institution tries to develop the overall healthy personality of the students to contribute in the development of the nation.

- **Mission :-**

The mission of our institute is committed in the path of empowerment of rural youths (especially girls) through access to quality higher education, enabling them to develop educationally intellectually, socially, and morally to inculcate in them the values of social, economic and national responsibilities.

6.2 Does the Institution has a management Information System

Yes, the institute has MIS system which provides information regarding the institutional activities regularly.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- University designed curriculum is accepted. Though at the time of development of new curriculum, appointed faculty of the institution gives suggestions
- Curriculum is developed/improved regularly by the university Board of Studies.
- The faculty is made aware with the new syllabus in the meeting with IQAC

6.3.2 Teaching and Learning

- Feed back collection
- Planning- according to the requirement of students/current trends
- Academic diary
- Maximum use of ICT and various methods of teaching-learning
- Remedial coaching classes

6.3.3 Examination and Evaluation

- Continuous evaluation system
- Weekly tests
- OMR system based evaluation in special coaching
- Test with MCQ, book review, assignment
- Special coaching to slow/fast learners

6.3.4 Research and Development

- Support, guidance for research projects
- Insuring maximum use of Research Centre by the students and faculty
- Research related book / reference books
- Equipment like computer, printer, xerox
- Organisation, participation in seminar, conference, workshop
- Publication of research work with ISBN/ISSN

6.3.5 Library, ICT and physical infrastructure / instrumentation

- New well equipped separate library building
- Infibnet / N-list, Library committee
- Timely checking of infrastructure / instruments of the institution
- Collection of CDs/ VCDs and Computer, Net, Printer, Scanner
- Books with Barcode system
- Well planned sitting arrangement for the librarian, faculty and students/visitors
- Proper guidance for use of ICT in teaching-learning

6.3.6 Human Resource Management

- Major source of donors / Infrastructure development
- Full support of the management
- Support by the parents and alumni

6.3.7 Faculty and Staff recruitment

- As per govt university norms
- Govt. recruits the faculty and other staff

- Management helps in settlement of temporary faculty and staff

6.3.8 Industry Interaction / Collaboration

- Interaction with diamond institutions of Satlasana and surroundings
- Collaboration with Jivan Dhara Hospital
- Collaboration with Lions Club, Satlasana

6.3.9 Admission of Students

- Online enrolment system
- Broacher giving complete information
- Admission Committee
- Proper Guidance/help in Subject selection

6.4 Welfare schemes for

Teaching	Co-operative Society
Non teaching	Co-operative Society
Students	Poor Boys Relief fund

6.5 Total corpus fund generated

4003474

6.6 Whether annual financial audit has been done Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	NAAC/Edu. Dept. KCG – Govt. of Guj.	Yes	AAA
Administrative	Yes	NAAC/Edu. Dept. KCG – Govt. of Guj.	Yes	Internal Auditor

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☒ No ☐

For PG Programmes Yes ☒ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- OMR
- MCQs
- Continuous evaluation
- University Academic Calendar
- Centralised Assessment System

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-

6.11 Activities and support from the Alumni Association

- Encouragement to students by providing suggestions, fund and support for various students activities

6.12 Activities and support from the Parent – Teacher Association

- Encourage students for different activities through prizes, donations and other necessary support
- Fixed deposit for subject wise gold medals
- Fixed deposit for Poor Students Relief Fund

6.13 Development programmes for support staff

- Uniforms and special allowance
- Training
- Recognition/Honour

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Growing and proper maintenance of green lawn
- Ensuring facilities of Water & Food for birds.
- Garden with sitting arrangement, lawn
- Dustbins, No use of plastic
- No smoking zone
- Ensuring regular cleaning of the campus
- Parking and CCTV coverage

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Unnat Bharat Abhiyan
- Cleanliness Move

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Compulsory Thelesemea Test for Sem-I students
- Maximum participation in various add-on / skill development courses
- Different committees & co-ordinations / work allocation and evaluation
- Need base purchase of equipments & books.
- Maximum participation of the students in coaching for competitive exams

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Free Coaching Classes for Competitive Examinations
- Skill Based Short Term Add-on Courses

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Lectures/Speech regarding environmental awareness/protection
- No use of plastic/harmful things for environment
- Herbal Garden/trees-plants use for diseases
- Plantation
- Protection for plants
- Protected campus for birds
- Cleanliness move/activities

7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

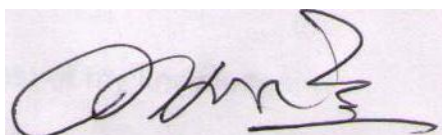
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- SWOT Analysis has been attached in annexure.

8. Plans of institution for next year

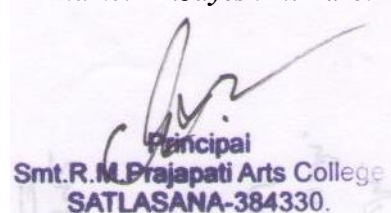
- To raise fund for encouraging students in Sports
- To have fixed deposit for Poor Students Relief Fund
- To concentrate on research projects
- Research Publication with ISBN no.
- To increase strength of girl students in NCC & NSS
- To encourage more students to participate in competitive examinations
- More student in add-on courses / skill based programme
- To focus on short-term courses for employment.
- Students maximum participation in co-curricular and extra-curricular activities
- To have permanent training centre for Competitive exams
- To enhance the cleanliness move

Name: **Dr.Bharat S. Patel**



Signature of the Coordinator, IQAC

Name: **Dr.Jayesh N. Barot**



Signature of the Chairperson, IQAC

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