

Annual Quality Assurance Report

Name of the Institution: - Smt. R. M. Prajapati Arts College, Satlasana.

At, Po. & Ta: - Satlasana, Dist. – Mehsana

State: - Gujarat (North), Pin: - 384 330

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Report of the year: - 2011-12

Part A: A plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement.

In the academic year 2008-09, Smt. R.M. Prajapati Arts College, Satlasana was assessed and accredited by NAAC (Grade – B, 2.51%). After assessment and accreditation, as per the National Action Plan of the NAAC, for performance, evaluation, assessment and accreditation, and quality up gradation of institutions of higher education, every accredited institution has to establish an Internal Quality Assurance Cell (IQAC) as a post-accreditation quality sustenance system. Accordingly, in our institution also, one meeting of the stakeholders (namely parents, teachers, staff, management etc.) was called in the beginning of the present academic year. After discussing the aims and objectives of the institution, in order to ensure continuous improvement in the entire operations of the institution and also to assure stakeholders connected with institution, one committee of Internal Quality Assurance Cell (IQAC) was formed. The IQAC of our college is having following stakeholders as its members. Every year, the meetings of the members of this committee are held regularly according to the plan of this cell.

Sr. No.	Name of the Member	Designation
(1)	Principal Dr. Jayesh N. Barot	Chair Person
(2)	Dr. Bharat S. Patel	Coordinator
(3)	Dr. Rakesh R. Joshi	Member
(4)	Prof. V.K.Pagi	Member
(5)	Prof. Manjulaben A.	Member
(6)	Dr. K.S. Jadav	Member
(7)	Prof. V. H. Parmar	Member
(8)	Shri K. H. Chauhan	Member
(9)	Shri Bachubhai Shah	Member
(10)	Dr. Natubhai R Patel	Member
(11)	Shri Ramjibhai P. Prajapati	Member

During the academic year 2011-12, the first meeting of IQAC was held in the third week of June. Various issues regarding quality enhancement during the year and the outcomes to be achieved by the end of the year were discussed. One more meeting of this committee was also held in the beginning of the second term for the same. Again in the last week of March, the third meeting was held. Tentative schedule of activities to be done during the coming year (as shown in the report of IQAC) was also taken into consideration. Following points were discussed in detail during various meetings held during the year and tried best to achieve outcomes at the end of the academic year 2011-12.

1. The schedule of month wise activities to be prepared and activities should be done properly as showed in the Academic Calendar of the institution.

2. In order to share the responsibility, various committees have been formed. In the first meeting of the specific committee, the list of activities to be done during the year would be prepared. The members of every committee would meet at least once in the quarter and would share their views, plan of action, month of the activity to be done etc.
3. In each and every committee, due weightage has been given to the students representatives.
4. Apart from all that, the yearly plan of the meeting of the Students Council, Alumni Association, Parents Teacher Association, Management, etc. has been prepared.

Part B:

1. Activities reflecting the goals and objectives of the institution:

Taking in to consideration the goals and objectives of our institute, various activities were done during the current academic year according to the plan prepared in advance. A detailed plan of action/activities is there in the Academic Calendar 2011-12. As per the vision and mission of our institution, in all the activities, due importance has been given to the participation of the students. A list of selected activities has been given below:

1. UGC sponsored Girls Hostel with the contribution of the management has been complete. Now from the current academic year onwards, the girl students of the institute commuting from a long distance would be benefited.
2. Construction of UGC sponsored Indoor Sports Facility is going on. With the contribution of the management the construction work is going on in full zest.

3. During the academic year 2011-12, 7 students (out of which 3 girls) of the institution have participated in various national level competitions and camps.
4. The college has achieved the status of “College with Potential for Excellence” (CPE). In the areas like teaching-learning, research facilities, extension activities and office/library automation etc., grant of 1 crore rupees was sanctioned by UGC and half of the amount was received by the institution for organizing different activities under this scheme. According to the plan prepared in advance, different activities have already been started by the institution.
5. UGC sponsored two national level seminars (in Sociology and Hindi) were organized by the institution, in which 166 participants remained present from the various states of the country. Research papers of both the seminars were edited and published in a book format (with ISSN) by the institution.
6. Under Knowledge Consortium of Gujarat (UDISHA - Placement Cell) provided guidance regarding competitive examinations to most of the students of the institution and also prepared Students' Profile with their mobile numbers and addresses. This year, more than 10 students of the institution were selected in High Court Clerk exam, Police head constable exam etc. Many of the students have also given TAT/TET (Teacher Aptitude Test) exams and are waiting for the results.
7. Under UGC sponsored Career Counseling Cell, two seminars were organized and 65 hours free coaching was provided to the interested students. During the academic year 2011-12, 5 tests were conducted on different topics related to competitive

examination. More than 500 students of the institution were benefited under these activities.

8. Under the scheme of UGC sponsored Entry-In -Services 100 students were registered and provided guidance.

9. More than 300 students appeared in different competitive examinations during the year 2011-12, out of which, approximately 50% were the girl students.

10. Under "Swarnim Gujarat Mission for Excellence", in seven streams like knowledge, creative expression, art and crafts, song, music and dance, yoga and gymnastics, drama, community service etc., different activities were done throughout the year and almost all the students were benefited through one or another activity.

11. Like every year, NSS yearly camp was held at Nedardi village of the block for seven days, in which 100 students of the college participated and different activities related to community service were done.

12. Like every year, this year the fifth issue of college journal (ISSN no. 2277-7598)"Arvalli no Tahuko" was published with due participation of all stakeholders of the institution.

13. Like every year, this year also our institution has done lots of activities like ... essay competition, debating, sports, cultural activities, expert lectures in various subjects, celebration of knowledge week etc.

14. In the Youth Festival of H.N.G. University, our institute performed well in quiz competition, rangoli, mehndi, and completion/recitation of poem lines.

15. Like every year, this year also the celebration of Annual Day was full of activities like prize distribution, guest speech, cultural activities, lunch etc. This year, Dr. Maheshchandra Trivedi (S.P. Uni.) was the chief guest of the function. All the stake holders - students, faculty members, members of the managements, parents, alumni and other invitees also remained present during the function.
16. In collaboration of Bank of India, Satlasana branch, 350 students' accounts were opened with zero balance and they were provided ATM (Bingo Card) free of cost.
17. Two students of the institution participated in Pre-RDC (Pre-Republic Day Camp).
18. This year, the celebration of 'Swami Vivekananda's 150 birthday' is going on. Lots of related activities like knowledge week, essay writing, drawing, elocution, songs, debate, quiz etc. were done throughout the year.
19. Rallies on different occasions like – AIDS day, National Voter Day were organized with the due participation of the community and tried our best to spread awareness regarding those issues.
20. During the current academic year, three of the faculty members published 6 books of their relative field.
21. The principal of the institution Dr. J. N. Barot is working as guide for Ph.D. students. Under his guidance, 3 students have already acquired Ph.D. degree and 6 more students are doing their research. He is also working as M. Phil coordinator in the university.
22. This year, the institution has actively participated in dispatch, assessment and observation at various university level exams.

23. Under SGVEP (Sustained Graded Value Education Programme), Swami Vivekananda Kendra has been started in the institution. During the current academic year, various activities like Special cupboard of Books on Swamiji- his life and thoughts in Library, Rally on 12th January, elocution, essay competition, celebration of Knowledge Week etc. were done as a part of the celebration of Swami Vivekananda's 150 Birth Anniversary.

2. New academic programmes initiated (UG and PG):

During the current academic year no new academic programmes at both the levels were initiated by the institution. One noteworthy point here is that from this year onwards, our university has implemented semester system at under graduate as well as post graduate level.

3. Innovations in curricular design and transaction:

As per the university rules, all the colleges have to follow the curricular prepared by the university. In this connection, our institution has also to follow the same curriculum. One notable thing in this regard is that many of the faculty members of the institution have contributed in curriculum design and development process. Principal of the institution Dr. Jayesh N. Barot is the chairman of the Board of Studies, Sociology Department of our University. In the present academic year Prof. V.K. Pagi in Sociology, in Gujarati department Prof. Virendrasinh Parmar and in Sanskrit Dept. Prof. Manjulaben Patel are also serving as the members of the Board of Studies. All of them are playing very vital role in the design and transaction of the curriculum. Moreover, our principal is also working as the Dean of the arts faculty and member of academic council of the

university. From the current academic year of 2011-12, the university has launched new **Choice Based Credit System (CBCS)** in all the faculties. SO, as a Dean, the principal has contributed in the preparation of new curriculum according to CBCS in all the subjects of arts faculty. From this year onwards, our university has implemented semester system at under graduate as well as post graduate level.

4. Inter-disciplinary programmes started:

Starting from the last academic year 2010-11, one inter-disciplinary paper (not the programme) was introduced compulsorily at PG level as a part of new semester system (CBCS).

5. Examination Reforms implemented:

The schedule of examination has been finalized by the university, and accordingly all the colleges have to follow it. Detail information regarding the first and second internal examination as well as university examination has been given in the prospectus of the college and the students are also informed about the same by the teachers in the classroom as well as at the time of celebration of the welcome day. On the website of the institution also the detailed information about the evaluation system and the papers of the last three years are available. Apart from all that, our college practices weekly test method for continuous evaluation of the students' progress. In TYBA, the students have to give two weekly tests per paper (one per term). Due weight age has also been given to these tests in the internal system. Moreover, book reviews and assignment are also taken for the continuous evaluation of the students.

New semester as well as CBC system has been introduced at UG/PG level in the university. In connection to that, the format of examination has been changed and new **grade system** has been introduced in which seminars, workshops, book review, assignment, research projects, classroom presence etc. have been given due importance. The semester system at both the level is also having specific format of external and internal system. Examination system has been changed and MCQs are compulsory in all the papers.

6. Candidates qualified :NET/SLET/GATE etc.:

During the present academic year, no teacher or student of the institution has qualified the above mentioned examinations.

7. Initiatives towards faculty development programme:

During the year 2011-12, according to the rules and regulations of UGC, the faculty members are regularly enhancing their skill and knowledge through various schemes. This year, our institution has been awarded the CPE status by UGC. Under this scheme all the faculty members have started minor research projects. Apart from all that, 2 national level seminars (in Sociology and Hindi subjects) were also organized by the institution. Throughout the year, all the faculty members have participated in different seminars, workshops and conferences. The details of their participation and their contribution etc. are given in the table below:

<u>Participation in Seminar/Workshop/Conference</u>				
(1) Principal Dr. Jayesh N. Barot				
No.	Name of the Seminars.	Name of the Sponsoring Agency	Place and Date	Presented Paper
1	Capacity Building ToT programme (CBCS)	Knowledge Consortium of Gujarat	22 June 2011, Palanpur	Attended
2	Creaitne Excelllence for Sustainable Society	International H.N.G.Uni. Patan	15,16 May 2011	Presenting a Poster
3	Vanvasi - Sahitya Samvad	Arts & Com. College, Idar	11,12 March 2011	Adim Kala Or Lokvarta
4	Sucide ... as a Social Problem	Arts & Com. College, Chansma	5 Jan. 2011	Attended
5	Status of Women In India	U.G.C. Sponsored National Seminar	6,7 Nov. 2011 Satlasana	Status of Tribal of Women
6	Pacific Institute of Tribal Development	International Research University, Udaipur	01,02 Jun 2012 Udiapur	Socio-cultural Issue of Tribes

7	19 th Conference	Gujarat Sociological Society	07,08 Jan. 2012 Arts College, Radhanpur	Family organization of Dungri Garasiya Tribal Community
8	All India Young Social Scientists workshop on Technology and Society : Issues and Challenges	UGC & Rijiv Gandhi (RGN IYD) & H.N.G. Uni. & Indian Sociological Society	26,27 Sept. 2011	Attended
9	On Content writing for core Disciplines of choice Based credit system (CBCS)	Commissioner of Higher Education, Gandhinagar	23, 24 March 2012	Attended
10	On Content writing for core Disciplines of choice Based credit system (CBCS)	Granth Nirman Board A'bad.	13 April 2012	Attended
(2) Prof. Vajesinh K. Pagi				
1	Status of Women in India	Arts College Satlasana	6,7 Nov. 2011 Satlasana	Status of Women in Modern India
2	Jansanchar Madhyamo me Hindi ki Sthiti or Disha	Arts College Satlasana	6,7 Nov. 2011 Satlasana	Attended

(3) Prof. Manjuloaben A. Patel				
1.	Sanskrit Sahitya or Shastro me Paryavaran Chintan	Arts & Sci. College, Mehsana	5,6 March 2011 Mehsana	Rutu Sahar me Prayavaran
2.	Shri Ram ane Shri Krushn no Jivan Sandesh	Arts & Com. College, Idar	04/01/2011 Idar	Bhasna Mahabharat Aekankima Shrikrushannu Svarup
3.	Status of Women in India	Arts College Satlasana	6,7 Nov. 2011 Satlasana	Ekshu Gandhaki Kathome Nari chetna
4.	Jansanchar Madhyamo me Hindi ki Sthiti or Disha	Arts College Satlasana	6,7 Nov. 2011 Satlasana	Dursancharme Hindi ki Sthiti
5.	Sanskrit Sahitya me Stri Samvedana	Nimbark Shodh Sansthan, Himmatnagar	18-12-2011	Vikramovarshiy am me Stri Samvedana
6.	One-day National Workshop on Enhancement of Quality of Research in Languages and Social Sciences	Workshop at P. K. Kotawala Arts College, Patan	18-03-2012	Attended

7.	Hemchandracharya Samaroh	H.N.G. University, Patan	16/17-03- 2012	Hemchadrachar ya ane Mammata na Kavya Prayojano
8.	Sanskrit Samgosthi ane Seminar	Aanarth Sanskriti Swadhyay Sansthan, Mehsana	14/15-03- 2012	Dr. Abhiraj Rajendra Mishra- A Prose Writer
(4) Dr. Rakesh R. Joshi				
1	Creating Excellence for Sustainable Society	International H.N.G.Uni. Patan	15,16 May 2011	Attended
2	Janchanchar Madhymo me Hindi ki Sthiti or Disha	National Seminar UGC	06,07 Nov. 2011 Satlasana	Yes
3	Status of Women in India	National Seminar UGC	06,07 Nov. 2011 Satlasana	Status of Women in Modern India
4	Indian English Literature : Contemporary Perspectives	U.G.C. Sponsored	5,6 Feb.2012 G.D.Modi College of Arts, Palanpur	Complex Human Relationship in Girish Karnad's play, 'Naga - Mandala'

5	One Day National Workshop on Enhancement of Quality Research in Languages	National Workshop- UGC Sponsored	18-03-2012	Attended
(5) Dr. Kirti S. Jadav				
1	Vartaman Parivesh me Kabir ki Prasangikta	National Seminar UGC	08/01/2011 Dehgam	Kabir Sarvgrahi Sant ke rup me
2	Hindi Gujarati Dalit Sahitya	National Seminar UGC	09,10 Jan. 2011, Kheralu	Hindi Dalit Sahitya or Rajniti
3	Hindi Gujarati Sahitya me Dalit Chetna	National Seminar UGC	03/01/2011 Talod	Atmakatha Juthan
4	Premchandrottar Ugin Katha Shahitay me dalit vimarsh	National Seminar UGC	10,11, Jan. 2011 Patan	Hindi Dalit Rajniti or Sahitya
5	Sachhidanand Hiranand Vatysayan Agency	State Level Seminar	13/03/2011 Kheralu	Nadi ke Dhipv Saskat Samvedna ki Abhivyakati
6	Creating Excellence for Sustainable Society	International Seminar	15,16 May 2011 H.N.G.U. Patan	Participation

7	Janchanchar Madhymo me Hindi ki Sthiti or Disha	National Seminar UGC	06,07 Nov. 2011 Satlasana	Bhumandali Karan-Bajari Karan ke Janchanchar me Hindi
8	Status of Women in India	National Seminar UGC	06,07 Nov. 2011 Satlasana	Manu Bhandari ke Katha Shahitay me Nari ka Darja
(6) Prof. V.H. Parmar				
1	Status of Women in India	National Seminar	6,7, Nov. 2011	Yes
2	Janchanchar Madhyamo me Hindi ki Sthiti or Disha	National Seminar	6,7, Nov. 2011 Satlasana	Yes
(7) Dr. Vinod G. Chaudhary				
1	Janchanchar Madhyamo me Hindi ki Sthiti or Disha	National Seminar	6,7, Nov. 2011 Satlasana	Janchanchar Madhmome Hindi Bhasa ki Sthiti
2	Status of Women in India	National Seminar	6,7, Nov. 2011 Satlasana	Nirmala Upanyas me Nirupit Bhartiya Nari ki Darun Sthiti

3	Kavi Nagarjun Yatri Janm Satabdi Varsh	State level Seminar	28/11/2011 Talod	Vangay kavi Baba Nagarjun
4	Hindi Sahitya me Stri Samvedana	Nimbark Shodh Sansthan, Himmatnagar	18-12-2011	Badalate Vaiswik Paridrashya me Hindi Bhasha
5	Workshop for Principal, N.S.S. Programme Officer and P.T.I.	National Level Workshop	29-02- 2012,01-03- 2012	H.N.G. Uni., Patan
6	One Day National Workshop on Enhancement of Quality Research in Languages	National Level Workshop	18-03-2012	Patan College
(8) Prof. Dilipsinh T. Parmar				
1	Status of Women in India	National Seminar	6,7, Nov. 2011 Satlasana	Yes
2	Janchanchar Madhyamo me Hindi ki Sthiti or Disha	National Seminar	6,7, Nov. 2011 Satlasana	Yes
(9) Dr. Bhagvanbhai K. Prajapati				
1	Shri Ram ane Shri Krushn no Jivan Sandesh	Arts & Com. College, Idar	04/01/2011 Idar	Shri Krushn no Jivan Sandesh

2	Sanskrit Sahitya or Shastro me Prayavaran Chintan	Arts & Sci. College, Mehsana	5,6 March 2011 Mehsana	Sanskrit Sahitay ane Prayavaran
3	Status of Women in India	Arts College Satlasana	6,7 Nov. 2011 Satlasana	Vedkalin Samaj me Strio ki sthati
4	Jansanchar Madhyamo me Hindi ki Sthiti or Disha	Arts College Satlasana	6,7 Nov. 2011 Satlasana	Patpatikao me Hindi ka Sthan
5	One Day National Workshop on Enhancement of Quality Research in Languages	National Level Workshop	18-03-2012	Patan College
6	Sanskrit Samgosthi ane Seminar	Aanarth Sanskriti Swadhyay Sansthan, Mehsana	30/31-12- 2012	Attended
7	Sanskrit Samgosthi ane Seminar	Aanarth Sanskriti Swadhyay Sansthan, Mehsana	14/15-03- 2012	Description of hero-heroine in Sanskrit plays

8	Sanskrit Sahitya me Stri Samvedana	Nimbark Shodh Sansthan, Himmatnagar	18-12-2011	Kiratarjuniyam Mahakavya ma Draupadi ni Samvedna
9	Preservation of Shastras and Development sanskrit language concerns and prospects	International Sanskrit Conference Academy Gandhinagar	24/25-03- 2012	Attended
(10) Dr. Ramesh S. Prajapati				
1	Sanskrit Sahitya or Shastro me Paryavaran	Sahity Academy Gandhinagar & arts &comm. college mahesana	4-6/3/2011	yes
2	Status of woman in India	U.G.C. Spon. National Seminar org. by college satlasana	6,7/11/11	Yes
3	Jan sanchar madhyamo me Hindi ki Sthiti or Disha	U.G.C. Sponsored National Seminar org. by college satlasana	6,7,11/11	Yes

4	Sanskrit Sahitya me Naree samvedna	Nimbark Shodh Sansthan Himmatnagar	18/12/2011	Yes
5	Rastriya Sanskrit Vyakhyan mala Sangoshti	Sahitya akadmi Com. College Mehsana	14,15 March 2012	Yes
6	Preservation of Sastras and Development Sanskrit language concerns and prospects	International Sanskrit Conf. Academy Gandhinagar	24/25-03- 2012	Yes
7	Shri Ram & Shri Krishn no Jivan Sandesh	Sahity academy Gandhinagar & arts &comm. college Idar	4/1/2011 Idar	Yes
8	Samprat Samayma Vaidik Dharm ane Darshan ni Upaneyata	U.G.C. 11 th Plan	30,31/12/20 11	Attended
9	One Day National Workshop on Enhancement of Quality Research in Languages	National Level Workshop	18-03-2012	Patan College
(11) Prof. Dharmendra G. Patel				
1	Sports Management & Sports Sciences	Arts & Com. College, Bardoli	11,12 Jan. 2011 Bardoli	I.T in Physical Education

2	Status of Woman in India	Arts College, Satlasana	6,7 Nov. 2011 Satlasana	Bharat me Strio ki Sthiti
3	Jan Sanchar Madhymo me Hindi ki Sthiti or Disha	Arts College, Satlasana	6,7 Nov. 2011 Satlasana	Jan Sanchar Madhymo me Hindi ki Sthiti
4	Workshop	Gandhinagar Sport Authority of Gujarat	8-10-2011	Attended
5	Workshop	M.A.Shah Arts College, Kadi	18-3-2012	Attended
6	Exercise Science & Yogic science	Arts College, Ambaji	25,26 March 2012	Psychological Aspects of Sports Performance
7	National Seminar on Physical Education	Om Education Campus, Chiloda	13/14-02-2012	Use of Psychology in Sports
(12) Dr. Dipak K. Desai				
1	Creating Excellence for Sustainable Society	International Seminar	15,16 May 2011 H.N.G.U.	Attended
2	Jan Sanchar Madhymo me Hindi ki Sthiti or Disha	U.G.C. Sponsored	6,7 Nov. 2011 Arts Coll. Satlasana	Vignapan Kshetra me Hindi

3	Status of Woman in India	U.G.C. Sponsored	6,7 Nov. 2011 Arts Coll. Satlasana	Political status of women in India
4	Indian English Literature : Contemporary Perspectives	U.G.C. Sponsored	5,6 Feb.2012 G.D.Modi College of Arts, Palanpur	Complex Human Relationship in Girish Karnad's play, 'Naga - Mandala'
(13) Dr. Bharat S. Patel				
1	Creating Excellence for Sustainable Society	International Seminar	15,16 May 2011 H.N.G.U.	Attended
2	Jan Sanchar Madhymo me Hindi ki Sthiti or Disha	U.G.C. Sponsored	6,7 Nov. 2011 Arts Coll. Satlasana	Vignapan Kshetra me Hindi
3	Status of Woman in India	U.G.C. Sponsored	6,7 Nov. 2011 Arts Coll. Satlasana	Factors of Change of Political status of women in India

4	Indian English Literature : Contemporary Perspectives	U.G.C. Sponsored	5,6 Feb.2012 G.D.Modi College of Arts, Palanpur	Complex Human Relationship in Girish Karnad's play, Hayavadana
(14) Dr. Bhagvanbhai K. Chaudhary				
1	Role of Academic Libraries in New Environment	H.N.G.U. Patan	29/03/2011 Patan	Attended
2	Janchanchar Madhymo me Hindi ki Sthiti or Disha	Arts College Satlasana	6,7 Nov. 2011	Attended
(15) Prof. Kalpanaben B. Chaudhary				
1	Dealing With Conflict	Dr. John Chelladural	Gujarat Vidhyapith, 10-0202011	Attended
2	How to Write a Research Paper and How to Write a Research Report	Dr. Chandrika Raval	Gujarat Vidhyapith, 30-07-2011	Attended

Total no. of seminars/ workshops conducted..

During the academic year 2011-12, two national level seminars (aided by UGC) were conducted by the institution for the teachers. The details of both the seminars are as under:

Sr. No.	Title of the Seminar/ workshop	Date and Place of Seminar	Total no. of Participants (Students)	Details of key-note speaker/ expert
1.	UGC sponsored National level seminar in Sociology on Status of Women in India	6/7-11-2011, Smt. R.M. Prajapati Arts College, Satlasana,	Total -79 participants were present in this seminar	Dr. Jayprakash Trivedi, Dept. of Sociology, S.P. University, Vallabh Vidhyanagar.
2.	UGC sponsored National level seminar in Hindi on Jansanchar Madhyamome Hindi Ki Sthiti Aur Disha (Status and Future of Hindi in Media)	6/7-11-2011, Smt. R.M. Prajapati Arts College, Satlasana,	Total -87 participants were present in this seminar	Dr. Sudhir Soni, Dept. of Hindi, Rajasthan University, Jaipur.

The presented research papers of both the seminars were edited and published in a book format (with ISSN no.) by the relative departments of the institution.

Here it should be noted that under career counseling cell several seminars/ workshops were organized for the students. For the special preparation of some specific exam, regularly free coaching class was also organized under UDISHA and Career Counseling Cell by the institution. The details of those one-day seminars/ workshops and free coaching classes are given below:

Sr. No.	Title of the Seminar/ workshop	Date and Place of Seminar	Total no. of Participants (Students)	Details of key-note speaker/ expert
1.	One Day seminar on Enhancement of Initiative for Competence Building of the Students	03-09-2011, Assembly Hall, Smt. R.M. Prajapati Arts College, Satlasana,	Total - 106 students participated	Dr. Rakesh Joshi, Assist. Prof. in Eng. and Selected candidate in Class2 of GPSC
2.	One –day Seminar on TAT/TET Exam and Deputy Mamlatdar Exam	03-10-2011, Assembly Hall, Smt. R.M. Prajapati Arts College, Satlasana,	Total - 45 students participated	Dr. Rakesh Joshi, Assist. Prof. in Eng. and Selected candidate in Class2 of GPSC

3.	30 hours free coaching for TET (Teachers Eligibility Test) exam	27-05-2012 to 05-06-2012, Assembly Hall, Smt. R.M. Prajapati Arts College, Satlasana,	Total - 50 students participated	Dr. Rakesh Joshi, Assist. Prof. in Eng. and Selected candidate in Class2 of GPSC
4.	10 hours free coaching for High Court clerk exam	03-10-2011 to 12-10-2011, Assembly Hall, Smt. R.M. Prajapati Arts College, Satlasana,	Total - 45 students participated	Dr. Rakesh Joshi, Assist. Prof. in Eng. and Selected candidate in Class2 of GPSC
5.	25 hours free coaching for police constable exam	02-01-2012 to 04-02-2012, Assembly Hall, Smt. R.M. Prajapati Arts College, Satlasana	Total - 30 students participated	Dr. Rakesh Joshi, Assist. Prof. in Eng. and Selected candidate in Class2 of GPSC

9. Research Projects

a) Newly Implemented:

b) Completed:

Details of Ongoing Minor Research Projects:

Sr. No.	Name of the Faculty Member	Title of the research project	Funding Agency and Status of the Project
1.	Dr. R.R. Joshi	A Multi-faceted Study of Girish Karnad's Plays	Fund by UGC, newly implemented
2.	Dr. B.K. Prajapati	Charwark's Philosophy and Modern Materialism	Fund by UGC, newly implemented

During the current academic year, the principal of the institution and librarian have completed their research projects. Apart from that, two minor research projects of the faculty members are ongoing. The details of those research projects are as under:

Details of the minor/major Research Project Completed during the current academic year:

Sr. No.	Name of the Faculty Member	Title of the research project	Month and Year of the completion of the project.
1.	Pri. Jayesh N. Barot	Vanishing Tribal Culture	September-2011
2.	Dr. B. K. Chaudhary	Role of U.G.C. in the development of H.N.G. Uni. Library and the libraries of affiliated colleges.	June-2012

Apart from UGC funded projects, under the CPE scheme, all the faculty members of the institution have also started research projects. The details of those projects are as under:

Sr. No.	Name of the Faculty Member	Teaching Experience	Title of the Research Project	Funding Agency and Status of the Project
1.	Dr. J. N. Barot	21 years	Economic System of Tribal in North Gujarat : A Sociological study	Funded under CPE scheme by the institution, newly implemented
2.	Prof. M.A. Patel	16 years	Rugved me Somvalli (Sanskrit)	Funded under CPE scheme by the institution, newly implemented
3.	Dr. K. S. Jadav	15 years	Literature of Atal Bihari Vajpeyi : New Evaluation	Funded under CPE scheme by the institution, newly implemented

4.	Dr. V. G. Chaudhary	13 years	A Critical study of Bhisma Sahni's Plays	Funded under CPE scheme by the institution, newly implemented
5.	Prof D. T. Parmar	11 years	Female Consciousness in Kundnika Kapadia's Novels	Funded under CPE scheme by the institution, newly implemented
6.	Dr. R. S. Prajapati	11 years	Environment in the Poems of Kalidas	Funded under CPE scheme by the institution, newly implemented
7.	Prof. D. G. Patel	11 years	Effects of Life Style on Health : A Study	Funded under CPE scheme by the institution, newly implemented

8.	Dr. D. K. Desai	10 years	“A study to analyse the teaching methodology used to teach English at higher secondary level in rural area of North Gujarat”	Funded under CPE scheme by the institution, newly implemented
9.	Dr. B. S. Patel	09 years	“ A study to evaluate and analyze the skill and knowledge of English grammar of secondary students of North Gujarat”	Funded under CPE scheme by the institution, newly implemented

10. Patents generated, if any:

During the academic year 2011-12, no patents have been generated by any of the faculty members of the institution.

11. New collaborative research programmes:

During the current academic year, no new collaborative research projects have been started. Though, under CPE scheme, the faculty members have started minor research projects in which the active participation/involvement of the students is there. The details of those projects are given in column no. 9.

12. Research grants received from various agencies:

During the current academic year 2011-12, the institution has been awarded the CPE status. Under this scheme, research grant has been received and the faculty members have started research in their respective fields with active involvement of the students. The details of the research grant received are as under.

Sr. No.	Name of the Faculty Member	Title of the Research Project	Amount Sanctioned	Funding Agency
1.	Dr. Rakesh R. Joshi	Girish Karnad's	Rs. 90000/-	U.G.C.
2.	Dr. B. K. Prajapati	Charwark's Philosophy and Modern Materialism	Rs. 1,23,000/-	U.G.C.

13. Details of research scholars:

The details and status of the research scholars in the institution during the current academic year are given below:

Sr. No.	Name of the faculty member	Total teaching experience	Title of the Research Project	Whether the Project Is Ongoing/ Completed
2.	Dr. Jayesh N. Barot	21 Years	Vanishing Tribal Culture	Completed

3.	Dr. R.R. Joshi	15 Years	A Multi-faceted Study of Girish Karnad's Plays	Ongoing
4.	Dr. B.K. Prajapati	11 years	Charwark's Philosophy and Modern materialism	Ongoing
5.	Mr. V.K. Pagi	16 Years	Nature of Inter Relationship between Tribal and Non-tribal	Ongoing
6.	Mrs. M.A.Patel	16 Years	Abhiraj Rajendra Mishra- A Novelist	Ongoing
7.	Mr.V. H. Parmar	13 Years	Nationalism in the Poems of Umashankar Joshi, Zaverchand Megha. and Sundram	Ongoing
8.	Mr. B. K. Chaudhary	16 years	Role of U.G.C. in the development of H.N.G. Uni. Library and the libraries of affiliated colleges.	Completed

14. Citation index of faculty members and impact factor:

During the current academic year, apart from the teaching-learning process, the faculty members were entrusted duty of co-ordinatorship of various committees. According to the schedule prepared in advance, the meetings of the committee members are held regularly and the work is done properly. Each and every committee keeps agenda and minute of the meeting and the progress report of the committee is also shared with the principal, management and other faculty members in the meeting of the staff.

15. Honors/Awards to the faculty:

The details of the honors/ awards received by the faculty members during the present academic year have been given below.

Sr. No.	Name of the Faculty Member	Title of the Research Project	Details of the Honor/ Award received	Month of the honor/award received
1.	Dr. Jayesh N. Barot	Vanishing Tribal Culture	Minor Research Project by UGC	Sept.-2011
2.	Mr. B. K. Chaudhary	Role of U.G.C. in the development of H.N.G. Uni. Library and the libraries of affiliated colleges.	Ph.D. awarded by Hem. North Guj. Uni., Patan	June-2012

16. Internal Resources generated:

During the academic year 2011-12, the details of the internal resource generated by the institution are as under:

1. Under the 'Swarnim Gujarat Mission of Excellence', rupees 60,000.00 were given by the Government of Gujarat, for the celebration of various activities under seven divisions in Youth festival.
1. In order to encourage the students by giving them prizes, rupees 75000/- have been deposited by J.B. Brothers, Sargam Builders and Rabari Ramabhai
2. Under UDISHA-placement cell, Rs. 5000/- were given by Govt. of Gujarat
3. Through 'Poor Student Relief Fund', a sum total of rupees 21000/- has been given as help/donation by the faculty members and other donors during the present year. 26 students were benefited under this scheme this year.
4. A sum total of Rs. 75000/- added by the donors in the Scheme of Low-cost Uniform to the college students.
5. The details of various scholarships received from government of Gujarat by the institution is given below:

Scholarship for SC students: Boys- 92, Rs. 432851/-

Scholarship for SC students: Girls-44, Rs. 166902/-

Scholarship for SC Girls (more income)-13, Rs. 37600/-

Scholarship for ST students: Boys-15, Rs. 85564 /-

Scholarship for ST students: Girls-10, Rs. 31067 /-

Scholarship for OBC students:Boys-343, Rs.411600/-

Scholarship for OBC students:Girls-317, Rs. 470888/-

Scholarship for PH students:Boys-4, Rs. 10000/-

Scholarship for PH students:Girls-1, Rs. 2500/-

Scholarship for minority (by community):Girls-1, Rs. 2352/-

Scholarship for NTDNT:Boys-6, Rs. 16014/-

Scholarship for NTDNT: Girls-9, Rs. 12126/-

17. Details of departments getting SAP, COSIST (ASSIST)/DST.

FIST, etc. assistance/recognition:

During the current academic year, there isn't any department who has received SAP, COSIST (ASSIST)/DST. FIST, etc. assistance/ recognition.

18. Community Services:

In the academic year 2011-12, the areas of community service done by the institution are as under:

1. Under Community Service Division, Vajapur village was selected as an adopted village by our institution for community awareness and service. The principal, NSS programme officer, sarpanch and community leaders participated in one day meeting cum workshop held at North Gujarat University Patan, for plantation, preservation of forest and protection wall for water harvesting in and around the village etc.

2. A sum total of Rs. 85000/- were collected by the students and a team of 50 students and 5 professors visited ‘Sahyog Kustha Seva Yagna’ (Leprosy Diagnostic and Help Centre), Rajendranagar (Dist.-Sabarkantha), passed the whole day with M R and P H persons residing there from the entire country.
3. Only in Rs. 110/- the cloth for college uniform was provided to the students. The remaining amount of Rs. 150/- was added by the donors. A total no. of 500 students (375 boys and 125 Girls) was benefited during the academic year 2011-12.
4. In collaboration with the Young Citizen of India, Red Ribbon Club is working in the college for providing information / guidance of HIV AIDs. Under this Club many awareness programmes were initiated like rally, speech, exhibition, pamphlets distribution, drawing, poster making and essay writing competitions on the theme of HIV/AIDS etc.
5. Under the National Service Scheme (NSS), special camp on “Preservation of Environment and Health, Cleanliness and Public awareness” was held at village Nedardi of Satlasana district during 11th to 17th November, 2011. In this youth camp, 100 students participated as volunteers. During this special camp of NSS, various community awareness programmes like health camp, HIV AIDs awareness, plantation, importance of cleanliness, relief from addiction to bad habits, dryness pits, water harvesting, preparation of dam of sack/bag for water management in the village etc. were done.

6. On the 1st December, 2011, World HIV AIDs Day rally/procession of the college students was organized in Satlasana Village. After that, at the public gathering place of the village, one open meeting for all was held and information, guidance regarding HIV AIDs was spread among the people as well as the students. Town PSI Mr. Dhasura and Dr. Rakesh Joshi addressed the students and people gathered.
7. Our institution is on the way of religious place of Goddess Amba. So, at the time of Pilgrims' visit, every year we open the book stall on the road side and thus try to serve the community.

19. Teachers and officers newly recruited:

In Sociology department of the institution one lady teacher has been recruited in the current academic year. The details of newly appointed teacher are as under:

Sr. No.	Name of the teacher	Educational Qualification	Date of appointment
1.	Prof. Kalpanaben B. Chaudhary	M.A., B.Ed., M. Phil., SLET	03-04-2012

20. Teaching – Non-teaching staff ratio:

In the present academic year the ratio of the teaching and non-teaching staff is as under:

1. Teacher : students ratio : 1:111
2. Non-teaching staff : students ratio : 1:155
3. Teaching : non-teaching staff ratio :1:07

21. Improvement in the library services:

During the current academic year, following improvements/ changes/ programmes were held under the library service:

1. UGC Network Resource Centre has been already working.
2. The procedure of the registration of INFLIBNET has been completed.
3. TV set, intercom telephone etc. are the facilities provided in the library.
4. Apart from that, xerox, printer, scanner, cupboards, necessary furniture etc. facilities are already provided to the students.
5. New arrivals are put on the display board.
6. 3 computers having internet facility is made available in the library for the students.
7. Books exhibition on various subjects is held regularly by the library
8. Taking into consideration the special need of the students, specific books magazines and journals etc. for the preparation of the competitive exams have been purchased

9. Differently –able students are provided books at their suitable time and place on the ground floor during the college hours
10. Meetings of the library committee are also held regularly and necessary steps are taken on the basis of the suggestions given by the committee members
11. Guidance regarding various advertisements and how to fill up the form is provided to the students.
12. Activities like Pustak Parab, Taratu Pustak and Debate on the book I like the Most etc. are done regularly.
13. The college has also started "Book Bank Scheme", under which the economically poor students are provided a set of books of their relative syllabus in token fee only. Along with the library tickets, this set of books is provided to the needy students.

22. New books/journals subscribed and their value:

During the current academic year, taking into consideration the special need and demand of the students, apart from the books and journals of the regular subjects in the college; specific books, magazines and journals etc. have been subscribed for the preparation of the competitive exams. In the beginning of the academic year, the teachers were also asked to provide the list of the books from the area of their subject /interest and the books were purchased accordingly. Several books were donated to our library. Details of those books and journals are as under:

Sr. No.	Books/DVDs Purchased During the Current Year	Books Donated to the Institution	Total No. of Books	Price of the Books
1.	7127	30	7157	Rs. 1300173/-

Similarly, several new journals were also started or continued the selected ones from the last year's list. The details of those journals are as under:

Sr. No.	Total no. of Journals/Magazines Subscribed during the Current Academic Year	Price of those Journals/Magazines
1.	35	Rs. 7635/-

23. Courses in which student assessment of teachers is introduced and the action taken on student feedback:

There isn't any course introduced in which students' assessment of teacher is introduced. Though, every year, the feedback forms are filled by the students, evaluation is done and related teacher is made aware of it.

24. Unit cost of Education:

In the academic year 2011-12, the unit cost of education is:
(Unit cost= total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) Including the salary component = Rs. 8619/- (13385999/1553)

(b) Excluding the salary component = Rs. 1499/- (2327319/1553)

25. Computerization of administration and the process of admissions and examination results, issue of certificates:

Now a day, we are going towards Office Automation. At present, the administrative department of the institution has been computerized. New soft wares for the process of admission, examination etc. is loaded and the office has been computerized according to the requirement and satisfaction to the students. The examination results are put on the website by the university. The students, with the help of the internet facility available in the institution, can see their results. Moreover, the computerized degree certificates and mark sheets etc are also issued by the university. One more important step in this process is going to be taken from this year onwards. Special software for the online registration of the students has been developed by the university, which would be provided to all the colleges and hereafter, registration of the students in this university would be done online.

26. Increase in the infrastructural facilities:

It should be noted that the basic necessary facilities are available in the institution. Though, during the current academic year, several infrastructural facilities increased in the institution are:

1. In order to address the special need of the local area, the construction of the Girls' Hostel has been completed with the sponsorship of UGC and support by the management of the institution.
2. The construction of Indore Sport Training Facility – hall is going on with the help of UGC and support from local management.
3. Five water coolers with R.O. plants (one for the faculty and two for the students) are purchased and put in the premises.
4. Several new infrastructural facilities like generator (40 kv), duplicator, podium (a/v), LED TV with BISAG connection in staffroom and office etc. have been added in the institution.
5. All classrooms are prepared well equipped with LCD projectors and other necessary instruments.
6. Leap tops are provided to all the remaining teachers under CPE scheme. Necessary CCTV cameras, xerox, printer, 2 visualizers etc. are also purchased according to the need of the institution.
7. All the classrooms are well equipped with stage, desk for the lecturing and other furniture.
8. Library and staff rooms are also well-equipped with necessary furniture.
9. In order to strengthen teaching-learning process, all the teachers are provided walk-talk instrument.

27. Technology up gradation:

During the academic year 2011-12, the technology up gradation has been done fully in the institution. All the classrooms are prepared well equipped with LCD projectors and other necessary instruments. All the teachers are provided leap tops, necessary CCTV cameras; duplicator, podium, LED TV sets with BISAG connections, generator, walk-talk instruments for the teachers, xerox, printer, 2 visualizers, sound system for class room announcement etc. are purchased according to the need of the institution. 20 broad band connections are also given to the institution by the government. Now a day, many of the teachers are using LCD projector, OHP, television with DTH, computer, internet, tape recorder etc for making the classroom education live, advanced and powerful. Apart from all that, the Government of Gujarat has also started lectures of the specialists in different subjects on Interactive TV through satellite (BISAG). According to the time-table provided in advance, the students and teachers of relative subjects participate in the lectures and get benefit of two-way communication system.

28. Computer and internet access and training to teachers and students:

Easy access to computer and internet facility is made available for all the teachers, students and other staff of the institution. In the institution, apart from the English Language laboratory, Computer Training Center and Babasaheb Ambedkar Open University (BAOU) Center are also

running which provide a facility to learn various courses of computer. Here it should be noted that 20 BBVPN connections are provided to the institution by MHRD New Delhi under NMEICT project. The monthly bill of BSNL (from Dicember-2011 to November-2012) has been given to BSNL directly by the state government. This facility has been utilized fully by the faculty and students of the institution. One more notable thing about the institution is that, all the faculty members and non-teaching staff have passed various examination of Computer skill development like CCC, CCC+, CIC, CPCS etc. During the current academic year, more than 50 students are also enrolled in the BAOU for various examinations of computer skill development. All the remaining teachers are provided leap tops under CPE scheme. All the classrooms are also provided LCD projectors.

29. Financial aids to students:

- In order to provide financial assistance to the students, the institution is managing "**Poor Students Relief Fund**". Under this activity, the needy students of the general category, who do not get any king of scholarship from the government, are given aid from this fund for fulfilling their various academic needs. This year 25 students were given economic assistance of rupees 10212/- under this fund.
- Every year, the management provides **low-cost uniform** to all the students of the institution in just **100 rupees**. The remaining amount (approx. Rs. 150/-) is given by several donors of the management. The students wear this uniform on the day of

celebration of some special occasion in the institution and also during the different programmes organised in the institution. This year **245 boys and 158 girls** were provided uniform by the management. During the academic year 2010-11, a sum total of Rs. 60450/- were given by the donors for 403 uniforms.

- During the current academic year like every year, in collaboration with Smt. H.A. Shah General hospital, our institution has issued the **Health Cards** to all the students. The students, by showing the card to the authority of the hospital, are given free medical check-up and free or low cost treatment.
- All the needy students of all categories are covered under various **scholarships** either by the Government of Gujarat or by specific community. This year, a sum total of Rs. 10,28,851 /- were provided to 598 needy students of the institution.

30. Support from the Alumni Association and its activities:

Every year, the members of Alumni Association are increased. A sum total of 307 members are enrolled in this association up to today. **Their meetings are held regularly.** During the current year, the Alumni Association of the institution has been involved in the following activities and support for the students:

1. To organize various activities like essay writing, debate, drawing competition etc. in the institution
2. To encourage the students by awarding prizes to the winners of different competitions

3. To create harmonious atmosphere between the students and the teachers
4. To find out perplexities and problems of the students and to try for getting the better solution of them.

31. Support from the Parent-Teacher Association and its Activities:

The Parent-Teacher association is also active in the institution. Every year, their meetings are held regularly and necessary suggestions are taken in to consideration. Following activities in the institution are done by this association.

1. The Parent-Teacher Association also organizes various activities in the institution like essay, debut and other competitions.
2. It encourages the students by awarding prizes to them.
3. It also provides necessary guidance for the placement.

32. Health services:

1. During the current academic year like every year, in collaboration with Smt. H.A.Shah general hospital, our institution has issued the **Health Cards** to all the students. The students, by showing the card to the authority of the hospital, are given free medical check-up and free or low cost treatment.
2. One lecture on **thelesimia** was arranged and Dr. Sailesh Turi tried his best to aware the students regarding the problems occurred due to it. In this lecture he provided very useful information in an interesting way to the students of the college.

3. A sum total of **437 students' test of thelesimia** was done in the institution with the help of Red Cross during 17/18 March-2012. After that the students having deficiency were provided counseling and iron tablets were also distributed among the needy students.
4. Every year under NSS, one **medical check up camp** is organized in the village where special medical camp is also held. In the camp several special doctors (like pediatric, ENT, surgeon etc) are called and free medical check-up of the volunteers as well as the villagers is done.
5. On the 1st December, 2011, **World HIV AIDs Day rally /procession** of the college students was organized in Satlasana Village. After that, at the public gathering place of the village, one open meeting for all was held and information, guidance regarding HIV AIDs was spread among the people as well as the students. Town PSI Mr. Dhasura and Dr. Rakesh Joshi addressed the students and people gathered.
6. The institution is also well-equipped with **first-aid-box** and selected students are provided the training about how to use it.

33. Performance in sport activities:

In the academic year 2011-12, the students of our institution participated in various sports at different levels. The details of their participation are as under:

Sr. No.	Name of the Game	National/University/College Level	Students' Participation	
			Boys	Girls
1.	Hand Ball	National Level, at Jaipur in Rajasthan	01	-
2.	Volley Ball	National Level, at Sagar in MP	01	-
3.	Athletics	National level, at Bangalore	01	-
4.	Kho-Kho	University Level, at Prantij College	12	-
5.	Volley Ball	University Level, at Prantij College	12	-
6.	Hand Ball	University Level, at Vadgam College	12	-
7.	Athletics	University Level, at S. B. Mahila College, Himmatnagar	08	-
8.	Disc Throw	College Level	20	16
9.	Shot Put	College Level	23	18
10.	Long Jump	College Level	20	15
11.	Sack Jump	College Level	20	20
12.	Lemon Spoon	College Level	20	20
13.	Stretching the Rope	College Level	30	30
14.	Chess	College Level	18	-
15.	Hand Ball	District Level, Khel Mahakumbha	12	-

16.	Volley Ball	College Level	36	-
17.	Kabaddi	College Level	36	-
18.	Kho-Kho	College Level	36	-
19.	Athletics	College Level	14	
20.	Cross Country	College Level	11	-
20.	All Games	All Levels	343	119

Note: One speech on “Yoga” was delivered by Prof. Pravin V. Chaudhary (Arts & Commerce College, Kadi, H.N.G.U., Patan), in which 358 students of the college participated.

34. Incentives to outstanding sportspersons:

1. Outstanding sport persons are provided free sport dress of particular game by the institution.
2. If the students have to go to some other institution for participation in sport activities, all their expenses like traveling fare, lodging, boarding etc. are given by the college.
3. At the time of practice session also, the students are provided tea, breakfast, lunch, lemon water, games kit, ground facility etc.
4. On the ceremony of an annual day of the institution, these outstanding sport persons are honored by giving medals, certificates, track suits (to the students who have participated at national level) etc.

35. Student achievements and awards:

During the academic year 2011-12, the list of the students academic achievements and awards are as under:

Sr. No.	Name of the student	Percentage Obtained	Year and Subject	Details of Achievements/ awards (if any)
1.	Yagnik Shilpa P.	70.71%	FYBA Sanskrit	
2.	Prajapati Nita B.	68.14%	FYBA Sociology	
3.	Chaudhary Mittal J. Suthar Jigna K.	67.85%	FYBA	
4.	Barad Bhavansinh J.	70.71%	SYBA English	
5.	Mevada Devaki N.	68.85%	SYBA Sanskrit	
6.	Chaudhary Varsha N.	67.71%	SYBA	
7.	Patel Varsha P.	78.57%	TYBA Sociology	
8.	Patel Dipti S.	77.34%	TYBA Sociology	
9.	Patel Kailas B.	76.93%	TYBA Hindi	
10.	Prajapati Sandip D.	81.25%	MA-Sem-II Sociology	
11.	Patel Jayesh I.	78.25%	MA-Sem-II Sociology	
12.	Rabari Rekha T. Rathod Yashpal V.	76.25%	MA-Sem-II Sociology	

36. Activities of the Guidance and Counseling Cell:

During the academic year 2011-12, the Guidance and Counseling Cell of the institution has organized several seminars/ workshops for the students. For the special preparation of some specific exam, regularly free coaching class was also organized under UDISHA and Career Counseling Cell by the institution. The details of those one-day seminars/ workshops and free coaching classes are given below:

Sr. No.	Title of the Seminar/ workshop	Date and Place of Seminar	Total no. of Participants (Students)	Details of key-note speaker/ expert
1.	One Day seminar on Enhancement of Initiative for Competence Building of the Students	03-09-2011, Assembly Hall, Smt. R.M. Prajapati Arts College, Satlasana,	Total - 106 students participated	Dr. Rakesh Joshi, Assist. Prof. in Eng. and Selected candidate in Class2 of GPSC
2.	One –day Seminar on TAT/TET Exam and Deputy Mamlatdar Exam	03-10-2011, Assembly Hall, Smt. R.M. Prajapati Arts College, Satlasana,	Total - 45 students participated	Dr. Rakesh Joshi, Assist. Prof. in Eng. and Selected candidate in Class2 of GPSC

3.	30 hours free coaching for TET (Teachers Eligibility Test) exam	27-05-2012 to 05-06-2012, Assembly Hall, Smt. R.M. Prajapati Arts College, Satlasana,	Total - 50 students participated	Dr. Rakesh Joshi, Assist. Prof. in Eng. and Selected candidate in Class2 of GPSC
4.	10 hours free coaching for High Court clerk exam	03-10-2011 to 12-10-2011, Assembly Hall, Smt. R.M. Prajapati Arts College, Satlasana,	Total - 45 students participated	Dr. Rakesh Joshi, Assist. Prof. in Eng. and Selected candidate in Class2 of GPSC
5.	25 hours free coaching for police constable exam	02-01-2012 to 04-02-2012, Assembly Hall, Smt. R.M. Prajapati Arts College, Satlasana	Total - 30 students participated	Dr. Rakesh Joshi, Assist. Prof. in Eng. and Selected candidate in Class2 of GPSC

1. Students' Profile with their mobile numbers and addresses was prepared.
2. All the students were provided study material free of cost.
3. The students were also provided the facility of filling online forms of various exams. During the year, more than 700 forms were filled in the institution.
4. Taking in to consideration various competitive exams, the classes for the preparation of General Knowledge (G.K) and then G.K. monthly tests were arranged regularly throughout the year.
5. In order to involve the members of alumni association and other former students of the college and others, wide publicity of the free coaching classes in the college was done by pamphlets.
6. U.G.C. sponsored remedial coaching classes were organized in English.
7. The teachers of the institution also guide the students regarding various current career options.

37. Placement services provided to students:

During the academic year 2011-12, the placement cell of the institution has done following activities...

1. To put the advertisements of the various jobs on the notice board
2. To encourage the students for filling up the forms of various exams and filled more than 700 online forms during the year.
3. According to the requirement, for the preparation of competitive exams, special books, magazines, journals etc. are purchased in the library.

4. To arrange special classes and training according to the requirement of the job. As mentioned above, the classes for High court clerk exam, TET/TAT exam, police constable exam, G.K. test etc. were arranged in the institution. More over, the students are facilitating the special running track and ground for having physical fitness requiring for many competitive exams.
5. Under the scheme of UGC sponsored Entry-In -Services programme 100 students were registered. One seminar and one workshop, seven tests etc were conducted.
6. More than 250 students of the institution were appeared in different competitive examinations during the year 2011-12, out of which, approximately 50% were the girl students.
7. Three students passed in High Court clerk exam and 8 students passed in TET exam during the year.

38. Development programmes for non-teaching staff:

During the academic year 2011-12, the non-teaching staff was also provided facilities for enhancing their professional skills and development like...

1. They were given enough scope and facility for developing their computer skill.
2. Most of the members of non-teaching staff have already passed CCC, CCC+ exams of computer skill development.
3. In the beginning of the current academic year, they were oriented regarding their duties, allocation of different works during the college hours etc.

4. The institution is going towards office automation. Necessary computers, printer, Xerox, internet etc. facilities are already provided to them.
5. Under CBCS, one workshop for the non-teaching staff was organized by Palanpur College, in which, our non-teaching staff participated.

9. Best practices of the institution:

In the academic year 2011-12, healthy practices of the institution are...

WEEKLY TESTS for TYBA students:-

In the rural colleges majority of the students come from educationally, socially and economically backward class. After college hours, the students are supposed to do some work (may be in the farm or at some other places or to help in their parental business). Due to their involvement in some other activity, the students don't have enough time for regular study or even healthy educational environment at home. Taking in to consideration this fact, weekly test is the best practice which can inspire and encourage them for regular educational work. In every subject, per paper two weekly tests (one per term) should be taken. In internal system also due weight age should be given to these tests, so that the students take them seriously. After evaluation of the test papers, the students should be informed about their performance in the test. The weaker students should be given necessary suggestions and personal guidance by the teachers. The intelligent students should be motivated to gain more knowledge through various resources like reference books, and modern teaching-learning aids. It would be ideal that in the beginning of the academic

year, the schedule of the weekly tests is displayed on the notice board. Accordingly, on every Saturday, after the lectures are over, the weekly tests should be conducted. These tests help the students in building their self confidence and also to improve their performance at university level examinations. One Committee for the management of the weekly tests has been prepared every year with the representative of the students. This committee finalizes the schedule of the first/second weekly tests during the year and arranges the tests accordingly.

BOOK REVIEW and ASSIGNMENT WORK:-

It has been noted that the students of rural colleges, due to their involvement in some other activities for livelihood, can not give enough time for regular study or even to use library or to get wider knowledge by going through the original work of the writer. With the purpose of inspiring and motivating the students to read the original texts and to become aware with its various aspects, book review and assignment work are the best option. The students are provided complete guidance regarding how to go through the original book and how to write the book review. Then they are given free space to select the book of their own choice from the library. This activity can help the students a lot as they have to go through the original work of the writer and to find out different aspects of the book. Along with the book review, assignments work is also given to the students. One assignment per semester is compulsory for the students of under graduate level. Both are innovative approaches which helps the students in developing their creativity.

RESEARCH PROJECTS/CREATIVE WRITING for the Faculty members and Students:

One more innovative practice is to inspire and involve students in research projects. The students are guided regarding the proper way of doing project work and to prepare a project report also. Then they are also helped in selecting the subjects of their interest for research project. Mainly the issues or problems of the local area are selected, just like ratio of literacy in some specific community or ratio of gender education in the rural society or child health survey etc. This kind of projects helps the students a lot in developing their vision, understanding, self confidence, creativity etc. For the same purpose, several other activities like to provide guidance for writing articles in college journal, to encourage them for participating in various seminars, conferences, workshops held by the college and other institutes, to show their skills in the creative corner of the institute, to collect biographical data of eminent writers, poets, critics etc. are also conducted by the institution regularly. This year, the forth issue of our college journal “Arvalli no Tahuko” (ISSN) was published. This time, the notable thing in the journal was that apart from the faculty, students also published their creative or research articles on different subjects in this journal. During the current academic year, one more teacher (Dr. Bhagvanbhai K. Chaudhary) has also completed their research projects for Ph.D degree and three other faculty members are also going to complete their research projects in a near future. Apart from all that, under CPE scheme, most of the teachers of the institution have started research projects with involvement of the students.

SWARNIM GUJARAT MISSION For EXCELLENCE:

Under Swarnim Gujarat Mission for Excellence, during the academic year 2011-12, Youth Festival was celebrated in the institution. Under the leadership of the faculty members, in all the seven streams suggested by the Government of Gujarat, the students of the college participated in different activities enthusiastically throughout the year. The details of those activities done during the current academic year as well as the students participated in those activities etc. are shown in the following table...

Sr. No.	Name of the Division	Activity Done	Participation of the Students	
			Boys	Girls
1.	Knowledge Division	(a) Quiz Competitions	54	36
		(b) Coaching for compt. Exams	156	120
		(c) Book Fair	25	41
		(d) Essay Competition	07	11
		(e) G.K. Test	14	24
		(f) UDISHA Club	107	121
		(g) Celebration of Knowledge week	255	311

2.	Creative Expression Division	(a) Poem Recitation, creation	6	5
		(b) Story writing	3	3
		(c) Art of Translation	3	4
		(d) Book Review/Presentation	427	381
Sr. No.	Name of the Division	Activity Done	Participation of the Students	
			Boys	Girls
3.	Art and Crafts Division	(a) Dress Competition	25	36
		(b) Best from Vest	8	19
		(c) Drawing Competition	3	6
		(d) Designs with Coloured Powders comp. & Mehndi	0	14
4.	Song, Music and Dance Division	(a) Singing a Song	7	7
		(b) Circular Dance	125	95
		(c) Folk Dance	9	26
		(d) Dance on Film Songs	3	8
5.	Yoga and Gymnastics Division	(a) Hand Ball	25	-
		(b) Kabaddi	36	-
		(c) Athletics	22	-
		(d) Cross Country	11	-
		(e) Kho-Kho	48	-
		(f) Disc Throw	20	16

		(g) Shot Put	23	18
		(h)Long Jump	20	15
		(i)Sack Jump	20	20
		(j)Lemon Spoon	20	20
		(k) Chess	18	-
		(l) Volley Ball	49	-
		(m)Stretching the Rope	30	30
Sr. No.	Name of the Division	Activity Done	Participation of the Students	
			Boys	Girls
6.	Drama Division	(a) Drama	05	09
		(b) Mime	6	2
		(c) Mono Acting	2	-
7.	Community Service Division	(a) Celebration of College cleanliness movement	112	54
		(b) World Blind Day Celebration	51	33
		(c) AIDs Awareness in Villages	185	91
		(d) Thelesimia Awareness rally	41	69
		(e) NSS yearly Community Service Camp	50	50
		(f) Thelesimia Test	177	260
		(g) Rally of HIV-AIDs	65	43

5. STUDENTS COUNCIL and their participation in different activities:

The students are the most vital stake holders in the system of higher education. Students' punctuality and discipline towards their studies are really commendable. In order to add value to the quality enhancement of the students, the institutes must do several activities in which full participation of the students is there. Following are such examples done in our institution...

1. The institute starts with morning assembly (prayer) which creates peaceful and healthy atmosphere in the campus. All the stakeholders present in the institution participate in the prayer.
2. Students' council has been established in which those students who have shown better performance in university exams last year are given representation on the merit basis. Every year, it does different activities. With the help of faculty members, different activities are done throughout the year.
3. Along with the teachers, the students are also given active participation/role in various committees like discipline committee, cultural activity committee, N.S.S. committee, sports committee and so on.
4. The institute regularly arranges lectures on the personality development and career advancement by the eminent speakers for awaking the students regarding the importance of competitive exams. Apart from all that, the lectures on Basic English and general knowledge, communicative skill in English, personality development etc. are also arranged. After completion of such series

of lectures for the preparation of competitive exams, G.K. tests are conducted. Such lectures and tests can create virtues like self confidence, estimation, determination, leadership, devotion etc. among the students. Through the lecture/speech by some eminent speaker, the institute tries to create awareness among the students regarding the burning problems of our nation like preservation of environment, female feticides, AIDS, global warming, terrorism etc. Knowledge Week is being celebrated every year.

5. Celebration of several days (e.g. The Teacher's Day, World Blind Day, NSS Day etc.) is also one innovative practice which can provide the wider scope to the students for strengthening the quality of education.
6. The government has provided English Language Laboratory in the HEIs of the state. In the present era knowledge of English is must for making a successful career. With the help of this ELL, the students are provided thorough knowledge of all the skills of English, computer literacy, general knowledge etc. BISAG, SCOPE etc. are also the other sources for enhancing and maintaining the quality of education.
7. Suggestion Box is put at the proper place for getting suggestions and grievances of the students.
8. With the help of the students feedback form, their responses about the teachers, the institute, teaching-learning process etc. is taken regularly and the reformations are done accordingly.
9. The institute has collaborated with nearby hospital/health centre and has provided health card to the students. This card can be

utilized by the students for getting free or low cost medical treatment.

10. The institution is located in economically backward area/ semi tribal-rural area. Many of the students find it difficult to buy books, other study material, pass for up-down, clothes etc. The college can help such poor and needy students. With the help of the management, teachers and donors, the institute has raised students' relief fund for providing financial support to the poor students. The college uniform as well as set of books in syllabus have been provided to the students in token fee by the management with the help of community. Moreover differently-able students are also provided special facilities.

40. Linkages developed with National/ International, academic / research bodies:

As this institution is having arts faculty only, so we haven't developed any linkages with National/ International, academic / research bodies.

41. Any other relevant information:

The institution has tried its best to give all the necessary information in the questions given above. If any other relevant information is required, the institution will be ready to provide it.

Part C: Detail the plans of the institution for the next year.

For the coming year of 2012-13, taking in to consideration the local situation and requirements, the institution has tried to prepare the plan of activities to be done/ fulfilled during the year. The details of the plan are as under:

1. To promote the faculty for research projects.
2. To arrange trainings and workshops for the students in order to prepare them for competitive exams.
3. To start short term courses under CPE scheme and to provide basic computer knowledge and training, personality development etc. to all the students of the institution
4. To start sewing, knitting and embroidering training for the girl students of the institution.
5. To start career oriented course – add on course of Spoken English
6. To start short term training for Diamond Polishing to the selected boys of the institution
7. To start research center
8. To encourage the students for participating in national level activities of the universities.
9. To provide more facilities to the disabled students.
10. To make attempts for placement of the students.
11. To arrange national seminars in all subjects.
12. To prepare the students for participating in national level sports.
13. To provide required facility to the faculty for Ph.D.
14. To publish research papers/projects.

15. To insist for the use of ICT in teaching-learning process by all the faculty members.
16. To purchase more titles and numbers of books
17. To activate girls' hostel.
18. To regularize canteen facility.
19. To orient the students for CBCS (Choice Based Credit System).
20. To do various extension activities under CPE scheme
21. To complete Indoor Sport Training Facility – hall for the students.