

**SMT R. M. PRAJAPATI ARTS
COLLEGE, SATLASANA**

**E-GOVERNANCE POLICY
AND
IMPLIMENTATION REPORT**



**Smt. R. M. Prajapati Arts college, Satlasana
E-Governance Policy Report**

1. Objectives of Our Policy of E-Governance:


- Providing easy and seamless access to information
- Achieving paperless administration and planning of the institution
- Promoting quality, accountability and transparency
- Implementation and functioning of E-Governance in various academic and administrative processes of the institution
- Make the institute globally visible

2. Advantages of Our Policy of E-Governance:

- Reduce human labour, time and money
- Improve consistency and accuracy
- Completion of work within stipulated time with efficiency and accuracy
- Increase productivity
- Improve quality

3. Our Policy:

1. With a view to provide simpler and effective system of governance within the institution, it is decided to adopt and implement e-governance policy in maximum activities of our functioning.
2. The institute has already started with e-governance in some of the aspect of functioning like library, administration, accounts etc. Now we have decided to implement e-governance in more areas, so we have drafted the policy framework and started working accordingly.
3. The institute has implemented E-Governance in the following Areas:
 - **Administration**
 - **Admission**
 - **Student support**
 - **Finance and account**
 - **Library**
 - **Examination**
4. We celebrate E-Governance day to spread out transparent policy of our institution in the honour of Sri Atal Bihari Vajpayee



Principal
Smt.R.M.Prajapati Arts College
SATLASANA-384330.