Annual Report Highlighting the Programme Organized by the institution

2014-2015

A workshop on online Enrollment is organized by college on 16/07/2014 to make administrative staff aware with the online process of enrollment. 3 participants were participated and learnt online enrollment system.

On 18/07/2014, a workshop on office management system software is organized to give proper guidance to the non teaching staff about the use of software. 7 participants became familiar with office management system by using. Software Mr. Rakesh Prajapati was the chief expert who delivered information of using software.

A training workshop on the use of ICT in teaching is organized by college on 26/08/2014. Mr. Alpesh Raval the director from Unique Techno com. Mehsana was the chief expert who taught update techniques of using ICT in teaching. 15 faculty members attended workshop and became familiar with the use of ICT in teaching.

The college library organized N List training programme on 06/01/2015 for the facility to make them aware with the N List process for searching scholarly content. Mr Himanshu Raval from Ahmedabad, was the expert who made the faculty aware with the use of N List. 13 faculty members were participated in this training programme and highly benefited with informative sessions.

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2015-2016

A workshop on the use of Inter active panel board was organized by college on 21/07/2015 to make staff aware with the use of Inter active panel board. Mr Rakesh Prajapati from Unique Techno com Mehsana gave the staff informative lectures by using demonstration of inter active panel bard. 14 participants were benefitted by this workshop and learnt new technology.

A training workshop on use of OPAC system was organized on 12/09/2015 to make staff aware with online database of materials by attending this workshop. 18 participants became familiar with the use of information retrieval system which assist information research to access resources of library. Mr. Vishal Nayak from Unique Techno com , Mehsana gave detailed deleted information about OPAC system. 18 staff member became aware with the OPAC system.

A workshop on teaching ethics is organized on 19/01/2016 to make staff aware with the importance of Ethics in teaching. Mr Pratik Bansal from Ahmedabad was the chief speaker who made the staff aware with the teaching ethics. 22 participants attended this workshop.

A one day workshop on the use of ICT in administration is organized on 04/02/2016 to make administrative staff aware with the ICT use in administration, Mr. Alpesh Raval Director, Unique Techno Mehsana was the expert who gave lectures on different softwares used in administration 7 members. From clerical staff became aware with new software and its use in administration.

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2016-2017

Three computer workshop on M. S. World, M.S. Excel and M.S. Power point (ppt) were organized on 05/08/2016, 10/08/216 and 16/08/2016 to make staff aware with   M. S. Word, M.S. Excel and M.S. Power point (ppt) in teaching and administration. Mr. Vishal Nayak from Mehsana gave detailed information about M. S. Word, M.S. Excel and M.S. ppt.

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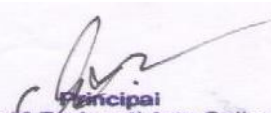**Annual Report Highlighting the Programme Organized by the institution**

2017-2018

A training programme on online scholarship management software was organized by college on 02/08/2017 to make non teaching staff aware with the use of software in scholarship management. 05 participants from nonteaching staff remained present and learnt the use of software. Mr. Parth Raval from Ahmedabad was he chief trainer of software.

On 14/08/2017, computer training workshop was organized by college under the guidance of the chief expert Mr. Parth Raval to make staff aware with latest computer technology. 29 staff members attended the workshop and became aware with the latest computer technology.

A training programme on online examination management software was organized on 05/02/2018. 05 participants attended the programme and became aware with the software used for online exam management system.

On 27/02/2018 and 20/03/2018, Two training programmes on N List and Use of ICT in teaching were organized by college. 41 participants attended the programme and learnt update technology of computers in teaching.

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2018-2019

On 25/06/2018, computer training on office management system software was organized by college, Mr. Rakesh Prajapati from Unique Techno com Mehsana was the expert who made 07 participants aware with the software usage in office management system.

A workshop on SOUL 2.0 organized on 18/07/2018 under the proper guidance of expert Mr. Parth Raval 30 staff members were attended the workshop and became aware with the use of SOUL 2.0. Two workshop on GSIRF data and NIRF data training programmes were organized on 08/10/2018 and 05/01/2019 to make staff aware with the online filled up form system GSIRF and NIRF

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