Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**SMT R M PRAJAPATI ARTS COLLEGE SATLASANA**
Name of the head of the Institution	**Dr. Jayesh N. Barot**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02761259233**
Mobile no.	**9426362329**
Registered Email	**artscollegesatlasana@gmail.com**
Alternate Email	**drjayeshbarot@yahoo.co.in**
Address	**Ambaji Highway, At & Ta.: Satlasana, Dist.: Mehsana**
City/Town	**Satlasana**
State/UT	**Gujarat**
Pincode	**384330**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Bharat S. Patel**
Phone no/Alternate Phone no.	**02761259233**
Mobile no.	**9427531934**
Registered Email	**iqacsatlasanacollege@gmail.com**
Alternate Email	**acs.bharatpatel@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://rmpartscollegesatlasana.org/aqar/

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://rmpartscollegesatlasana.org/wp-content/ACADEMIC%20CALENDER%202018-2019.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.51**	**2009**	**15-Jun-2009**	**14-Jun-2014**
2	**B**	**2.79**	**2014**	**10-Dec-2014**	**09-Dec-2019**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**25-Jun-2009**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Regular meeting of IQAC	29-Jun-2018 11	11
Regular meeting of IQAC	09-Dec-2018 1130	10
Feedback taken	16-Mar-2019 10	900
ISO 9001:2015 Certification	27-Jun-2019 10	2138
Participation in GSIRF	28-Feb-2019 11	2138
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	RUSA	Central Government	2018 730	20000000
Institution	Salary	State Government	2018 365	32214022
Institution	NSS	State Government	2018 365	88950
Institution	Unnat Bharat Abhiyan	Central Government	2018 730	50000
Institution	UDISHA	State Government	2018 365	25000
Institution	Saptdhara	State Government	2018 365	20000
Institution	Finishing school	State Government	2018 365	500000
Institution	Placement	State Government	2018 365	50000
Institution	Gir Foundation	Gir Foundation	2018 365	5000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the	**Yes**

decisions have been uploaded on the institutional website	
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Proper Planning and Utilization of various Grant.

Accomplish and Maintenance of the College Infrastructural Development

Planning and Organisation of Seminars/Workshops/Camps, research and publication

Student Centric Activities and Quality enhancement in teaching Learning programme.

Preparation of AQAR and NAAC 3rd Cycle, Academic calendar/Diary for batter academic performance

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
In the beginning of the academic year, last year's data of students' result in semester exams are collected, the analyses of the results of the previous semesters is done and details are compiled	On the basis of the analyses, weaker sections are found out and in the meeting with faculty members, the teachers are informed regarding it for necessary steps to be taken further.
[View File](#)	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Shri Babulal Punamchand Shah Vidyasankul	22-Sep-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**

16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**01-Jan-2019**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**The institute has management information system in the form of Internal Quality Assurance cell as per the guidelines of NAAC UGC. Our institute is having proper and effective Management Information System (MIS). All the departments of the institute are having internet and wifi facilities. Administration Department maintain all the records in computers. All the faculty members are given leaptops to keep records and for teachinglearning and research activities. Our institute is having an Internal Quality Assurance Cell (IQAC) as per the guidelines of NAAC UGC. It consists of the principal, members from the Management, college Alumni, Coordinator, heads of the departments and other reputed people of the area. The cell aims at quality enhancement based on the suggestions of the previous NAAC peer team report. This cell is having MIS. Every year the cell outlines the goals and sets targets regarding the overall quality of the institution, which includes needful things to be done and feedback from all stakeholders. The meeting of IQAC is regularly being held at the college wherein all the concerned issues regarding quality improvement are being discussed and solutions are arrived at. The Annual Quality Assessment Report (AQAR) is being prepared and sent to NAAC UGC by IQAC regularly.**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Smt. R. M. Prajapati Arts College, Satlasana is an affiliated with Hemchandracharya North Gujarat University, Patan and not an autonomous institution. The University frames the curriculum of all the subjects to be delivered in the affiliated institutions. University designed curriculum is accepted. Though at the time of development of new curriculum, appointed faculty of the institution gives suggestions. Curriculum is developed and improved regularly by the university Board of Studies. The faculty is made aware with the new syllabus in the meeting with Internal Quality Assurance Cell. The College Board of Studies takes steps to enhance the effectiveness of the implementation of the Curriculum by analyzing the suggestions given by the members of the committee. These suggestions are communicated to the Boards of Studies, HNGU. Thus, the content gets updated time and again. Currently, the college offers Five UG Programmes, Five PG Programmes, M.Phil and Ph. D. Programmes. In UG and PG programmes, professional ethics, Communicative Skills in Different Languages taught in the college, Promotion of Self-Learning Group Studies, Vocational Training, Transferable Life Skills, Add-on Courses and Programmes, Educational Tours and Field Work occupy a significant place under general studies. In the College Induction Programme, students are given detailed information about various subjects offered by the institution under CBCS, co-curricular activities, NSS, NCC, Sports add-on courses and soon. As a part of students supports services. At the micro level, the curriculum of teaching here aims to equip students with firstly, deeper knowledge in their core subjects, necessary skills and moral values in their personal life and meaningful participation in the society as responsible citizens of the country; secondly, pursuance of higher education and thirdly; transition from students to valuable human resources. At the micro level, the mission of the curriculum and its teaching is set to develop in each student, the critical and creative thinking, evaluative ability, communicative skills, team spirit, inventive and innovative attitude and aptitude in all programs. In order to achieve the realization of the above said aims and mission of effective curriculum delivery, all the teachers in general are sent for trainings like orientation programs, refresher courses, Faculty development programme, Consequently, they collect and use the appropriate and updated materials, audio visual aids, multimedia and other ICT instruments in their class room teaching. In the monitoring and evaluative process of the curriculum, weekly tests, assignments, projects, seminars and viva voce are being conducted for all the students towards their internal assessment. To sum up, as for the effective curriculum delivery, the teachers are the true critical internal role players implementing, assessing and imparting quality education to the students. The curriculum categorically identifies the outcomes of the learning, standards and competences of the students and helps build a solid foundation to support learning in their current and higher level of studies. The major goal of the college is an all round development of students for competence and productive career in a challenging and competitive world. The college has earned good reputation for its quest for excellence .

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Spoken English	0	01/08/2018	90	Employabilit y	Skill Development
Sewing Garmet Making Course	0	11/09/2019	90	Employabilit y	Skill Development

Beauty Parlour	0	11/09/2019	90	Employabilit y	Skill Development
Personality Development	0	05/08/2019	90	Entrepreneur ship	Skill Development
Computer Skill	0	19/08/2019	90	Employabilit y	Skill Development
Communicativ e Skill	0	25/07/2019	90	Entrepreneur ship	Skill Development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Arts	15/06/2018
MA	arts	15/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	173	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	31/12/2019	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Unnat Bharat Abhiyan by NSS	50
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?

(maximum 500 words)

Feedback Obtained
The questionnaire used for collecting data from the students regarding the syllabus consists mainly ten points which are prepared with the objective to know the opinion of the students in relation with several topics attached to the present syllabus. The topics are about the utility of syllabus to comprehend the subject, quality of content of syllabus, proper arrangement of units , appropriateness of the size, availability of required material, utility of it for competitive exam, relevance of it to modern time, applicability of it in real life situation, assistance of it to achieve employment, and overall impression of the syllabus . The analysis of the data collected through the question related to overall impression of the syllabus provides following information. 12.66students believe that the syllabus is excellent and there is no need to make any change in it. 76.33 students believe that the syllabus can be considered very good or good but not excellent. It means, they wish to bring some changes in it particularly in the area of utility of syllabus for competitive exam, relevance of the syllabus to modern time and applicability of the syllabus in real life situation. 9.33 students put it in the category of average. It means, for them, it is average kind of syllabus having need of improvement in all the areas of syllabus like subject comprehension , content quality, arrangement of units, appropriateness of size, relevance of it to modern life situation , assistance of it to achieve employment etc. 1.66 students are totally dissatisfied with the syllabus and wish to change entire syllabus. For them, in all the aspect, it is useless syllabus. In short, majority students of all the subjects are satisfied with their present syllabus. Action Taken : The senior faculty members of the college through active participation in various university statutory bodies like Board of studies , Academic Council , Executive Council, Senate etc , provide appropriate suggestion to form the syllabus on the basis of feedback of the students . Along with feedback of students, the feedbacks of teachers, alumni and parents are also taken through open discussion, meetings and personal interviews. Parents' suggestion about various add on courses and careerorientedprograms are taken into consideration and forwarded to the management. As a result of it, many shortterms add on course are started for preparing students for skill development and employability. Faculty members are suggested to introduce new subjects related to students' overall personality. These suggestions are discussed with the principal and the concept of finishing school program was implemented for enhancing life and employability skill of the students. After discussing with alumni, some programs related to health and hygiene, time management and event management are organized by experts. They are also invited as a chief guest in the various programs. Their financial assistance is utilized for the health and wellness of the students. As a result of it, sanitary pad machine donated by them is installed in the college girl's room.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Arts	960	868	868
MA	Arts	300	133	133
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	867	133	21	20	20

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
21	16	19	13	0	8
[View File of ICT Tools and resources](#)					
[View File of E-resources and techniques used](#)					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students ask questions regarding internal system, exam pattern how to white long questions, how to start preparation for competitive exam and guidance related to Personality Development and Spoken English. The concerned committee coordinator give proper information about the particular question to the students and encourage him / her for raising question. Students are inspired by the members properly. They are provided detailed information about career related programmes. Proper guidance about the study material of NET / SLET and other examinations. In order to develop their personality students are encouraged to attend various expert lectures and finishing school programme regularly. Students are suggested to refer old question papers put on the website. They are inspired to refer question bank prepared by the faculty. They are also encourage to visit library participate in various addon programmes and cocurricular activities. Students are motivated to participate in various games related to physical fitness. The mentor and the principal encourages them to take part in the Saptadhara an initiative of KCG. College Induction programme for the new comers in the first month of academic year is organized where the principal orients students about the vision, mission and the objectives of the college. The HOD of all subjects give detailed information about the importance of their subjects in the present scenario. The Saptadhara coordinator gives information about various activities done under seven dharas like Gyan Dhara, Kala Kaushailya Dhara, Samudayik Vichardah and so on. Students are given information about library book issue process, Book bank and of sole software. NSS and NCC officers give relevant information about their national activities and encourage students to join either of two. The principal also encourages the students to attend seminar workshop based on research related activities. Students are encouraged to participate in skilled based as well as job oriented add on courses like Personality Development, Computer skill, communication skill etc. A special expert lecture on moral education is organized to make students aware of the importance of moral principles like honesty, humanity, courage generosity etc. Students are encouraged to take part in social activities like Blood donation camp, Save the Girl programme, AIDS awareness programme, Social and economical survey of adopted villages, Tree plantation for becoming responsible citizen of India. Students are also motivated to use NAMO wifi for downloading useful study materials and references. The coordinator of women cell motivates girls students to become conscious about their physical and mental development. They are encouraged to use sanitary pad from the sanitary pad machine as a part of heath and wellness. During exam, students are guided to control stress for getting good result. Students are also encouraged to use dustbin put on the corridor as a part of good habit. In order to save environment, students are motivated to plant maximum trees on tree plantation day. If students find any problems related to study, memory power, personal life, technology, faculty tries to solve them. They are inspired to help the needy students as a part of joy of giving

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1842	21	87:1

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
22	21	1	0	17

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr.Jayesh N. Barot	Principal	Organization of Thalassemia Test
2019	Dr.Kalpanaben B. Chaudhari	Assistant Professor	Ph.D. H.N.G.Patan
2019	Dr.Yogeshcandara D. Patel	Assistant Professor	Ph.D. V.V.Nagar
2019	Dr.Bhartiben A. Patel	Assistant Professor	Ph.D. Gujarat Uni.Ahemdabad
2019	Dr.Shailesh K. Joshi	Assistant Professor	Organization of Thalassemia Test

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BA	BA Semester VI	VI/2019	25/04/2019	22/05/2019
MA	MA Semester IV	IV/2019	25/04/2019	13/06/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college has introduced OMR system in multiple choice questions in effective generic subject and COC Spoken English Course. In Entry in service programme, G.K.Test are conducted through OMR. Every year weekly test is conducted for students. Assignment, Book Review and presentation are compulsory as a part of internal evaluation. The Principal and heads of the departments are in regular touch with the grievances of students. They have their own mechanism to collect information either directly or indirectly or confidentially. We have a separate suggestion box which is attended to frequently by the principal. Students openly express their opinions. Hence we are getting vital information about the merits and deficiencies of the teachers. This is an informal way of continuous internal evaluation. CC cameras are effectively used to monitor the activities of the staff and the students. Basic amenities related issues are subject to continuous internal evaluation. Complaints received directly from the students will be sent to concerned authorities for the redressed of their grievances. A feedback format fixed by IQAC is distributed to the students, which covers all

the information regarding the performance of a teacher. The data so collected is evaluated, analysed by the committee. Corrective measures are taken. Concerned teachers are personally contacted and informed confidentially about the result of internal evaluation. Liberties are given to the students to contact the HOD, and the principal at any time. Our cultural activities and competitions held in our college help us to assess their talent. Evaluation of their various talent is encouraged prize distribution function by giving them prize and certificate Topper are given gold by the donors.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Yes we prepared Academic calendar every year according to respective University calendar. In calendar Dates / periods of following matters are covered. Admission Process, Staff Meeting, Formation of Committees, Assessment of the Result of the Last Year, Allocation of Duties among the Nonteaching Staff, , Admission of the Students in various activities like N.S.S., NCC, , Sports, Meeting of IQAC, Induction Programme, Plantation, Preservation of Environment, Meetings of Parents Association, Alumni Meeting, Formation of Students Council, Arrangement of Lectures of the Subject Experts, Selection of Sports Team, N.S.S. one day Camp, Selection of Subjects of Research Papers for teachers and students Addon courses. Celebration of 150th Birth Anniversary of Mahtama Gandhi. Proposal for RUSA grant., Coaching Class for competitive exam, Preservation of Environment, Debate, Essay competition, Lecture of Expert in various subjects, Patriotic Song, Rangoli Competition (15th August), Blood Donation Camp, Medical Check up, Check up, National Anthem Reciting, Celebration of Aazadi Week, Accounts of administrative Departments, Addon courses, UDISHA, Placement cell Meeting, Independence day celebration, Meeting with students counseling. Celebration of Teacher's Day, Book Review, Speech of Subject Expert, G.K. Test, Participate in Competitions like Essay writing, Elocution, Drawing etc, Celebration of N.S.S. Orientation, Planning of Participation in Sports University tournament. Knowledge Week Celebration, Lecture of Expert in Gujarati Subject, Preparation for Internal Examination, Celebration of Hindi Day, Lecture of Expert in Hindi Subject. Test of Thalessemia, Essay Competition, Songmusic Competition, Teachers Day, students seminar and presentation. Cleanliness programme, Lecture of Expert in Sociology Subject, Celebration of Navratri, Internal Examination, Assignment, Evaluation and reporting by all the Committees, Lecture of Expert in English Subject., Celebration of International Non Violence Day. Organize seminar Department of Sociology, Gujarati and Sanskrit. Diwali Vacation, NSS Annual Camp, Selection of Subjects for research papers by the students University Youth Festival, HIV Aids awareness Rally, Cultural Activities. Youth Festival. Meeting with Women cell, Meeting of IQAC, Lecture on Digital Banking and Cashless, Sports Day, Lecture by the Expert of Sanskrit Subject, Celebration of GEETA JAYANTI, Celebration of various Days, One Day picnic regarding Environment Awareness, Health Camp, Employment Guidance, participation in various university level competitions, Organization of Badminton Competition (University Level), saptadhara activities, Arrange Mock interview, Placement, G.K. Test, Personality Development, Lecture by the Expert of English Subject, Arrangement of Seminar/Workshop, Celebration of Republican Day, Presentation of research Papers, Publication of College Journal, Celebration of Yuva Din Swamivivekanand Jayanti, Organization of university level Vanchan Shibir, Students Study Camp, Planning and utilization of RUSA Grant. Seminar organized by Department Hindi English. Planning and organization of the Internal exam, presentation, Project work, Book review, Preparation of Internal, reporting by various committees, Celebration of Annual Day and Reporting, Feedback by the Students, lecture under Uni. lecture series, analyses of research work and publication. University sibir, Publication of college journal. Uni. semester and exams, Assessment of Yearly Accounts, Preparation of Budget for the Coming Year,

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://rmpartscollegesatlasana.org/outcome/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BASEM 6	BA	ARTS	554	468	84.48
MASEM 4	MA	ARTS	134	127	94.77
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://rmpartscollegesatlasana.org/wp-content/SSS-Report.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	730	UGC	403000	369833
Minor Projects	365	UGC CPE	400000	400000
Students Research Projects (Other than compulsory by the University)	90	UGC CPE	10000	10000
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Gandhian Influence on Indian English Literature (NATIONAL)	English	30/01/2019
Bharatiya Natya Sahitya (NATIONAL)	Sanskrit	08/10/2018
Gandhi Vichardhara ka Jivan aur Sahitya par Prabhav (NATIONAL)	Hindi	30/01/2019

Bharatiya Natya Sahitya (NATIONAL)	Gujarati	08/10/2018
Rural Development of India : Issues and Challenges (NATIONAL)	Sociology	07/10/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	31/03/2019	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	31/03/2019

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Sanskrit	1
Sociology	1
Gujarati	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Sociology	1	5.87
National	Sociology	5	0
National	English	3	0
National	Sanskrit	7	0
National	Hindi	2	0
National	Gujarati	2	0
National	Library	1	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	8
Sanskrit	14
Hindi	8

Gujarati	9
Sociology	14
Librarian	2
Physical Education	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2018	0	NIL	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2018	0	0	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	26	3	2
Presented papers	8	67	4	1
Resource persons	2	0	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Health Awareness	Heath and Hygiene committee	3	330
Human Rights	NSS	2	130
Vyasan mukti Abhiyan	NSS	2	432
Relief fund for Kerala flood	NCC	3	930
Tree Plantation	NSS	2	250
Blood Donation	Lions club, NSS, NCC	6	65

Women Empowerment	Women Cell	4	382
Tobacco Prevention Rally	NSS	2	500
Swachchhta Abhiyan	Unnat Bharat	2	340
Study Tour	Tour Committee	4	120
National Votters Awareness	NSS	2	384
AIDS Awareness	Red Ribbon Club	2	446
Thalassemia Awareness	Indian Red Cross Society	9	960
Traffic Awareness	NSS	2	430
[View File](#)			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Thalassemia Test	1	Indian Red Cross Society	685
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Unnat Bharat NSS	NSS	Swachh Bharat	2	340
Red Ribbon Club	NSS, NCC	Aids Awareness	2	570
Indian Red Cross Society	NSS	Thalassemia	6	685
Forest Department	NSS, NCC	Tree Plantation	4	430
Health Department	NSS	Tobacco Abhiyan	3	890
Ministry of child and woman Abhyam 181	Women cell	Women Empowerment	5	560
[View File](#)				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
student exchange	87	Institution	1
faculty exchange	05	Institution	1
[View File](#)			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research

facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	31/03/2019	31/03/2019	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Smt H A Shah Genaral Hospital satlasana	15/08/2018	Health card, free medical treatment and health awareness	1842
Ghadhwada vibhag kelvani mandal	15/08/2018	for using cultural hall	1842
Lions club of Satlasnaa	03/08/2018	Social activities	400
Samarth Diamond	01/08/2018	Placement and training programme	150
P K Kotawala Arts College Patan	01/01/2018	Students and Faculty exchange	150
C C Mahila College Visnagar	01/01/2018	Students and Faculty exchange	150
The K N S B L Arts College Kheralu	01/01/2018	Students and Faculty exchange	80
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5422716	5422716

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments	Newly Added

purchased (Greater than 1-0 lakh) during the current year	
Others	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Fully	1.0	2009

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6110	520002	0	0	6110	520002
Reference Books	18349	4272815	744	1009877	19093	5282692
e-Books	246	4150	313500	0	313746	4150
Journals	64	418255	61	16333	125	434588
e-Journals	6000	0	6000	0	12000	0
CD & Video	38	2876	0	0	38	2876
Library Automation	1	0	0	0	1	0
Weeding (hard & soft)	1	0	0	0	1	0
Others(specify)	1	0	0	0	1	0
[View File](#)						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	31/03/2019
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	85	1	1	0	2	1	5	100	0
Added	0	0	1	0	0	0	0	20	0
Total	85	1	2	0	2	1	5	120	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

120 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
5343377	5343377	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has made adequate arrangements for the maintenance and upkeep of the college infrastructure. The management ensures that enough UGC grants and funds are allocated and then utilized for the maintenance. The custodians of the equipments frequently examine them for timely maintenance and repairs to ensure performance and accuracy.We have a committee to ensure optimum allocation and utilization of the available finance. It functions in following manner. The institution collects the suggestions and complaints from the students and staff members. The committee classifies it on the basis of requirements and then it is forwarded to the head of the institution. Senior students in the classes take care of preserving facilities in the college intact. Though college does not have a duly appointed System Administrator to oversee the maintenance of the Computer Systems, there are two people from Nonteaching staff and two from teaching staff who oversee the maintenance of computers in the college. In case of any repairs beyond the capacity of the local staff, the college has made a contract to external agency namely Sun InfoTech who looks after the maintenance of computer systems in the college. All Sports amenities are under the in charge of the Director of Physical Education. A room is kept aside for keeping Sports utilities. The management has employed a peon on its own for the upkeep of the ground, courts and sports equipments. The maintenance of the Courts and ground is done on time. Time is allotted to students for using sports facilities. Common facilities like Ground, seminar hall and running track are provided to the public and to the neighbouring institutions on prior request. Students can avail Language Lab facilities on rotation basis. The students are allowed under the supervision of Coordinator of SCOPE only. Seminar Hall is used to organize small functions like various competitions at college level, Seminar, Conference, workshop, university shibir, BISAG lecture, meetings of Alumni or Parents' Association etc. Library facilities are open to the students of not only our college but also students and researchers of other institutes and even general reading public. Maintenance and utilization of library resources are done through strictly following the library rules. A register is maintained to keep the record of all the visitors. The maximum period of loan for books is 14 days. No person shall tear out, write upon or make any mark in any book or article belonging to the library. Book bank for the students is also maintained by the librarian. A book, if damaged or lost by a member, he/she shall pay the cost of the book as compensation. Two beautiful gardens are maintained by the appointed

gardener. Expenses about wormy compost, machine for grass cutting, pipe, drip irrigation etc. are paid by the institute. From time to time, special experts are called on phone when it is necessary. Allocate appropriate financial aid to the requirement. Invite tenders from different agencies. Compare it and the select tender on the basis of lowest cost qualitative work .

http://rmpartscollegesatlasana.org/procedures-and-policies-for-maintaining/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	**poor relief fund**	**7**	**4900**
Financial Support from Other Sources			
a) National	**MYSY**	**111**	**1042000**
b)International	**0**	**0**	**0**
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personal Counselling and Mentoring	**01/08/2018**	**40**	**UDISHA**
Soft skill development	**17/10/2018**	**47**	**Finishing School Programme**
Scope	**08/02/2019**	**63**	**Language lab**
Entry In Services	**01/08/2018**	**100**	**UGC**
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	**career counselling**	**135**	**450**	**8**	**250**
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	**0**	**0**

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Government placement fair	36	2	Government placement fair	36	2
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	554	468	ARTS	76	ARTS AND EDUCATION
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
RANGOLI	COLLEGE	26
MAHENDI	COLLEGE	28
GARBA	COLLEGE	14
AKANKI	COLLEGE	11
SKIT	COLLEGE	10
ELOCUTION	COLLEGE	24
MIME	COLLEGE	10
ESSAY COMPETITION GANDHI JAYANTI	COLLEGE	28
QUIZ COMPETITION GANDHI JAYANTI	COLLEGE	26
DRAWING COMPETITION	COLLEGE	25
SINGING COMPETITION	COLLEGE	27
ESSAY COMPETITION NATIONAL UNITY AND SOCIAL HARMONY	COLLEGE	21
QUIZ COMPETITION ON AMBEDAKAR JAYANTI	COLLEGE	22
ELOCUTION COMPETITION	COLLEGE	26

RELEASE AND SAVE THE GIRL CHILD			
GENERAL KNOWLEDGE COMPETITION SWAMI VIVEKANANDA JAYANTI	COLLEGE	58	
ONLINE QUIZ COMPETITION ON ATAL BIHARI VAJPAI JAYANTI	COLLEGE	24	
ESSAY COMPETITION AMBEDKAR CHAIR	COLLEGE	23	
SPORT DAY	COLLEGE	300	
BADMINTON	COLLEGE	8	
WRESTLING	COLLEGE	28	
SHOT PUT	COLLEGE	32	
JAVELIN THROW	COLLEGE	22	
DISCUS THROW	COLLEGE	26	
LONG JUMP	COLLEGE	18	
KABADDI	UNIVERSITY LEVEL	12	
KHOKHO	UNIVERSITY LEVEL	12	
BADMINTON	UNIVERSITY LEVEL	6	
CHESS	UNIVERSITY LEVEL	2	
ATHLETICS	UNIVERSITY LEVEL	10	
CROSS COUNTRY	UNIVERSITY LEVEL	3	
[View File](#)			

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NCC PILOTING GOLD	National	0	1	1	SUTHAR ZIANLBEN RAMNBHAI
2018	NCC PILOTING GOLD	National	0	1	2	SUTHAR ZINALBEN RAMANBHAI
2019	NCC PILOTING GOLD	National	0	1	3	SUTHAR ZINALBEN RAMANBHAI
2018	SILVER	National	1	0	4	CHAUHAN PINTUBA MAFATSINH
2018	SILVER	National	1	0	5	THAKOR TARABEN KALUJI
[View File](#)						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Yes, the college is having a Student Council which comprises of 15 Committee Members including faculty, General secretary, Ladies' Representative, two representatives each from Cultural activities, Sports, NSS, NCC, three toppers in university exams from each class. The Council works under the headship of a senior faculty who encourages students for decision making. Student representatives along with the GS and LR, take decisions about arrangement of various functions and conduct the programme by themselves. Necessary guidance and support are provided by the faculty. The student representatives in various collegecommittees for academic, cocurricular and extension activities play a vital role in the coordination and cooperation in organizing these college activities. The Council plays a major role in arranging orientation of new comers, Teachers' Day, Sports day, celebration of National festivals, Farewell Function and Annual Day Function, Picnics and Study Tours, Navaratri and Kite flying Festival Celebrations etc. Necessary fund required for the functions / programmes is provided by the college. The students also contribute on the Blind Day and on Teachers' Day. Students participate actively and discuss about their problems and requirements of the educational, infrastructural and other facilities / problems / issues. The council is also asked to give suitable time for internal examination. The library advisory committee's major role is to upgrade the library facilities and to increase the utilization of library. The Committee always welcomes the suggestions from students. The committee conducts various activities like Books Exhibitions on certain days.The Cultural committee organizes various cultural programmes like college Annual Function, cultural programmes, preparing students for participation in various competitions at University Youth festival. NSS Committee organizes all kind of social activities. NSS arranges annual NSS camp once in a year and adopts a village. At village, students actively organize public awareness programmes such as village cleanliness, Awareness rally on social issues, lectures on women empowerment, planning of Thalessemia test, Tree Plantation and environment, Celebration of Gandhi Jayanti, AIDS awareness programme, ban on female foeticide, child education, voting awareness, animal treatment camps, medical camp, street plays and cultural programmes for social awareness etc. Socioeconomic survey of the village every year. Unnat Bharat is also active campaign under NSS. Five villages of satlasana tatuka are adopted under it. Udisha committee plays an important role in orgazing various expert lectures and extra coaching as well as seminars. The Discipline committee is also active in maintaining discipline. Cleanliness committee plays a significant role in the campus premises, to make campus neat, clean and dust free. Anti Ragging Committee is supervisory and advisory committee in preserving Ragging free environment in college campus. Anti Ragging committee is involved in designing strategies and action plan for curbing the nuisance of ragging in college. So far no cases of ragging has been reported. Saptdhara committee is the heart of the college. Various activities are done under seven dharas with the help of students representatives. Under Khel kud dhara, indoor and outdoor games are organized. Natya dhara and Rang kala kaushaly dhara encourage students creativity .

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

393

5.4.3 – Alumni contribution during the year (in Rupees) :
35000

5.4.4 – Meetings/activities organized by Alumni Association :
Once in a year social activity

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The vision of our institute is to impart higher education to the local youth, especially to those girls who live in surrounding and remote rural/tribal areas and to prepare them to the context of social and economical needs. Thus, to develop overall balanced and healthy personalities of the students to contribute national development.The mission of our institute is committed to the cause of empowerment of rural youth (especially the girls) through access to qualitative higher education, enabling them to develop educationally, intellectually, socially and morally and to inculcate into them social, economic and national responsibilities. Keeping in mind the vision and mission of our institute, the Governing authorities of management take the lead in the governance and management of the institution. The President, secretary and the other managing trustees, along with the Principal support day today functioning of the Institution administration. The management inspires the staff members by its personal interaction during get together meetings and motivates the staff to give the best in the teaching assignments. Top management of the institution provides full support and academic leadership to the faculty. The president, secretary and other members participates in the programmes, function, activities, seminars, workshop, camps etc. of the institution, deliver inspiring speech and guide and encourage the faculty and students for hard work and commitment for the academic enterprise. Our management appreciates and felicitates the achievements of the faculty by honoring them in public functions. Authority and executive members of Management are always available to guide us for overall development of the Institute. They encourage and sanction funds to utilize the funds for different developmental activities of the college. They also contribute generously in terms of awards and recognition to deserving candidates. The college practices decentralization and participative management by constituting Institution level committees and assigning work to different committee members. Each committee is headed by a convener and few members under the chairmanship of the Principal. Official notice is issued along with the guidelines defining the roles and responsibilities of the committees. Policies and plans are constituted, monitored and evaluated by IQAC. The Principal, HODs, Administrative representative and the various committees implement the plans and policies together. The staff members participating in execution of the institutional activities are motivated and good work is appreciated by authority. The committees prepare action plans and submit to the principal for approval. The committees carry out the activities and at the end of the academic year the conveners submit the reports of the work done to the head of the institution. The students representatives are also nominated to carry out the co curricular and extracurricular activities. Feedbacks available from the students and stakeholders are considered for the improvement of the plans and policies. The Principal constitutes different committees at the beginning of each academic year. These committees are IQAC Admission Committee TimeTable Committee Library Committee Grievance Redressal Committee Cultural Committee Sports Committee Examination Committee Finance Committee Research Committee Saptdhara Career Guidance cell Women Development Cell NSS, NCC, Cleanliness committee, UDHISHA

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	Our management always focused on providing the best infrastructure and facilities in par with global standards. All the classrooms are well equipped with LCD projectors and Screen including Audiovisual system. The newly built building of separate library provides reading facilities and well furnished infrastructure to the students. The college has fully computerized library with INFLIBNET facility and open Access system. The English language laboratory is also well equipped with 26 Computers. The Indoor Sports facility is also available with the financial assistance from UGC. Womans hostel facility is also available. Two Audio visual rooms which are connected through satellite for live telecast of Sandhan, an initiative of knowledge Consortium of Gujarat. College has Xerox facility with duplicator, generator with 40 KV, Scanner printer etc. The College has its website www.rmpartscollegesatlasana.org which provides detailed information regarding the institution and its activities to the students, parents and other stake holders. The college has CC TV camera system with DVR also. Even regular maintenance is done with the help of UGC.
Human Resource Management	After discussing with the management, the principal provide information regarding the lack of faculty and staff to the university and the state government. As a part of it, visiting faculty for M.A., Computer operator, Junior Supervisor for internal as well as external exam, gardener, peons, sweeper and watchman are appointed on the temporary basis until the government recruit permanent faculty in the institution. Sometimes, qualified teachers are invited on remuneration for providing guidance regarding various skill and employability

	programme.
Industry Interaction / Collaboration	We have signed MOU with educational institute, Hospital, Samarth Diamond, Lions Club of Satlasana to organize various social activities, students and faculty exchange programme, Issues related to heath and hygiene, oraganizing joint seminar and workshop, conducted exams, various academic, research and employability related activities. In fact we are not having any formal interaction with any industry, but we have managed to keep in touch with some industries and have been successful in arranging some placement programmes with the private units and Government Placement Cell.
Admission of Students	The minimum percentage of marks at the entry level for each of the programmes offered by the college is 35 at H.S.C. level. The college offers only general undergraduate and postgraduate courses, so at postgraduate level the minimum percentage of marks is 35.
Curriculum Development	The University frames the curriculum of all the subjects to be delivered in the affiliated institutions. Accordingly, this institution has introduced choice based credit system with core courses, elective course, skill oriented course, foundation courses as well as job oriented course. In the monitoring and evaluative process of the curriculum, weekly tests, assignments, projects, seminars and viva voce are being conducted for all the students towards their internal assessment. For the effective curriculum delivery, the teachers are the true critical internal role players implementing, assessing and imparting quality education to the students. At the micro level, the mission of the curriculum and its teaching is set to develop in each student, the critical and creative thinking, evaluative ability, communicative skills, team spirit, inventive and innovative attitude and aptitude in all programs. In order to achieve the realization of the above said aims and mission of effective curriculum delivery, all the teachers in general are sent for trainings like orientation programs, refresher courses, Faculty development programme.
Teaching and Learning	The IQAC focuses on the quality of

	teaching learning and through it, new techniques in teaching process and structural reforms are suggested and introduced. Our admission process is transparent and very clear. We also maintain reservation policy of state government. Students are given prospectus at the time of admission which contains detailed information about various subjects offered by the institution under CBCS system, cocurricular activities, NSS, NCC, Sports, addon courses and other essential information. In the orientation Programme also, students are informed with college activities academic as well as co curricular. 60 faculty has been awarded Ph.D. All the class rooms are well equipped with LCD projector acrylic boards, lecture stands, Interactive penal board, HOP, visualizer. The faculty is provided Laptop. Internet facility is provided in the staff room, LCD Projector, Laptop, CDs are used for the teaching and learning process. Students are encouraged to attend SANDHAN, a live teaching programme of state government. Under CPE scheme, many workshops and seminars are organized. Various addon courses are offered to students under CPE scheme. Weekly tests and Book review are compulsory as a part of continuous evaluation.
Examination and Evaluation	The college has introduced OMR system in multiple choice questions in effective generic subject and COC Spoken English Course. In Entry in service programme, G.K.Test are conducted through OMR. Every year weekly test is conducted for students. Assignment, Book Review and presentation are compulsory as a part of internal evaluation. A feedback format fixed by IQAC is distributed to the students, which covers all the information regarding the performance of a teacher. The data so collected is evaluated, analysed by the committee. Corrective measures are taken. Concerned teachers are personally contacted and informed confidentially about the result of internal evaluation. Liberties are given to the students to contact the HOD, and the principal at any time. Our cultural activities and competitions held in our college help us to assess their talent.

	Evaluation of their various talent is encouraged prize distribution function by giving them prize and certificate Topper are given gold by the donors.
Research and Development	The institution promoted research and development. The college has already a local Research Committee which encourages faculty to participate in various seminars and workshops. The faculty is encouraged to do research and book publication work. As a result, 13 minor research projects have already completed under CPE scheme. Besides, more than 05 books have been published by the institute with ISBN number. The college has started its annual magazine Arvalli No Tahoko with ISSN number in order to motivate faculty member and students for research activities. Along with the principal, six faculties are recognized as Ph.D. guides. Besides, most of the faculty members have been published their research books. The College has organized many programmes like Blood Donation Camp, Thalessemia Awareness Programme, HIV Aids Awareness Programme, Human Rights workshop etc under CPE Extension activities and NSS, NCC have played a vital role in students overall development and prepares them for national responsibility. A special coaching and guidance regarding various Competitive examinations are also provided under Career Counseling Cell, UGC sponsored Entry in Service programme, Udisha and Gyandhara.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The head of the institution is always keen to fulfill the stated vision and mission. He prepares plan and calendar of academic, curricular and extracurricular activities that can help in achieving the vision, mission and objectives of the Institution. After discussing and planning with the faculty, the principal arranges expert lectures, various university level camps and trainings etc. and thus tries to fulfill vision and mission. He consults and helps the incharge of the committees and arranges programmes for the extension activity and thus works for the benefit of the students and local community. In order to improve

	the improvement the quality of various activities and the infrastructural facilities, he makes an analysis of the feedback from the stakeholders and takes measures to improve them. He promotes the faculty to take part in Workshops, Seminars. Conferences and also encourages them to pursue and publish research articles, projects and books. He encourages the students also to participate in workshops, seminars, camps etc.
Administration	The institution has an integrated framework for quality assurance of the academic and administrative activities. In order to have a smooth functioning of administrative department, the Principal and the senior clerk make a distribution of the work and analyze the needs. The office management was computerized under this internal quality improvement framework. The admission and examination procedure has become speedy and accurate with the computerization. Administrative process regarding the scholarship is also speedily accomplished. The faculty has been assisted for their procedures of the research projects and publications. Results are quickly declared and uploaded on the college website. To provide proper and qualitative services to the faculty and students, the administrative staff is trained and oriented. Computer training was also given to them. Constant water and electricity supply is maintained. Campus is kept neat and clean with lush green loan plants trees etc. Regular internal and external audit is done.
Finance and Accounts	The accountant maintains account which are monitored by authorities. There is a mechanism of checking, rechecking and crosschecking of accounts by the authorities. Besides, an arrangement is made by the management for internal audit at least two times a year by C.A. In the case of spending of UGC grant, there is IQAC, Finance Committee and Library Committee take a decision. All purchases are done through tender system. In addition to this, the accountant writes the college account day by day regularly. The rupess over Rs.500/ is paid through cheque, Public Finance Management System, D.D., RTGS and other digital devices. At the end

	of every financial year, the written account is forwarded to internal auditor appointed by the governing body. If there is any quarry found in the written accounts, it is given back to the administrative office. After improving the quarry it is again sent to the internal auditor for finalization. The whole process is transparent. Finally, the account is sent to our concerned chartered accountant. After verifying all the bills and vouchers, C.A. has issued certificate with stamps. Besides C.A. audit, State Government A.G. audit as per state government rules and regulations is done properly.
Student Admission and Support	Keeping in mind the students overall development, under UGC CPE scheme, various extension activities are done. Every year Thalessemia test in done only by paying Rs.100/ in association with India Red Cross Society. Health cards us issued in collaboration with Jivandhara Hospital. For girl students, an expert lecture on gynac problems are organized from time to time. Internet facility, Xerox facility, Ramp facility is also provided to students. Students are encouraged to participate in various competitions organized by university Youth festival. Various Days are celebrated with great enthusiasm in order to make overall development of students. Students are also encouraged to join NSS, NCC and various addon courses like Personality Development, Computer skill, Sewing Knitting, Communicative skill, Spoken English, Jewellery Designing, Scope etc.Students are also motivated to participate in indoor and out door games organized by university. Training regarding particular games is also given by physical director to do good performance. Students are also motivated to take part in cultural programme organized by university. Special training is also given to the selected students. In short, all the students are awarded prizes, certificate and awards in the Prize Distribution function. Toppers in each subject is given Gold Medal. Under the Poor student Relief fund, those student who are really poor and do not get any kind of Govt. scholarship, the college has paid their admission fees of the

	particular semester. In order to increase employability, students are given special coaching and guidance under Career Counseling Cell and Udisha. With a view of paying attention to the complaint of the students, various committees like the students Council, Students Grievance Redressal cell and Woman cell have been formed. First Aid Box is available in the college for health related problems. Students are encouraged to participate in various cocurricular activities and saptadhara programme, an initiative of Govt of Gujarat, Book Bank facility is also provided by college library.
Examination	The college has introduced OMR system in multiple choice questions in effective generic subject and COC Spoken English Course. In Entry in service programme, G.K.Test are conducted through OMR. Every year weekly test is conducted for students. Assignment, Book Review and presentation are compulsory as a part of internal evaluation. In each semester, one internal exam is conducted as a part of internal evaluation.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	02	conference	0	4050
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	NIL	NIL	31/03/2019	31/03/2019	0	0
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the	Number of teachers	From Date	To date	Duration

professional development programme	who attended			
FDP	17	01/01/2018	30/12/2019	6

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
21	21	9	9

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
staff credit society, Insurance, Medical	staff credit society, Insurance, Medical	Poor relief fund, Insurance, Book Bank, Health card

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The accountant maintains account which are monitored by authorities. There is a mechanism of checking, rechecking and crosschecking of accounts by the authorities. Besides, an arrangement is made by the management for internal audit at least two times a year by C.A. In the case of spending of UGC grant, there is IQAC, Finance Committee and Library Committee take a decision. All purchases are done through tender system. In addition to this, the accountant writes the college account day by day regularly. The rupess over Rs.500/ is paid through cheque, Public Finance Management System, D.D., RTGS and other digital devices. At the end of every financial year, the written account is forwarded to internal auditor appointed by the governing body. If there is any quarry found in the written accounts, it is given back to the administrative office. After improving the quarry it is again sent to the internal auditor for finalization. The whole process is transparent. Finally, the account is sent to our concerned chartered accountant. After verifying all the bills and vouchers, C.A. has issued certificate with stamps. Besides C.A. audit, State Government A.G. audit as per state government rules and regulations is done properly.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
philanthropies	385000	Gold Medal, Sanitary pad machine, poor students relief found

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6.4.3 – Total corpus fund generated

18000.00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

Academic	Yes	KCG	Yes	Internal Auditor
Administrative	Yes	KCG	Yes	Internal Auditor

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Provided Gold Medal, Prize Distribution, social activity

6.5.3 – Development programmes for support staff (at least three)

Use of ICT for faculty, Yoga and use of computers for administrative

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Started Commerce and Science college, Newly built separate library with bigger reading facility and taken initiatives for regular cleanliness and maintenance campus.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Organized Seminar dept. of Sociology	07/10/2018	07/10/2018	07/10/2018	125
2018	Organized Seminar dept. of Sanskrit and Gujarati	08/10/2018	08/10/2018	08/10/2018	135
2019	Organized Seminar dept. of English and Hindi	30/01/2019	30/01/2019	30/01/2019	140
2019	Social values : Awareness and Responsibility	19/07/2019	19/07/2019	14/12/2019	800
2019	Induction Programme	01/07/2019	01/07/2019	01/08/2019	600
2019	Yoga and Health Awareness	21/06/2019	21/06/2019	20/09/2019	834
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women Empowerment	21/08/2019	21/08/2019	250	130
International woman day	08/03/2019	08/03/2019	308	142
Rights of woman	18/12/2018	18/12/2018	270	175
Woman safety training	19/08/2019	28/08/2019	160	0
Heath and Hygiene for woman	20/09/2019	20/09/2019	280	210
Social equality on Ambadkar Jayanti	14/04/2018	14/04/2018	235	310

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Solar system activated, to save energy programme, To save Environment programme, celebration of Tree plantation day, Celebration of Ozone day

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	5	03/08/2019	1	Cleanliness Programme	Swach Bharat	542
2019	1	3	24/06/2019	1	Tree Plantation	Environment Protection	258
2019	1	3	17/09/2019	1	Blood Donation Camp	Donate Blood to save other life	60
2019	1	3	25/01/2019	1	Voter Awareness	Awareness regarding	324

					Realley	voling	
2019	1	2	26/09/2019	1	Health Awareness	Health Card given	600
2019	1	1	01/07/2019	1	College Induction Programme	Information Regarding Institute	600
2019	1	2	01/01/2019	1	Thalassemia Test	Thelessemia Awareness	834
2019	1	1	01/01/2019	30	Udisha	Career Counceling of guidance	130
2019	1	2	25/09/2019	30	Finishing School	Skill development employability skill, life skill functional skill	43
2019	1	2	25/03/2019	60	Career Oriented Programme	Spoken English accuracy	32
2019	1	1	12/01/2019	1	National Youth Day	Ek Bharat Shrestha Bharat	328
2019	1	1	03/07/2019	1	Orientation Programme of NSS	NSS	200
2019	1	2	09/07/2019	1	Cashlless and Digital India Awareness Progamme	Digital India	150
2019	1	2	08/03/2019	1	Mahila Kanuni Divas	Women Empowerment	198
2019	1	2	08/03/2019	1	Beti Bachavo Beti Padhavo	Women Empowerment	70
2019	1	3	14/08/2019	1	A visit at Vraddh ashram	Social	70
2019	1	2	13/09/2019	1	Plastic Hatavo	Environment Protec	60

2019	1	2	23/09/2019	5	Gandhi Gram Jivan Yatra with Sadra Vidhyapith	Social Values	40
2019	1	1	26/11/2019	1	Celebration of Indian Constitution day	Nationality	80

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Human Values and Professional Ethics Code of conduct	20/02/2019	Happiness : Happiness is one of the important professional values. knowledge, judgement and wisdom are essential ingredients in making the right choices in life and lead to happiness. Secularism : Secularism is a belief that rejects religion, or the belief that religion should not a part of affairs of the state or part of public education. Freedom, religion and equal citizenship to each citizen are the important features of secularium. Environment Consciousness : Environment ethics is a part of environment philosophy we have to maintain ethical balance in environment and eco system by managing natural resources in a sustainable manner. Save the water, Grow more and more tree, reduce chlorofluorocarbon, stop open burning, reduce usage of chemicals, recycle the waste products save electricity prints title as neassary, avoid plastic are the various possible ways to protect our environment.

Honesty : Honesty is the bedrock of trust and trust worthiness. The moral command to be honest requires us to speak and act only in ways that engender and justify trust. An honest person is a trusted neighbors and citizen.

Trust : Trust is important in all relationship. We are committed in taking a neutral and objective stance in our judgment and any recommendations that we give.

Accountability : The value of Accountability is the willingness to take responsibility for ones own action, Accountability is one of the most important professional ethics which encourages the spirit of the team with integrity.

Punctuality and self Awareness : Punctuality is a sign of professionalism and helps you stand out as a reliable and trust worthy employee. Being punctual helps establish your reputation as dependable and consistent employee.

Equality : Equality is a professional ethics which is very important in every field. It is the state of being equal especially in status, rights or opportunities.

Social Sensitization : Students who are socially aware realize that one of their prime responsibilities to serve the society they are a part of. Gratitude towards needy students : Gratitude is the quality of being thankful, readiness to show appreciation for and to return kindness.

Gratitude helps people feel more positive emotion, relish good experiences, improve their health deal with adversity and build strong relationship.

Jivdaya : Jivdaya means a compassion for all living things which include feeding birds, feeding and caring for sick and elderly animals, purchasing animals offered for sale for slaughter and setting them free, When you provide food clothes and other essential things to some needy people, it is the act of jivdaya. In institution we have to create environment of Karuna in the mind of our students by encouraging their act of Jivdaya. Pity and compassion are words used for Jivdaya.

Women Empowerment : Women empowerment is one of the most influential professional ethics Women empowerment includes the action of rousing status of women through education, raising awareness and literacy training. Woman empowerment in all about equipping and allowing women to make life determining decision through the different problems in society.

Universal Brotherhood : Universal brotherhood is a concept to think the whole world as your own family we should help others, love others, save others, without thinking what benefit you will get from other. We should think for the betterment of the society. There fore, 11th September is celebrated as the Universal Brotherhood Day

because on that day Swami Vivekanand delivered his speech in Chicago by opening words Sisters and Brothers of America. Sustainable Development : Education for sustainable development promotes the development of knowledge, skills, understanding values and actions required to create sustainable world which ensures environmental protection and conservation, promotes social equity and encourages economic sustainability. Education for sustainable development empowers people to change the way they think and work towards a sustainable future.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Ambedakar Jayanti	14/04/2018	14/04/2018	308
Tree Plantation	25/06/2018	25/06/2018	258
Cleanliness Programme	03/03/2018	03/03/2018	542
Plastic Hatavo Abhiyan	13/09/2018	13/09/2019	60
Gandhi Gram Jivan Yatra with Sadra Vidyapith	23/09/2018	27/09/2018	40
Gandhi Jayanti	02/10/2018	02/10/2018	330
Sardar Patel Jayanti	31/10/2018	31/10/2018	325
Celebration of India Constitution Day	26/11/2018	26/11/2018	80
National Youth Day	12/01/2019	12/01/2019	328
Martyre Day	30/01/2019	30/01/2019	290
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Tree plantation, Garden, Green camps, Solar System, Water Harvesting

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice: I Awareness, Guidance and coaching for Competitive Examinations. To inform and train students for the competitive examinations held by various Government Recruitment Boards and Nonovernmental Agencies. To follow the goals we had decided some objectives with which we can train and guide the students. To inform the students regarding competitive examinations held at various levels by various agencies and Boards. To guide the students regarding the format, syllabus, paper style and eligibility for a particular post. To arrange various programmes for career orientation and inspire students to take interest in them. To take lectures to guide them and teach them how to prepare for the exams. To provide them books, material and sources for the competitive exams. To help them fill up and submit the online Application forms. It is a dream of every student to get a good job and be selfdependent as early as possible. These students are not so aware about how and where to apply to get a good job. They have doubts regarding the eligibility and scope while studying for graduation. Most of them think that they cannot apply anywhere before graduation. Some such misconceptions are removed from the students by the Career Guidance Cell, Udisha cell and UGC sponsored Entry in service programme. Students whose parents are not farmers are left with few opportunities of jobs because there are no big industries in this area. It becomes our duty them to guide and show the students the right access where they can get jobs. We help them by showing right direction and by preparing them for better performance. The rural students need our guidance at every level and we provide it by running this Cell in the college. Students are trained for the competitive exams. We brush up their General Knowledge and provide books, magazines and conduct exams and tests. We have also conducted mockinterviews to boost their confidence level. We have conducted MCQ exam to make them aware of the present system of examination. For the Training and Guidance, we have worked out a specific structure in which we provide a regular coaching to the particular exam conducted by state govt. Every year more than 150 students attend regular lectures. This year around 300 students have participated in the activity. In the special lectures we deal with the current topics, G.K., Reasoning ability and numerical ability. The tests also are taken on the relevant topics and later the solutions are provided to the students. Students performing well are rewarded and they are given books and reading material. Advertisements of the vacant posts and related exams are displayed on the notice board. Students registered in the Cell and Entry in Service programme is informed by way to SMS about the vacancies. They are also helped in filling up and submission of online forms. Magazines and Journals related to career and competitive exams are subscribed by the Library. Books and Digests for Ready Reference are also provided by the Library. We have also provided a special coaching to exams such as Deputy section officer, Talati, TET, Revenue Officer etc As a result of it our students received first prize in Quiz competition organized by HNG Uni. Patan. We have organized more than 10 workshops and seminars for providing special guidance to the students of competitive exam. Expert Lectures also are arranged sporadically. Our constant perseverance and pursuit for guiding students and brighten their future, has yielded good results also. Here are some instances. 4 students got through NET/SlET. Around 350 students have joined various administrative posts in capacity of Talati, Clerk, Govt. appointed teacher, through TET/TAT, Police constable etc. (The actual number may increase. But we are not able to maintain the total data.) 28 students have been appointed in posts of Police Constable, BSF, Indian Post, Railway etc. Our 5 students secured first rank at University level GK competitions organized as a part of youth festival.Our students were made aware about the competitive Exams due to our efforts and they started taking part and succeeding in them. We also made them about the standard of books. They started reading and referring to reputed publications by Universities and Government. They could also realize and feel the difference. The students got attached with the institution as we even helped them in online submission of application forms.

In rural areas the Cyber cafes charge high for net surfing. We provided them the service at no profit no loss basis. These students felt obliged to the institution. Above facts indicate our sincere efforts in the direction of guiding our students towards brighter future. We take pride in our efforts and believe to perform better in future. As Satlasana is a remote place, very often the Resource Person coming from cities like Ahmedabad could not reach in time. On such occasions, our GPSC selected faculty Dr.R.R.Joshi had to manage the things. The Lectures arranged for the Competitive Exams are planned and managed by the faculty voluntarily. For the Special arrangement of Training and Coaching classes, we have tried to seek monetary help from either UGC or State Government. This activity has been publicized by prospectus, website, Orientation Programme, personal meetings of the students, etc. It is also verified that the students who have genuine interest in the activity and deposits are taken from them to make them more responsible. When the Career Guidance Cell assures the students for every kind of help, it increases its accountability and reliability. It is a noble task to provide assistance and guidance to the needy students. Our experience says that it helps us develop a lifelong relationship with the students. The special lectures of career guidance should be arranged either in the slot after college hours or on weekends so that alumni students also can participate. Best Practice II Addon courses (Short term certificate courses) Goal : To provide skill oriented education and develop overall personality of the students.In order to achieve our goal, the following objectives are taken into consideration.Objectives : To prepare students for skill oriented programme. To increase students curiosity in various addon courses. To create job opportunity by offering various short term certificate courses. To provide latest information and inspire them to start their own business. In the Arts college, it is very difficult to get job. Even in the rural area, there is no industry and other job related firms. So, skilled based programme provided enough Scope for job opportunity. By joining various addon courses like computer skill, communicative skill, Scope, Personality Development, Spoken English, Knitting, Sewing, Jewellery Designing etc, and Students can get the maximum benefit of making over all development and also prepare them for job opportunities. Courses like sewing, knitting, Garment making, Computer etc would be helpful to girl students for getting jobs in a rural area. Even students would become self reliant and self confident. The college has offered various addon courses. Interested students have got maximum benefit of these short term courses such as Sewing, Personality Development, Computer Skill, Communicative skill, UGC sponsored Career oriented programme Spoken English, Jewellery Designing and Scope. By offering various addon courses under UGC CPE and state government project, the college has become different from other arts colleges. A certificate course of Spoken English, Communicative Skill and computer skill create self confidence in the interested students. Courses like sewing, knitting, Jewellery Designing could make girl students more confident and self reliant for job opportunities. Our is an arts college situated in rural area. Even transportation facilities in not fully available all the students come from backward area are not interested in joining these courses. They are not interested in getting jobs because of the lack of awareness. Even their parents should not inspire them in joining these courses. In these circumstances, we try to motivate them for taking admission in these courses. To over come this issue, students are promoted to join a computer course, personality Development and Spoken English. Even students belong to SC/ ST/ OBC and minority are given priority. In order to give special coaching and expert guidance to the students registered under addon courses we have taken support from Gujarat Technical Board Gandhinagar, Gujarat Diamand Institution Ahemdabad, Ray Computer Satlasana and local expert faculty. We have enough funds for running such courses. So, in future there would be no problems for financial assistance of such courses. This course has been publicized by Orientation Programme, Notice board, TV Displayed and

personal meetings of the students etc. Students who have genuine interest in the courses are inspired and motivated to join such courses. When the Career Guidance Cell assures the students for every kind of help, it increases its accountability and reliability. It is a noble task to provide assistance and guidance to the needy students. Our experience says that it help us develop a lifelong relationship with the students. The special lectures of career guidance should be arranged either in the slot after college hours or on weekends so that

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://rmpartscollegesatlasana.org/best-practices/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

NAMO WIFI and GTPL are beneficial to the faculty as well as students. The purpose of an intranet is to made communication simply. Using intranet technology communication and sharing of study material is cheaper and easier than internet. Intranet consists of interlinked local area networks. Intranet can act as communication hub for institutional stakeholders. You can store study materials like syllabus related material, video lecture etc. It is accessible at any time within the campus area. Intranet facility in the Institutional campus area. Institute established this facility for the student benefits. In this faculty of the entire department individually uploaded their respective study material so students can easily access and download for study purpose. Faculty also upload their PPT and video lecture on it student can revise that topic any time. Due to this facility faculty can communicate with students and they motivated to prepare a study material for the students. In this student get specific materials related to their syllabus. For this facility institute established one server in the cyber room and it is controlled by one computer operator. Faculty wants to upload or upgrade their materials they give to computer operator and he uploaded in the specific manor. How to use Intranet. Timely arrange IQAC meeting and reform new committee. To implement DPR for the grant of RUSA 2.0 Component 9. To start Finishing school for skill development with collobration with KCG. To arrange lecture series local and University level. Organize various students and faculty development programme. To made placement more efficient. To start academy for competitive examination. To encourage student to participate in NSS/ NCC/ Culture/ Sport activities. To develop college Android application. Motivate students and staff to do research activity. To motivate PG student regarding NET/ SLET examination. Enrich library by adding new reference books/ journal/periodicals /E resources. Upgrade institutional website. To reform examination pattern. To extent the work and activities of IQAC like skill development. Arrange lecture series. To arrange workshop for newly appointed teaching staff. To start faculty exchange programme. Celebrating various days. To initiate various awareness programme.

Provide the weblink of the institution
http://rmpartscollegesatlasana.org/institutional-distinctiveness/

8.Future Plans of Actions for Next Academic Year

To activate solar system in the campus in order to save energy. To make eco friendly, neat clean and dust free campus. To focus on life and employability related courses like personality development, communicative skill, leadership, self esteem, preparing, biodata, resume etc. To enhance students life and communication skill by organizing various expert lectures under UDHISHA and

career counseling cell. To prepare students for competitive exam by providing extra coaching, study material, reference books and proper environment. To encourage students for downloading materials and useful video by using NAMO WIFI. To utilize maximum grants for students facilities. To inspire students for making themselves Job givers instead of job seekers. To raise maximum fund for poor and needy students by collecting donation from the society under poor students relief fund. To prepare students for skill oriented programme. To start more courses related to skill and employability. To inspire students for social and economical survey under UNNAT BHARAT in the adopted villages of satlasana taluka. To encourage students for student exchange programme under Ek Bharat Shreshtha Bharat. To activate Smart classes as early as possible. To develop various skills like communication skill, listening skill, reading and writing skill, employability skill by inspiring students under Finishing school programme. To motivate students to take admission in UGC sponsored career oriented programme Spoken English with a view to increasing language proficiency. To establish permanent center for competitive examination. To start counseling centre for girls students in order to solve hygiene problems. To activate new smart classroom and a hall as early as possible. To activate Girls Hostel by inspiring girls students taking admission in hostel free of cost. To prepare students mentally to face the challenges of the society. To organize expert lectures on the current topics like Stress Management, Event management, Time Management, Leadership, parental relationship. To organize special University Shibir on Yoga, Sangit, Personality development, Leadership, value based education. To motive students for wearing Halmet on two wheelers and sit belt during driving car. To establish clean, Green and Dust free campus. To start value based courses. To organize Induction programme every year in the beginning of academic year. To prepare students for state Government conducted exams like TAT, TET, Police Constable, Conductor, Talati, Junior clerk etc. To organize workshop on personality development and how to enrich computer literacy for administrative staff. To encourage staff for Vipashyana Yoga Shibir to reduce stress and depression. To prepare ourselves for NAAC cycle IV. To encourage maximum students to join Finishing School programme to enhance their life and employability skill. To apply for cycle three with the good preparation and performance. To implement the grant of RUSA in a proper direction. To establish smart class room. To motivate students in sports related activities to develop their physical and moral development. To organize national as well as International seminars. To celebrate Silver Jubilee of the institution with great enthusiasm, organize special awareness programme and involve donors, academicians, social reformer, parents in this celebration and publish